



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

Part A	
<b>Data of the Institution</b>	
<b>1. Name of the Institution</b>	C. KANDASWAMI NAIDU COLLEGE FOR WOMEN
Name of the head of the Institution	Mullai K
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04142-230408
Mobile no.	9487155691
Registered Email	ckncnaac2017@gmail.com
Alternate Email	cknc2017college@gmail.com
Address	C. Kandaswami Naidu College For Women, Semmandalam, Nellikuppam Main Raod
City/Town	Cuddalore
State/UT	Tamil Nadu
Pincode	607001

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Women			
Location		Semi-urban			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Jancy Sophia S			
Phone no/Alternate Phone no.		04142285053			
Mobile no.		9994270987			
Registered Email		sjancysophia@gmail.com			
Alternate Email		ramyagashreya@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		<a href="http://cknccud.in/ssr.pdf">http://cknccud.in/ssr.pdf</a>			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		<a href="http://www.cknccud.in/calendar-2018-19.docx">http://www.cknccud.in/calendar-2018-19.docx</a>			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B+	2.66	2018	16-Aug-2018	15-Aug-2023
6. Date of Establishment of IQAC			15-Jul-2015		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries	
Created a better college campus through renovation		01-Jun-2018 60		2309	

work and repair work		
Participation in NAAC peer team visit	02-Aug-2018 2	2309
Facilitated Student Support through effective disbursement of national Scholarship schemes	14-Aug-2018 15	17
Creating awareness about open access journals among staff and students through pamphlets	06-Sep-2018 1	2282
IQAC meeting for the Formation of new committee	03-Dec-2018 1	11
Workshop on AQAR process	13-Dec-2018 1	126
Faculty Enrichment Programme on Yoga	20-Dec-2018 3	99
Workshop on Self up gradation of teachers through MOOC	08-Jan-2019 1	99
Seminar on Collaborative Learning Process For Academic Advancement Of Students	14-Feb-2019 1	2282
Collected, compiled and analysed course feedback from students, parents and stake holders	10-Apr-2019 2	2300
Academic Audit (AA) (Preparation and submission of AA report )	15-Apr-2019 15	99
Skill Development Programme on Office Administration for Non-teaching staff	26-Apr-2019 2	27

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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>No Data Entered/Not Applicable!!!</b>				
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<b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>	Yes
Upload latest notification of formation of IQAC	<a href="#">View Link</a>
<b>10. Number of IQAC meetings held during the year :</b>	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<a href="#">View Uploaded File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

- Raising National Cadet Crops in our College
- Online database has been generated for I year students.
- Faculty participation in online course through MOOC
- Facilitated Student Support through effective disbursement of National Scholarship Schemes.
- Created a better college campus through green initiatives.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Formation of new committee.	Different committees have been formed for smooth functioning of the Institution.
Effective disbursement of National Scholarship Scheme on NSP	Seventeen students availed Rs.10000 each through National Scholarship Scheme
Building a better college campus through renovation work and repair work	Exterior Painting Damage, Interior Wall & Ceiling Applications for the whole college has been done.
Certificate courses	Fourteen Certificate courses have been introduced.
Generation of research funds from different local agencies	Rupees Twenty thousand has been generated from different agencies
Signing of MOU	Department of English, Economics and Tamil signed MOUs with various institutions.
Professional development /	Workshop on Self up gradation of

administrative training programmes	teachers through MOOC, Faculty Enrichment Programme on Yoga, Seminar on Collaborative Learning Process For Academic Advancement Of Students , Skill Development Programme on "Office Administration" for Non-teaching staff were organised.
Initiatives to address locational advantages and disadvantages	Skill development programme and field visits were arranged.
Preparation for Academic calendar of the year 2018-2019	Academic calendar of the year 2018 -2019 has been prepared and distributed to the staff and students of the college.
Course Feedback	Collected, compiled and analysed course feedback from students, parents and stake holders
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	02-Aug-2018
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	04-Nov-2019
17. Does the Institution have Management Information System ?	No

### Part B

#### **CRITERION I – CURRICULAR ASPECTS**

##### **1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The Institution ensures effective curriculum delivery. It is done through well planned and documental process. The college comes under Thiruvalluvar University, Vellore and hence we follow its curriculum. Quality education is imparted through various means by dedicated staff members. At the beginning of each Academic Session, Departmental Meetings are held. Syllabus is discussed and distributed to teachers after discussion. Number of classes needed for each topic is decided depending on the credits assigned by the university to each paper or topic. A well constructed time table is issued to the teachers for

