Yearly Status Report - 2017-2018

Part A	
Data of the Institution	
1. Name of the Institution	**C. KANDASWAMI NAIDU COLLEGE FOR WOMEN**
Name of the head of the Institution	**Dr. MALLIGA CHANDIRAN**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**04142230408**
Mobile no.	**9487155691**
Registered Email	**ckncnaac2017@gmail.com**
Alternate Email	**cknc2017college@gmail.com**
Address	**C. Kandaswami Naidu College for Women, Semmandalam**
City/Town	**Cuddalore**
State/UT	**Tamil Nadu**
Pincode	**607001**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Women**
Location	**Semi-urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. S. Kalpalatha**
Phone no/Alternate Phone no.	**04142285053**
Mobile no.	**9994270987**
Registered Email	**sjancysophia@gmail.com**
Alternate Email	**ramyagashreya@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://cknccud.in/ssr.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.cknccud.in/Academic_Calender _2017-18.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B+**	**2.66**	**2018**	**16-Aug-2018**	**15-Aug-2023**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**15-Jul-2015**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Planned and consolidated the SSR to be submitted	**23-Jan-2018** **220**	**100**

to NAAC for the 1st Cycle of Accreditation		
Oriented the staff towards various parameters of NAAC for forthcoming NAAC visit	13-Jul-2017 7	126
Conducted interdepartmental auditing in order to verify the data submitted by the respective Departments for SSR	05-May-2018 2	97
All the ordinary tube lights in the College campus were replaced by LED tube lights	01-Mar-2018 28	15
A community mentor programme on Professional development opportunities was organized for final year students	17-Aug-2017 1	680
A seminar was organized on the topic Importance of education in life and society for II year undergraduate students	07-Sep-2017 1	650
A faculty development programme was organized on How to foster creativity in the classroom.	20-Dec-2017 1	97
Organised Quality enrichment programme on Time Management for administrative staff	20-Dec-2017 2	29
Organised Quality enrichment programme on Soft skill Development for administrative staff	02-Dec-2017 11	29
Organised Quality enrichment programme on Software skill Development for administrative staff	07-Mar-2018 60	29
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2018	0

			0	
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**2**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. SSR was prepared by the IQAC team and was submitted to NAAC on 23 .01 .2018 for the first cycle of accreditation. 2. A community mentor programme on "Professional development opportunities" was organized for final year students. 3. A faculty development programme was organized on "How to foster creativity in the classroom." 4. Three Quality enrichment programmes on Time Management,Soft skill Developmentand Software skill Development were organized for administrative staff. 5. A career guidance programme on corporateship was organised in association with placement cell for all the final year undergraduate and postgraduate students.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To plan and consolidate SSR to be submitted to NAAC for the 1st Cycle of Accreditation.	**SSR was prepared by the IQAC team and was submitted to NAAC on 23 .01 .2018**
To orient staff towards various parameters of NAAC for forthcoming NAAC visit.	**Discussions were made by the IQAC team with teaching and non teaching staff members on various parameters from 13.07.2017 to 20.07.2017 .**
To conduct interdepartmental auditing in order to verify the data submitted by the respective Departments for SSR	**Interdepartmental auditing was conducted on 5 th and 6 th of May 2018.**

Discussion on Energy management-.Efforts to reduce electricity consumption in the College campus.	All the ordinary tube lights in the College campus were replaced by LED tube lights in the month of March-2018
Academic Audit (AA) (Preparation and submission of AA report)	All the departments have prepared their AA report and submitted to IQAC on 08.02.2018
To organize community mentor program to encourage students to pursue higher education.	A community mentor programme on "Professional development opportunities" was organized for final year students on 17.08.2017.
Making students realise the Learning-Life Connection	A seminar was organized by IQAC on the topic "Importance of education in life and society" on 07.09.2017 for II year undergraduate students.
To organise a faculty development programme on encouraging creativity in the class room	A faculty development programme was organized on "How to foster creativity in the classroom."on 20.12.2017
To initiate Quality enrichment programmes for administrative staff.	Three Quality enrichment programmes were organized on Time Management(20.12.2017-22.12.2017),Soft skill Development(02.12.2017-15.12.2017) and Software skill Development(07.03.2018-07.05.2018) .
To Hold a "connect with your seniors" fair.	A "connect with your seniors" fair was organized on 01.03.2018 wherein first-year students got the opportunity to chat with graduating students, alumni, or students of specific majors.
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2017
Date of Submission	01-Dec-2017
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

C.Kandaswami Naidu College for Women,Cuddalore is affiliated to Thiruvalluvar University, Vellore. Institution has the mechanism for well planned curriculum delivery and documentation The curriculum of all the UG courses is framed by the BOS of the affiliating University. The curriculum thus prescribed by the University is being taught to the students belonging to different disciplines on par with the regulations and norms stipulated by University . Apart from the norms laid by the University, the college has its own mechanism which sets certain norms and rules which help the faculty to perform and fulfill their duty of teaching to the maximum satisfaction of the students.At the beginning of every academic year, the college council meets and chalks out plans to ensure effectivedelivery of curricula. General Time table is set with proper work load by the college council. Periodical departmental meetings are held to discuss about course distribution and to review syllabus completed. Annual plan,semester wise lesson plan and daily dairyare prepared and maintained by every teacher. College library is digitalised. Library provides INFLIBNET, e-journals and has a good collection of books. Question Banks are available for all subjects in the Library as well as in concerned departments. Each department strives to ensure that there is efficient curriculum delivery and teachers are encouraged to use innovative teaching learning methods.For the effective transmission and delivery of curricula, departments integrate classroom teaching with various ICT tools, laboratory practicals, field projects, students' seminars, tutorials, question papers solving, research projects, field survey,workshops, special lectures, group discussions, tutorials, use of monitors, departmental quiz, paper presentation by the students, projects, group assignments, etc.For the effective curriculum delivery, teachers also use participative, problem solving , cooperative and student-centric learning methods. Educational tours, field trips and industrial visits are carried out in a well planned manner with proper permission from higher authorities. Records are maintained by each department. For the up-gradation of knowledge, college organizes seminars, conferences, and workshops. Submission of Assignments and conduction of unit tests, internal tests and model exams are well planned and executed. Record of regular attendance, mark lists are maintained. All Internal Examinations and Class tests are conducted to check whether the students have acquired knowledge as outlined in the objectives of the curriculum. All examinations are conducted according to the Academic Calendar. Tutorials are held regularly to monitor the progress of the students. Advance learners are made to solve University Question papers and efforts are made to improve their performance. Record of the regular attendance, mark lists and progress of the students are maintained and preserved by the respective departments. The college encourages faculty members to attend Orientation/Refresher courses, workshops and present papers in seminars conducted by the affiliating and other Universities for acquiring necessary skills for effective delivery of the curriculum. At the end of every academic year, feedback from students, parents and employees is collected analysed and the report is communicated to the administration.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Soft Skill	Nil	12/02/2018	44	Nil	Skill