each semester for both UG and PG classes The Heads of Departments prepare the work module and time table and they are duly approved by the Principal. Teachers prepare their lectures according to the subjects allotted and number of classes available. Classes are held according to the schedule under the strict supervision of college administration. Lesson plan for each paper handled by the staff members are made. It includes course outcomes, objectives, content, reference books and the expected outcomes from the students. Each department strives to fulfill its Vision and Mission so as to enable the realization of the institution's Vision and Mission. Program Outcomes (PO) are developed for each Program. Course Objectives and Course Outcomes are defined for each Course (Theory and Lab). The Institution's Central Library caters to the students need with an open access system. Departments have their own libraries for the benefit of their respective students. The Library Subscribes a good number of journals - Arts, Sciences and Commerce. Inlibnet (e-books and e-journals) facility is available for both the teachers and students. Based on the needs of various subjects, different teaching methods are used. To name a few, a) Chalk and Talk method b) ICT enabled Teaching-Learning Method c) Use of Soft Wares d) Models and Charts are shown to aid effective lecturing e) Distribution of notes prepared by Teachers f) Group Discussions among Students g) Micro-Teaching and seminars by Students h) Paper-Presentation by Students i) Proper Instrumentation Facility for Students' Practical Classes j) Need based Survey Programs, Field Works, and Educational Excursions k) Project Work etc.... l) Seminars and Special Talks by experts at Regular Intervals Apart from these, as per the guidelines of IQAC, regular Class tests, Internal Exams, Assessment Practical Classes, and Seminars are carried out to keep track of Improvement of the Students. Quizzes' are conducted. Remedial and tutorial classes are conducted based on requirement. Every Department maintains detailed records of Assessments, Projects, Seminars and Other Reports. College Administration keeps a vigilant eye on the Results, Departmental Proceedings and Student needs. All Records pertaining to Student Oriented activities like Teaching - Learning development and improvement of different methods of effective curriculum delivery are maintained by the Institution.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Soft skill	Nil	03/09/2018	1	Employability	LSROW skill
Communication skill	Nil	02/07/2018	4	Employability	LSROW skill
Mobile application development	Nil	01/08/2018	1	Employability	Knowledge about the mobile operating system
Internet of Things	Nil	08/08/2018	1	Employability	Acquiring the knowledge of Cyberspace, trend of future network, IT industry revolution
Historic	Nil	10/12/2018	2	Employability	

preservation				ity	Preservative techniques of historical monuments
Certificate course on Nursery development	Nil	03/09/2018	12	Entrepreneurship	Plant propagation
Mathematical Skills	Nil	02/07/2018	2	Employability	Problem solving skills
Installation and maintenance of photo copiers and printer	Nil	16/07/2018	8	Employability	Acquiring technical knowledge
Electronic system design and manufacturing	Nil	04/02/2019	2	Employability	Acquiring technical knowledge
Certificate course in vermiculture	Nil	11/07/2018	12	Employability	Research skill
Certificate Course on Chromatographic techniques	Nil	02/07/2018	2	Employability	Packing of an adsorbent column, selection of mobile phase, application of sample, sample elution, collection and analysis of fractions
New economics policy	Nil	01/08/2018	4	Employability	Critical thinking and processing skill
Vazhviyal Kalaikal	Nil	09/07/2018	1	Employability	Personality development
Nadaimurai Tamil	Nil	06/08/2018	1	Employability	Communication skill
Padaipakka Thiran	Nil	04/09/2018	1	Employability	Creative thinking
Logical	Nil	18/06/2018	1	Employability	Problem

and reasoning				ity	solving
Communication skill	Nil	30/07/2018	2	Employability	LSROW skill
Job orientation training skill	Nil	21/01/2019	1	Employability	Personality development

## 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
<b>No Data Entered/Not Applicable !!!</b>		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Tamil	18/06/2018
BA	English	18/06/2018
BA	Economics	18/06/2018
BA	History	18/06/2018
BSc	Chemistry	18/06/2018
BSc	Botany	18/06/2018
BSc	Zoology	18/06/2018
BSc	Mathematics	18/06/2018
BSc	Computer Science	18/06/2018
BCom	Commerce	18/06/2018
BBA	Business Administration	18/06/2018
MA	Tamil	18/06/2018
MA	English	18/06/2018
MA	History	18/06/2018
MSc	Mathematics	18/06/2018
MCom	Commerce	18/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	1964	0

## 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Investment management	04/12/2018	119
Training development	04/12/2018	106



Total quality management	04/12/2018	56
Creativity and innovation management	04/12/2018	51
Fundamentals of economics II	04/12/2018	57
Marketing communication and advertisement II	04/12/2018	56
Human resource management II	04/12/2018	58
Fundamentals of National Security	04/12/2018	62
Human rights education	04/12/2018	62
Growth of Panchayat institution in Tamil nadu	04/12/2018	53
Ennaiyam	04/12/2018	61
Padaippilakiyamum Mozhipeyarppum	04/12/2018	56
Thagaval Thodarviyal	04/12/2018	60
Environmental studies	18/06/2018	698
Medicinal Chemistry I	18/06/2018	74
Water treatment and analysis	18/06/2018	48
Data analysis and separation techniques	18/06/2018	49
Medicinal botany	18/06/2018	41
Horticulture	18/06/2018	37
Herbal science	18/06/2018	33
Vermiculture	18/06/2018	52
Public health and Hygiene	18/06/2018	44
Pisciculture	18/06/2018	28
Introduction to information technology	18/06/2018	0
Design Analysis of Algorithims	18/06/2018	46
Visual Programming	18/06/2018	41
Language skills forcommunication I	18/06/2018	0
Skills for employment I	18/06/2018	54
Indian Literature in English Translation	18/06/2018	60
Basic Mathematics	18/06/2018	48
Linear programming	18/06/2018	79
Quantitative techniques	18/06/2018	85