development	Development

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NIl	Nill
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Tamil, English, Economics, History	19/06/2017
MA	Tamil, English, History	12/06/2017
MSc	Mathematics	12/06/2017
BBA	Business Administration	12/06/2017
BCom	Commerce	12/06/2017
MCom	Commerce	12/06/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	2170	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Creative writing	13/07/2017	180
Nuances of Translation	13/07/2017	210
Nursery Management	13/07/2017	102
Fundamentals of Green Chemistry	13/07/2017	147
Human resource Management	13/07/2017	170
Theories and approaches on people Migration	13/07/2017	255
Data Analysis	13/07/2017	270
Wild life conservation	13/07/2017	101
Information and communication technology	13/07/2017	140
Digital Marketing	13/07/2017	180
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships

BA	English	57
BA	Economics	20
BSc	Computer Science	15
BCom	Commerce	30
BSc	Mathematics (Shift II)	7
BBA	Business Administration	12
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The Students' Feedback process at C. Kandaswami Naidu College for Women, Cuddalore is designed to get formative feedback from students that can be used towards improving the quality of course design, delivery as well as student learning experiences. For the academic year 2017- 2018, students' feedback is sought from around 750 students. Well-thought-out questionnaires aimed to elicit students' responses to curriculum, academic atmosphere, infrastructure and degrees of teachers contribution in a five-point scale excellent,very good, good, satisfactory and poor were distributed and collected. Student feedback is collected at many levels during their course period. Every year students give their feedback on teachers, the infrastructure, overall facilities like Laboratories, Canteen, Library etc… There are suggestion boxes too which encourage students to bring their suggestions and grievances to the knowledge of the Staff. Faculty feedback from the students for the respective course is taken on various teaching/learning aspects and it is analysed by the HODs and corrective measures if any, are informed to the respective faculties for further improvements.The students' feedback on faculty is based on the format that has Parameters such as Subject Knowledge, Expression, Clarity, Teaching Aids used, Methodology etc… The concerned Staff members are given suggestions as corrective measures by the HODs. Course exit feedback and program exit feedbacks are taken to analyse the understanding capability of the students. Feedback about the infrastructural facilities is taken for improving the lab facilities, if any.The findings were duly collated, analysed and presented graphically. More than 90 of the students are highly satisfied with the curriculum, laboratory interactions, performance of the teachers and time sense. Nearly 90 of the students highly appreciated the teaching learning process. 34 of the students are rating the infrastructure of the college as excellent whereas 28.33 as very good The analysis clearly depicts that the students are well satisfied with the curriculum development and teaching learning processes. Academic related infrastructural facilities are highly appreciated while there is concern over non-academic related infrastructures The feedback report was submitted to the Principal and the action to be taken was discussed with the college Governing Council which consistsof all the Heads of the Departments. It was resolved that the syllabus may be modified to suit

the needs of the advanced learners who are interested in pursuing higher studies and also for those who want to appear for the competitive examinations. It was emphasised that the staff members representing the Board of Studies of Thiruvalluvar University should insist on revising the existing syllabus and on introducing new papers at the earliest. Members of the Board of Studies of the affiliated University took initiatives to update the syllabus as per the feedback received from the stakeholders so that the students are benefitted. Effective steps are taken to improve the infrastructure and the quality of teachers. As these Feedbacks help the Staff Faculty and the administration to take up the effective measures, thereby ensure continuous improvement in the quality of Education.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Tamil	70	324	70
BA	English	60	310	60
BA	History	70	170	70
MA	History	40	32	30
BA	Economics	60	340	58
BSc	Mathematics	60	278	59
MSc	Mathematics	40	64	38
BSc	Chemistry	50	356	50
BSc	Botany	38	196	38
BSc	Zoology	38	269	38
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	1899	280	52	0	44

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
99	97	6	8	8	8
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The mentoring system is well-established and meticulously maintained. In our institution, students and their mentors have a warm and meaningful interaction. Any kid who has a difficulty is urged to speak with her mentor. Those in need receive counselling and all necessary help in order to overcome psychological disorders and emerge stronger and more capable of facing lifes obstacles. Those in need of educational assistance are given assistance and informed about accessible online and certificate courses in their fields. The mentors discuss with their wards about the areas for improvement and advice on how to enhance their skills. Academic mentorship, as well as counselling when needed, ensures that mentees attain their objectives.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2289	95	1:24

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
97	99	0	5	39

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	Dr. Mrs. M. Gomathi	Associate Professor	Best Library User Award
2017	Dr. R. Ramya	Assistant Professor	Lifetime Education Achievement Award
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Tamil, English, Economics, History	I, III, V	03/11/2017	11/01/2018
BSc	Mathematics (Shift I and II), Chemistry, Botany, Zoology, Computer Science	I, III, V	03/11/2017	11/01/2018
BCom	Commerce	I, III, V	03/11/2017	11/01/2018
BBA	Business	I, III, V	03/11/2017	11/01/2018

	Administration			
MA	History, Tamil, English	I, III, V	03/11/2017	11/01/2018
MSc	Mathematics	I, III, V	03/11/2017	11/01/2018
MCom	Commerce	I, III, V	03/11/2017	11/01/2018
BA	Tamil, English, History, Economics	II, IV, VI	06/04/2018	25/06/2018
BSc	Mathematics (Shift I and II), Chemistry, Botany, Zoology, Computer Science	II, IV, VI	06/04/2018	25/06/2018
BCom	Commerce	II, IV, VI	06/04/2018	25/06/2018
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Our institution is affiliated to Thiruvalluvar University, Vellore. The evaluation structure of the University is followed in the college and hence there is limited scope to modify the evaluation system. The University has implemented semester system for all UG PG courses. Three internal tests are conducted and total marks awarded is 25. The students appear for external examinations conducted by the University for 75 Marks. The following are the modalities followed for awarding internal marks at Undergraduate and Postgraduate levels: The following are the distribution of marks for external and internal for University (external) examination and continuous internal assessment and passing minimum marks for theory and practical papers of UG programmes. Uni.Exam (Total) ESE: 75 Passing Minimum For Uni.Exam: 30 CIA Total: 25 Passing Minimum For CIA: 0 Total Marks Allotted: 100 Passing Minimum (Uni. Exam CIA): 40 The following are the distribution of marks for external and internal for University (external) examination and continuous internal assessment and passing minimum marks for theory practical papers for PG programmes Uni.Exam (Total) ESE: 75 Passing Minimum For Uni.Exam: 38 CIA Total: 25 Passing Minimum For CIA: 0 Total Marks Allotted: 100 Passing Minimum (Uni. Exam CIA): 50 Continuous assessment of students is most essential for monitoring their progress. Hence the institution implements the following measures. Time table of internal examinations is in unison with the academic calendar of the University. An examination committee implements and monitors all activities related to internal and external examinations and assessment. This method of evaluation ensures that remedial measures could be implemented for the students who need special attention. Term wise assessment is carried out to aid the intellectual and skill based development of students. Questions papers are set giving appropriate weightage to all units of the syllabus. Assignments, seminars and quizzes are allotted to the students. The marks obtained along with attendance are taken into account while awarding internal marks. For students of science, practical exams and maintaining observation note for the practical sessions are taken into consideration for the internal evaluation score. Results of internal evaluations are declared within a week so that students' grievances could be resolved before the final submission of marks to the university.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250

words)

> The academic calendar is distributed to students at the start of each academic session. Staff and students are encouraged to stick to the time schedules. Staff and students are provided handouts for simple reference, which are also posted on the college website. On notice boards, the calendar is also posted. Only the Head of the Institution, i.e. the Principal, has the authority to make minor alterations to the academic calendar in the event of unforeseen circumstances. The academic calendar includes a schedule of all tests and key events. The academic calendar determines when the syllabus and internal assessments must be completed.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.cknccud.in/POs-PSOs-17-18.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
U07	BA	Tamil	58	58	100
U04	BA	English	57	40	70
U06	BA	History	56	44	79
P03	MA	History	30	30	100
U03	BA	Economics	51	40	78
U25	BSc	Mathematics	55	51	93
P20	MSc	Mathematics	36	32	89
U17	BSc	Chemistry	48	45	94
U34	BSc	Botany	32	31	97
U33	BSc	Zoology	34	34	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.cknccud.in/feedback-2017-2018.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Students Research Projects (Other	90	MUSLIM ASHURA TRUST CUDDALORE	5000	5000

than compulsory by the University)				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
SEMINAR ON DIGITAL INDIA	ECONOMICS	03/07/2017

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
BEST LIBRARY USER AWARD	Dr.Mrs. M.Gomathi	CKNC,CUDDALORE	01/04/2017	NIL
BHARATHI AWARD	Dr.Mrs. M. Gomathi	Elagiri Bharathi Tamil Sangam,	14/10/2017	NIL
Lifetime Education Acheivement Award	Dr. R. Ramya	National and International Compendium, NewDelhi	02/11/2017	Education
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nill
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
ECONOMICS	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	CHEMISTRY	2	5.80
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
ECONOMICS	3

ENGLISH	2
TAMIL	15

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
The Impact of the South Indian Sport Jallokattu in Kalyan Raman's Translation of C.S. Chellappa's Vaadivaasal : Arena	Dr.D.MUTHUMARI	BODHI- International Journal of Research in Humanities, Arts and Science	2018	0	C. Kandaswamy Naidu College for Women, cuddalore	0
When Atlas Shrugged: A Study of Alternate Realities In Han Kangs Novel The Vegetarian	S.Geetha Krishnan	KAAS - Collected Papers: Twelfth All India Conference 2017	2017	0	C. Kandaswamy Naidu College for Women, cuddalore	0
A High surface graphene nanoflakes sensitive sensing platform for simultaneous electrochemical detection of metronidazoles and chloramphenicol	S. Jancy sophia	Matreial Science and Engineering: C	2018	38	C. Kandaswamy Naidu College for Women, cuddalore	38
Optical and electroluminescent performances of dihydrobenz	Dr. R. Ramya	Journal of Photochemistry and photobiology A: Chemistry	2018	2	Department of Chemistry, Annamalai University	2

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odioxin ph enanthroim idazoles based blue emitting materials.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
The Impact of the South Indian Sport Jallokattu in Kalyan Raman's Translation of C.S. Chellappa's Vaadivaasal : ArenaAtlas Shrugged: A Study of Alternate Realities In Han Kangs Novel The Vegetarian	Dr. D. Muthumari	BODHI- International Journal of Research in Humanities, Arts and Science- Collected Papers: Twelfth All India Conference 2017	2018	0	0	C. Kandaswamy Naidu College for Women, cuddalore
When Atlas Shrugged: A Study of Alternate Realities In Han Kangs Novel The Vegetarian	S.Geetha Krishnan	KAAS - Collected Papers: Twelfth All India Conference 2017	2017	0	0	C. Kandaswamy Naidu College for Women, cuddalore
High surface graphene nanoflakes as sensitive sensing platform for simult aneous ele ctrochemic	S. Jancy Sophia	Matreial Science and Engineering: C	2018	6	38	C. kandaswamy naidu college for women, cuddalore

al detection of metroni dazoles and chlora mphenicol							
Optical and electr oluminesce nt perform ances of d ihydrobenz odioxin ph enanthroim idazoles based blue emitting materials.	Dr. R. Ramya	Journal of Photoch emistry and photob iology A: Chemistry	2018	0	2		Department of chemistry, Annamalai university , Chidamba ram..

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	20	15	8	2
Presented papers	6	13	4	0
Resource persons	2	0	0	1

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Awareness on Diabetics	NSS	50	1000
Campus cleaning	NSS	3	97
Repairing the college fence	NSS	3	57
Tree Plantation in our college campus and rally	NSS	40	98
Campus Cleaning	NSS	2	120
Awareness on World Breast Feeding Weak	NSS	2	98
Seminar on job opportunity	NSS	3	102
Seminar on Clean	NSS	3	109

India			
Independence Day	NSS	27	250
Cancer Awareness Programme	NSS	28	178

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
0	0	0	0

No file uploaded.

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
GENERAL	NSS,C.KANDASWAMI NAIDU COLLEGE FOR WOMEN	Repairing the college fence	3	57
HEALTH	NSS,C.KANDASWAMI NAIDU COLLEGE FOR WOMEN	Awareness on World Breast Feeding Weak	2	98
TREE PLANTATION	NSS,C.KANDASWAMI NAIDU COLLEGE FOR WOMEN	Tree Plantation in our college campus and rally	40	98
SWACHHBHARAT	NSS,C.KANDASWAMI NAIDU COLLEGE FOR WOMEN	Seminar on job opportunity	3	102
HEALTH	NSS,C.KANDASWAMI NAIDU COLLEGE FOR WOMEN	Seminar on Clean India	3	109
SWACHHBHARAT	NSS,C.KANDASWAMI NAIDU COLLEGE FOR WOMEN	Campus Cleaning	2	120
GENERAL	NSS,C.KANDASWAMI NAIDU COLLEGE FOR WOMENNSS,C.KANDASWAMI NAIDU COLLEGE FOR WOMEN	Cancer Awareness Programme	27	150
HEALTH	NSS,C.KANDASWAMI NAIDU	Workshop on Road Safety	28	69

	COLLEGE FOR WOMEN			
HEALTH	NSS,C.KANDASW AMI NAIDU COLLEGE FOR WOMEN	Awareness on Diabetics,	50	1000
SWACHHBHARAT	NSS,C.KANDASW AMI NAIDU COLLEGE FOR WOMEN	Campus cleaning	3	97
		View File		

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
RESEARCH ON DISUSSIONS	04	NIL	02
FACULTY EXCHANGE	02	NIL	02
STUDENT EXCHANGE	20	NIL	02
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	Packaging and Assembling	LENOVA, Puducherry	27/07/2017	31/07/2017	17
Internship	Packaging and Assembling	LENOVA, Puducherry	22/08/2017	29/08/2017	30
Internship	Packaging and Assembling	LENOVA, Puducherry	23/02/2018	28/02/2018	9
Project	Developing skills of Translation	St. Joseph College of Arts and Science, Cuddalore	01/02/2018	28/02/2018	60
Intership	Employment Opportunitie s to Economics Students	Periyar Arts College , Cuddalore	03/07/2017	05/07/2017	68
		View File			

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate

houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nill	NIL	0
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
3000000	2000000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
KOHA	Partially	16.11.06	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	33885	2543275	189	49372	34074	2592647
Reference Books	6041	341228	26	13772	6067	355000
e-Books	3023309	5900	0	0	3023309	5900
Journals	20	34125	0	0	20	34125
e-Journals	6237	5900	0	0	6237	5900
Digital Database	155	5900	0	0	155	5900
CD & Video	26	850	0	0	26	850

Library Automation	1	5000	0	0	1	5000
Weeding (hard & soft)	2305	315703	414	56703	2719	372406

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	52	1	10	0	0	0	0	4	0
Added	0	0	0	0	0	0	0	0	0
Total	52	1	10	0	0	0	0	4	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

4 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	[NIL](#)

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
3000000	2500000	1500000	1100000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

This college comes under the management of Pachaiyappa's Trust is situated in the heart of Cuddalore with 10 acres of land. There are three wings of building. The institution has a library with 34074 books catering to the needs of both students and teachers of different subjects. E-Reading is made accessible for the extensive reading and reference. Annual checking and maintenance of library are done periodically with the help of teaching staff. Different grants including the one by UGC helps in updating the library.

Different records are maintained for the details of various grants for books received and purchased. UGC grants for subject wise, GK and employment oriented preparation books and journals are utilized properly and audited at regular intervals. Sports related articles and equipments are purchased and used by students and later subjected for auditing. Each department has separate laboratory. Stock registers are verified and internal as well as external auditing is done every year. Details are uploaded in the college website. English language laboratory and computer science laboratory are easily accessible to students and properly maintained. Annual repair works of old furniture and purchase of new ones as and when the need rises are done regularly. Maintenance of electronic and electric items and other required equipments are also carried out as per the need Proper records of accounts are maintained by the laboratory technicians duly supervised by the HOD's of concerned departments. Other measures to maintain the laboratories are as follows: ? The technicians of related owner enterprises take up the maintenance, calibration and repairing of sophisticated lab equipments ? The microscopes are annually cleaned and maintained by concerned departments. The records of maintenance kept by technicians are properly supervised by the HODs Library remains the most important part of one institution. The proper and effective functioning of library is made sure through many measures. The list of required books is given by each department. The HOD's finalize the list. The finalized list is duly approved by the Principal. The library takes special care to cater to the needs of visually impaired students. Computers that specially help these students are made available in the library. To ensure the safe returns of books, certificate of 'no dues' from the library is mandatory for students before they appear for exam. Prizes are given to the student and a staff member who has made optimum use of the library. The physical directress is constantly in consultation with experts and other coaches to maintain the Indoor court for Table Tennis and Ball badminton . The incessant efforts of the college administration and the physical directress have bought many laurels to the college. Our sports students won the following events in the academic year. Events: Kabaddi, Kho-Kho, Volley Ball, Ball badminton and Hand Ball Computers: A well equipped computer laboratory is established for the benefits of the students with latest equipments to update their knowledge in the field of computer and technology.Through the centralized C laboratory funded by the UGC and through other

http://www.cknccud.in/procedures_and_policies-17-18.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	0	0
Financial Support from Other Sources			
a) National	Central sector scheme of scholarship for college and university students	16	160000
b)International	nil	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Remedial coaching	22/01/2018	315	CKNC, Cuddalore
Language lab	20/09/2017	1492	CKNC, Cuddalore
Yoga	21/08/2017	2289	CKNC, Cuddalore
Personal counselling and mentoring	16/06/2017	2289	CKNC, Cuddalore
Soft skill	23/08/2017	742	CKNC, Cuddalore
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2017	Career counselling	Nill	674	0	25
2017	Guidance for competitive examintion	2289	Nill	0	0
[View File](#)					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
98	91	45

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Nil	0	0	NextGen Solution	135	25
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to

2018	1	BA English	English	University of MadrasUniversity (DDE)	MA English
2018	2	BA English	English	C.Kandaswami Naidu College for women, CuddaloreArts College, Cuddalore	MA English
2018	1	BA English	English	University of Madras (Distance Education) of Madras	MA English
2018	2	BA English	English	Annamalai University	MA English
2018	12	B.A.,ECONOMICS	ECONOMICS	PERIYAR ARTS COLLEGE, CUDDALORE	M.A., ECONOMICS
2018	34	B.Sc Mathematics	Mathematics	C. Kandaswami Naidu College for Women,Cuddalore-1	M.Sc MATHS
2018	3	B.Sc Mathematics	Mathematics	Periyar Arts College ,Cuddalore-1	M.Sc MATHS
2018	1	BA English	English	Omm Muruga College of Education	B.Ed
2018	6	BA English	English	Annamalai University (DDE)	MA English
2018	6	BA English	English	Periyar Arts College, CuddaloreUniversity (DDE)	MA English
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	0
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Elocution in Tamil	Institution	72
Cooking	Institution	72
Rangoli	Institution	72
Group Dance	Institution	96
Solo dance	Institution	36
Solo singing	Institution	36
Group singing	Institution	60
Skit	Institution	96
Mahendi	Institution	48
Speech competition	Institution	72

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	Nil	Nill	Nill	Nill	Nill	Nill

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The students' Union of the college has student office bearers, representing all the students of the college, guided by a team of staff. The students'Union is formed in order to, 1. Serve as a link between the management and the student community. 2. For a good campus life. 3. To bring out the students' talent. 4. To develop leadership qualities among students. 5. To motivate the students to participate in all activities and 6. To promote unity among students by creating the right environment for academic, cultural and social activities. Formation of students' Union The posts of the office bearers are Chairman,Vice Chairman, The Secretary, The Joint secretary and Treasurer. The college council, the college committee and student representatives nominate the office bearers of the students' union. Chairman is nominated by the students from the second year UG programmes. Vice Chairman is nominated by the students from the first year UG programmes. The Secretary is nominated by the students from the second year UG programmes. The Joint Secretary is nominated by the students from the first year UG programmes. Treasurer is nominated by the students from the PG programmes. The selected students will hold office from the following academic year. There are other committees to support and aid the smooth functioning of the students' Union. Functions The main function of the union is to inculcate the qualities such as social responsibility, team spirit and discipline among all students. These standards and values are imparted through various activities regularly. The main events conducted by the union are 1 .Orientation programme for the Freshers. Orientation is given to the first UG and first PG on the first week of the reopening of the college .The orientation programme includes welcoming and campus tour. 2. Union inauguration at the beginning of the academic year and valediction at the end of the year. During Union inauguration the Principal gives the responsibility upon the office bearers. 3. Celebrating special days. All religious festivals are celebrated

every year. 4. College celebrations like founders day, teachers day etc. are celebrated every year. 5. Union arranges farewell party for the outgoing students.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

No. of Meeting : 01 Report of Alumni Meet – 2017-2018 The Alumni Association of C. Kandaswami Naidu College for Women, conducted a meeting on 20.09.2017. The Principal Dr. Mrs. Malliga Chandiran was the chairperson. The alumni of the institution, many of them are working as Professors, Associate professors and Assistant professors in various departments of our institution. Dr. Mrs. Kalpalatha, Associate professor of English, gave an enlightened and motivational talk to all the final year students. Dr. Mrs. Mullai, Associate Professor and Head, Department of Zoology encouraged the students to do well in their academics and as well as to make use of all the available resources in the institution. She recalled her good old days as a student in the institution. She advised students to be sincere and dedicated. The meeting came to an end with the vote of thanks proposed by Dr. Mrs. Jayachithra, Assitant Professor of Tamil (Alumna of Tamil department). http://www.cknccud.in/alumni-contribution-17-18.pdf

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization and Participative Management The implementation of administrative decisions is done through decentralization to ensure Participative Management. The Institution has a committee of two senior most members. It is followed by the college council which comprises of all HOD's. All decisions regarding administrative and academic matters are made by committee and the council. These decisions are carried over by the different cells and committees led by a staff in-charge. The following are the various committees assigned with specific work which ensure the smooth running of the Institution and more importantly the welfare of the students. 1. National Integration cell 2. Women's cell 3. Consumer club 4. Alumni Association 5. Career Guidance and Placement Cell 6. Quiz Club 7. Book Club 8. Recreation Club 9. Sports Committee 10. UGC Project Guidance Cell 11. Grievance Cell 12. Counselling Cell 13. Calendar Committee 14. Magazine Committee 15. Yoga Club 16. Vermiculture/Aqua culture Club 17. Furniture Committee 18. Documentation These committees conduct two meetings each semester to assign and carry out work as per schedule. Moreover, each department has its own academic and cultural associations which meet periodically each semester. This is to provide students with all possible opportunities so as to provide them better experience in academic and co-curricular activities.Subject related seminars, exhibitions and awareness programmes are part of this endeavour. Case Study: To

develop communicative skills among students, a certificate course on Soft Skill Development was organised by the Department of English in collaboration with Talent Minds Academyfrom12-02-2018 to 28-03-2018 in which 804students participated.To enhance Time management, Soft Skills and Software skills, three development programmes were conducted for the non-teaching staff by the Institution.Dr.L.KulandaiTerese Fatima, Associate professor of English, organised and gave valuable tips and training on Time management. Integrated data Systems, Hyderabad conducted an awareness programon the need for updating the Software skills for non-teaching staff. These were the courses conducted by the Institution independently with no aid from the University or the Management.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Being the Chairman of Board of Studies (UG – English) –(Dr.L. KulandaiTerese Fatima, Associate Professor , Department of English), Member of Board of Studies (PG – English) (Dr. Geetha Krishnan, Associate Professor , Department of English), Member of Board of Studies (UG - Botany) (Mrs.Vasanthi,Associate Professor Head , Department of Botany), Member of Board of Studies (UG-Zoology)(Dr. Rajeshwari,Associate Professor , Department of Zoology) and Member of Board of Studies (UG-Mathematics) (Dr.Thenmozhi, Associate Professor , Department of Mathematics), the institution plays a key role in developing the curriculum of Thiruvalluvar University.
Teaching and Learning	Apart from traditional teaching and learning methodology, modern teaching methods like innovative methods, activity based teaching,learner-centered approaches, collaborative approach,and integrated learning are implemented bythe following teaching techniques. 1. Group discussion 2. Quiz 3. Role play 4. Seminars 5. Workshop 6. Assignments 7. Power point presentations By following the above methods, the students are able to understand the concepts better and achieve goals and objectives to meet the needs. The students are able to develop critical thinking, problem solving, communication skills and decision making skills. Hence, modern learning encourages students to

		collaborate and therefore be more productive.
Examination and Evaluation		Continuous Internal Evaluation is done throughout the academic year by conducting three internal tests, Slip tests Model Examination apart from University Examinations. The students are given a minimum of two assignments by the faculty member, which they are required to submit on specified date. These assignments carry marks which contribute to the total obtained for that subject. Faculty members may assign weightage to quiz, presentations, seminars, or any similar activities besides the two assignments. Hence the system of evaluation is not restricted only to written examinations. The marks obtained are uploaded on the University portal.
Research and Development		The research and development cell is established during this academic year. The Institution has four Associate Professors, who have obtained Guideship from Thiruvalluvar University BharathiyarUniversity. Dr. L. KulandaiTrerese Fatima (Department of English), Dr. S. Shafina (Department of Economics), and Dr. M. Gomathi(Department of Tamil) have guideship from Thiruvalluvaruniversity. Dr. S. Kalpalatha(Department of English) haveguideship from Bharathiyar University. Under their guidance 15 scholars are pursuingPh.D. Apart from this, the staff members actively participate and present papers in Seminars and Conferences. The process of promoting research culture among faculty and students is ensured by facilitating participation in research and related activities.
Library, ICT and Physical Infrastructure / Instrumentation		The library of the institution is partially digitalized (COHO) and visually challenged students are assisted to use the ILMS software provided for them.
Human Resource Management		For the betterment of the students of our college, the staff members (permanent and guest lecturers) recruited are qualified and placed according to the UGC rules. The staff members have gone to orientation programs and refresher courses based on their major subject. Training program for Time management is given to the non-

	teaching faculties by the placement officer of our institution Dr. L. KulandaiTerese Fatima, Associate Professor, Department of English. In the place of two staff members from department of English and department of Chemistry who have gone for maternity leave, two full time guest lecturers were appointed.
Industry Interaction / Collaboration	48 students from III B. Sc Chemistry went for an industrial visit to Neyveli Lignite corporation Ltd. On 5th February 2018. The students were accompanied by the following staff members: 1. Mrs. K. Kadambury 2. Dr. R. Ramya 3. Ms. S. Bala
Admission of Students	Being an Aided Institution we strictly follow the Rules Regulations laid by the UGC and Tamil Nadu State Government during the admissions. Admission is chiefly merit based. The admission shall be made purely on the basis of Merit in subject to the rule of reservation of the Government of Tamil Nadu. 1. 31 for Open Competition (OC) 2. 30 for Backward Classes (BC) within this 3.5 for Muslims 3. 20 for Most Backward Classes (MBC) 4. 18 for Scheduled Castes (SC) and 1 for Scheduled Tribes (ST)

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Examination	https://14.139.187.18/coe/

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	Dr.S.Vijayalakshmi	Arutchelvarnvadalur Panigal	Nallamuthu Gounder Mahalingam College, Pollachi	600
2017	Dr.S.Vijayalakshmi	Thirupugal pathisemmal va.su. Sengalvaraya pillai	Mayilam parimalavel Tamil Advanced Research Center, Mayilam	600
2018	Dr.M.Gomathi	Thiruchendhurm Senthilnathanin	Muruga Illakiya Manadu, Tamil	600

Year		Title		Organiser		
		Thiruvarulum	University , Tanjore			
2018	DR. S. SHAFINA BANU	National Conference on India and the New reforms Issues and Challenges	Department of Economics, Periyar Arts Collegr, Cuddalore			500
2018	DR. G. KAVITHA	National Conference on India and the New reforms Issues and Challenges	Department of Economics, Periyar Arts College, Cuddalore			500
2017	Dr.M.Gomathi	Short stories Head and language style	Yelagiri Bharathi Tamil sangam etal.			1000
2018	Dr.M.Gomathi	Novels in Dravidian Language	Yelagiri Bharathi Tamil sangam etal.			1000
2018	Dr.P.R.Thilagavathi	Thiruchendur pillaithamizhil Murugu	Muruga Illakiya Manadu, Tamil University , Tanjore			600
2018	Dr.P.R.Thilagavathi	Thirumanthiram koorum vazhkai thandhiram	National college, Trichy			500
2017	Dr.S.Vijayalakshmi	PazayaTamzh Illakkyangall Peruntheiva vazhpadum Sirut heivavazhpadum	V.S.N senthilKumaran Nadar College Viruthunagar			800
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	How to foster creativity in the classroom	Nill	20/12/2017	20/12/2017	97	Nill
2018	Nill	Soft Skill Development Program	02/12/2017	15/12/2017	Nill	29

| 2017 | Nill | Software skill Development Program | 07/03/2018 | 07/05/2018 | Nill | 29 |
| 2017 | Nill | Time Management Program | 20/12/2017 | 22/12/2017 | Nill | 29 |

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
121st Orientation Course, Human Resource Development Centre UGC – HRDC, Pondicherry	5	18/08/2017	14/09/2017	28
XVII REFRESHER COURSE IN ECONOMICS	1	08/11/2018	28/11/2018	21
Inter disciplinary Refresher COURSE on History, Political Science and Public Administration, Human Resource Development Centre UGC – HRDC, Pondicherry	1	08/03/2018	28/03/2018	21
120th Orientation Course, Human Resource Development Centre UGC – HRDC, Pondicherry	1	17/05/2017	13/06/2017	28
122nd Orientation Course, Human Resource Development Centre UGC –	1	01/01/2018	28/02/2018	28

Course				
HRDC, Pondicherry				
UGC SPONSORED WINTER REFRESHER COURSE IN SCIENCES(LIFE SCIENCES)	4	05/12/2017	25/12/2017	21
Refresher Course in Tamil Language and Literature, Human Resource Development Centre UGC – HRDC, Pondicherry	5	04/10/2017	24/10/2017	21
Refresher Course in Tamil Language and Literature, Human Resource Development Centre UGC – HRDC, Pondicherry	1	17/05/2018	06/06/2018	21
Short Term Course on Research Methodology, UGC, HRDC, Pondicherry University	1	04/10/2017	10/10/2017	7
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
All the welfare measures initiated by the Government are implemented in the Institution 1. Health Insurance Scheme (NHIS) 2. Full paid maternity Leave 3. Teacher's Provident Fund as per PF rules 4. Gratuity on retirement 5. The Institution helps the	Health Insurance Scheme (NHIS) 2. Full paid maternity Leave 3. Teacher's Provident Fund as per PF rules 4. Gratuity on retirement 5, The Institution helps the staff to obtain financial loan/Housing loan/Educational Loan/Personal from Nationalized bank /Thrift	1. Guiding and assisting the students to obtain State Scholarship SC/ST, BC,MBC 2. National Scholarship 3. UGC – Incentive scholarship for SC/ST/BC 4. Ex-Servicemen children's Scholarship.

staff to obtain financial loan/Housing loan/Educational Loan/Personal from Nationalized bank /Thrift Society 6. Financial assistance is extended to attend Seminars/Conferences 7. Organizing Medical Camps	Society 6. Organizing developmental programs a) Time management program b) Soft skill development program c) Awareness program on updation of software skills 7. Organizing Medical Camps

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The accounts of the College are being segregated in two streams, i.e., Aided Stream and Unaided stream. The head of accounts for the Aided stream are being maintained as per the norms of the DCE and the TN Private Colleges Regulation Act / Rules 1976. Similarly, the accounts pertaining to the Unaided stream are being maintained as per the norms framed by the Pachaiyappas Trust. The accounts pertaining to the Aided Stream are being externally audited by the Collegiate Education Department and the Accountant General and internally audited by the Chartered Accountants appointed by the Pachaiyappaas Trust with the orders of the Honble High Court . The Chartered Accountants appointed by the Pachaiyappaas Trust with the orders of the Honble High Court for audit of accounts pertaining to Unaided Stream and there is no provision for external audit for Unaided stream as per the regulations of Pachaiyappaa's trust.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	0
No file uploaded.		

6.4.3 – Total corpus fund generated

1950000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	PERIYAR ARTS COLLEGE,CUDDALORE	Yes	HEAD OF THE CONCERNED DEPARTMENT
Administrative	Yes	PACHAIYAPPAS TRUST BOARD,CHENNAI	Yes	PRINCIPAL

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

. Regular periodical meetings are conducted for parents. 2. Feedbacks are collected from the parents. 3. During the admission the funds are raised to enhance the quality of Education through Infrastructure development.

6.5.3 – Development programmes for support staff (at least three)

Training for the effective usage of Android mobile Phone A Discussion on " Who am I " A talk on "How to enjoy our work"

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Accreditation is not yet received.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Planned and consolidated the SSR to be submitted to NAAC for the 1st Cycle of Acc reditation	23/01/2018	16/06/2017	23/01/2018	100
2017	Oriented the staff towards various parameters of NAAC for forthcoming NAAC visit.	13/07/2017	13/07/2017	20/07/2017	126
2018	To conduct interdepartm ental auditing in order to verify the data submitted by the respective Departments for SSR	05/05/2018	05/05/2018	06/05/2018	97
2018	All the ordinary tube lights in the College campus were replaced by LED tube lights in the month of	01/03/2018	01/03/2018	28/03/2018	15

		March-2018				
	2017	A community mentor programme on "Professional development opportunities" was organized for final year students	17/08/2017	17/08/2017	17/08/2017	680
	2017	A seminar was organized on the topic "Importance of education in life and society" for II year undergraduate students.	07/09/2017	07/09/2017	07/09/2017	650
	2017	A faculty development programme was organized on "How to foster creativity in the classroom."	20/12/2017	20/12/2017	20/12/2017	97
	2017	Organised Quality enrichment programme on Time Management for administrative staff	02/12/2017	02/12/2017	15/12/2017	29
	2017	Organised Quality enrichment programme on Soft skill Development for administrative staff	07/03/2018	07/03/2018	07/05/2018	29
	2017	Organised Quality enrichment programme on Software	01/03/2018	01/03/2018	01/03/2018	29

| | skill Development for administrative staff | | | | |

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
DISCUSSION ON GIRL STUDENTS SAFETY AND SECURITY AN AWARNESS PROGRAME	10/09/2017	Nill	160	Nill
WOMENS DAY CELEBRATION WEEK	01/03/2018	08/03/2018	180	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NIl

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	3
Ramp/Rails	Yes	3
Rest Rooms	Yes	3
Scribes for examination	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	Nill	1	01/09/2017	30	Adult Literacy Programme	Eradicating illiteracy among the adults of age group above 30.	62
2017	1	Nill	11/12/2017	5	Seminar on "Peace	Importance of	2289

| | | | | | through Beach " | Peace Of Mind for better performances in Education. | |

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Calendar and Handbook 2017-2018	08/07/2018	http://www.cknccud.in/handbook-2018.pdf

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
SLOGAN COMPETITION ON CLEAN INDIA	04/01/2018	04/01/2018	44
PAINTING COMPETITION ON FUEL CONSERVATION	05/02/2018	05/02/2018	50
AWERNESS PROGRAMME ON WORLD BREAST FEEDING WEEK	03/08/2017	03/08/2017	252

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Awareness programme on solar balloons. Essay competition on "How to make our college campus still more green" Special campaign on 'Environmental effect of food waste" Created and pasted the eco friendly rules for the campus. Developed a consciousness among the students by the mentors on "consumerism –One of the contributing factor of global pollution"

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice - 1 Title : ADULT LITERACY PROGRAMME Objective of the practice Objective of this programme is to eradicate illiteracy among adults of the age group above 30. Imparting literacy skills to persons belonging to the economically and socially deprived sections of the society and also creating an awareness in helping among them to overcome their helplessness and to achieve self-reliance. This is a practice in which adults engage in systematic and sustained self-educating activities in order to gain basic knowledge, skills, attitudes,or values. A larger scale goal of adult education may be the growth of society by enabling its citizens to keep up with society and maintain good social order. The Context Most of the students of our institution sail from rural areas. Most of the students parents are illiterate and earn their livelyhood by doing work in the forms and house hold, their elderly neighbours are also illiterate. As they are illiterate very often they are liable to be treated, when they get loans from others by signing the documents (Thumb impression) without being able to read the content of the documents. During the Ward meeting the problem was disclosed by the students and under these circumstances the teachers initiated Adult Literacy programme to the students. The Practice Third year students of The Department Of English were selected for the program. The students were provided with the modules to teach the

illiterate adults. Sixty adults were selected for the program. It was decided to conduct the program for thirty days after the college hours. The students were asked to spend atleast one hour with their wards, involing themselves teaching in basic regional language skills of reading and writing. They were also asked to teach the basic numerical problems like addition and subtraction. The students were highly motivated and taught the adults enthusiastically for one month. By the end of the programme 80 of the Adult were able to read and write, though not fluently. They were able to sign in English and in the regional language Tamil. Feed back was collected from the Stakeholders. The students found it very challenging and interesting to teach to their own parents, grand parents and neighbours. Problems encountered: The people who joined the programme faced some hurdles during the process of learning. As many of them were coolies and maid servants, they were not able to be excused from their masters to attend the classes on time. Few of them were aged above sixty and they found it very difficult to memorize the alphabet. However, their interest and enthusiasm motivated them to learn more the language Tamil. Evidence of Success: As the stakeholders have learnt to read and write they will not be cheated by others. They feel more confident, self reliant and they are able to read the Newspaper and the written communication. The programme proved that the students have developed patience and the skill of imparting knowledge to others. . BEST PRACTICES – 2 Title of the Practice: Inculcating Kindness, Compassion and caring of old age people Objective of the Practice. •To create awareness among the students for caring aged people •To understand aged people and their requirements •To develop acquaintance with the senior citizen and to obtain knowledge through their experience •To sensitise younger generation about their responsibilities to the society The context: Now aday's number of old age homes are increasing rabidly. It is evident that the increase in life expectancy and the population of the elderly has increased. Several health related and psychological problems in the life of elderly people are also in higher ratio in developing countries like India, there are changes due to the dis integration of the joint family system and other related social functions. So it's very important to inculcate good value oriented culture among the students about the importance of aged people. This practise has been initiated by the faculties of C. Kandaswami Naidu Collegefor women and practised by the students both in their personal life as well their meeting with the elderly in social life The Practice: Girls from CKNC were taken to "Thaya" Home for aged in Pudupalayam, Cuddalore NT, They interacted and helped the needy people whole heartedly. Through this meeting with the old people, students could understand theirproblems.This made the students to bekind allthe aged and needy people. Due to this visit, they are able to understand the problems of others and also the way to rectify them by offering financial and physical help. Evidence of Success: Girls are playing a vital role in our society. Motivate them be aware of the problem and know their psychological and physiological needs, particularly in old age. Make the students to be kind and share time and things to the needy. Further they learn to cater to the needs and accept them as part of the family and society. Problems Encounters: Students are coming from villages and low economic background. Moreover, most of them are first generation graduates. Abandoned conditions of the old will not wise and be encountered in the society. This kind of practices creating opportunities to meet to old people and understand fulfil their requirements will alluate the problems in society and strengthen the power of both young and old generation

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://www.cknccud.in/Best_practices%E2%80%902017%E2%80%9018.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institutional Distinctiveness Inculcating the habit of referring to e-journals and other e-resources at UG Level Developing the habit of referring to e-journals and other e-resources at UG level is our institutional distinctiveness. "Reading maketh a Full Man" is a powerful saying by Sir Francis Bacon, a popular English writer. No one can deny the fact that reading expands the horizon of our knowledge and understanding. The well-equipped library of C. Kandaswami Naidu College for Women has shared the pride of escalating our students to the great heights of knowledge for the past 50 years. In tune with the modern world with technically advanced changes and electronic platforms, our library is also digitally enriched. The multifaceted effects of the digitally advanced technology are made accessible to our ambitions students. Particularly during this academic year 2017-18, in accordance with Ministry of Human Resource Development and UGC many advanced facilities like e-journals, e-books, and other eresources have been made possible to our students for their innumerable benefits. In the beginning of the academic year we created awareness on online resources through orientation programs and hands on training to registration, how to search and access the resources for our UG and PG students. The following are the e-resources made available for our students in the library. 1. NLIST (National Library and Information Services Infrastructure for Scholarly Content) Our college library subscribed the NLIST which is an Initiative of Ministry of Education. It is a component of eShodhSindhu consortium which provides access to 6000 journals, 1,99,500 ebooks through N-LIST and 6,00,000 ebooks through NDL. In Our College the access is available to our students through login id assigned to individual users of colleges enabling the students anytime anywhere access. 2. e-ShodhSindhu e-Shodsindhu is enthusiastically referred to by the students who are interested in research activities. e-shodhsindhu which is formed based on the recommendation of an Expert Committee, the Ministry of HRD has merged three consortia initiatives, namely UGC-INFONET Digital Library Consortium, NLIST and INDEST-AICTE Consortium. The e-ShodhSindhu will continue to provide current as well as archival access to more than 10,000 core and peerreviewed journals and a number of bibliographic, citation and factual databases in different disciplines from a large number of publishers and aggregators to its member institutions including centrally-funded technical institutions, universities and colleges that are covered under 12(B) and 2(f) Sections of the UGC Act is accessed by our students through the NLIST portal. The students of our college make use of the materials available in e-Shodhsindhu. 3. e-PGPathshala e-PGPathshala which is an initiative of the MHRD and UGC which is widely used by our students. The content and its quality being the key component of education system, high quality, curriculum-based, interactive e-content in 70 subjects across all disciplines of social sciences, arts, fine arts and humanities, natural mathematical sciences, linguistics and languages have been developed by the subject experts working in Indian universities and other R D institutes across the country. Every subject had a team of principal investigator,

Provide the weblink of the institution
http://www.cknccud.in/Institutional_Distinctiveness-17-18.pdf

8.Future Plans of Actions for Next Academic Year

• To participate effectively in the NAAC peer team visit by completing all the necessary requirements of the NAAC and to maintain the code of conduct and ethical standards during the Peer team visit. • To create a better college campus through renovation work and repair work. • To automate the library with an Integrated Library Management System. • To implement e-governance in areas of administration and admission.