Elements of accountancy	18/06/2018	132
ECommerce and its applications	18/06/2018	107
Merchant Banking	18/06/2018	119
Management concepts	18/06/2018	109
Customer relationship management	18/06/2018	56
EBusiness	18/06/2018	51
Fundamentals of economics I	18/06/2018	57
Marketing communication and advertisement I	18/06/2018	56
Human resource management I	18/06/2018	58
National Movement in India	18/06/2018	62
Cultural Heritage of Tamilnadu	18/06/2018	62
History of intellectuals of Tamilnadu 17002000 AD	18/06/2018	53
Tamil Mozhi Adipadai Elakkanam	18/06/2018	61
Payanpattu Tamil	18/06/2018	56
Kalvettiyal	18/06/2018	60
Value Education	04/12/2018	698
Soft skills	04/12/2018	698
Human rights	04/12/2018	93
Chemistry in everyday life	04/12/2018	74
Food Chemistry	04/12/2018	48
Agriculture and leather chemistry	04/12/2018	49
Horticulture	04/12/2018	41
Mushroom cultivation	04/12/2018	37
Microtechniques	04/12/2018	33
Aquarium fish keeping	04/12/2018	52
Apiculture	04/12/2018	28
Industrial fishery management	04/12/2018	28
Internet and its applications	04/12/2018	0
Computer Organisation And Architecture	04/12/2018	46
Mobile computing	04/12/2018	41

Language skills for communication II	04/12/2018	0
Skills for employment II	04/12/2018	54
Creative Writing	04/12/2018	60
Foundation Mathematics for competitive examinations	04/12/2018	48
Mathematics for competitive examination I	04/12/2018	79
Fundamentals of applied mathematics	04/12/2018	49
Advertising and salesmanship	04/12/2018	126
Industrial organisation	04/12/2018	107
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### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	English	60
BA	Economics	11
BSc	Chemistry	15
BSc	Computer Science	36
BSc	Zoology	28
BBA	Business Administration	14
BA	History	22
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## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Feedback is taken from the Students, alumni, faculty and parents. The Institution also takes into account the course exit survey. Student feedback is collected at many levels during their course period. Every year students give their feedback on the teachers, the infrastructure, overall facilities like Laboratories, Canteen, Library etc... There are suggestion boxes too which encourage students to bring their suggestions and grievances to the knowledge of the Staff. The Students' feedback on faculty is based on the format that has</p>

these Parameters - Subject Knowledge, Expression, Clarity, and Teaching Aids used, Methodology etc... The concerned Staff members are given suggestions as corrective measures by the HODs. The Alumni Feedback and the Exit feedbacks help to ensure that the Institution practices the right kind of Teaching Learning method. The Feedback from the Alumni and the Parents play a crucial role in the administration, taking up measures of improvement and development. Effective steps are taken to improve the infrastructure and the quality of teachers. As these Feedbacks help the Staff Faculty and the administration to take up the effective measures which ensure the continuous improvement in the quality of Education. The PTA and the alumni meets help the Faculty in understanding the problems faced by their wards and the measures needed to be taken for their welfare. Alumni feedback highlights the positive qualities that were inculcated by their Alma mater which now stand then in good stead. They also supply constructive tips for the better grooming of the students.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Botany	44	200	41
BSc	Computerscience	50	135	50
BA	Tamil	70	472	69
BA	English	70	308	70
BA	Economics	70	350	68
BA	History	70	171	70
BSc	Chemistry	50	191	50
BSc	Mathematics	70	204	65
BSc	Zoology	44	151	44
BSc	Mathematics (Shift II)	50	30	25
BCom	Commerce	140	200	140
BBA	Business Administration	70	100	70
MSc	Mathematics	40	76	40
MA	History	40	29	22
MA	Tamil	40	9	8
MA	English	40	13	13
MCom	Commerce	40	20	15

[View Uploaded File](#)

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution	Number of fulltime teachers available in the institution	Number of teachers teaching both UG and PG courses
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			teaching only UG courses	teaching only PG courses	
2018	1964	219	99	0	43

## 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
98	98	6	8	8	8
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Students Mentoring System is effectively implemented in the Institution. 25 Students are assigned to one Mentor. The Concerned mentor gives the necessary Counselling, guidance and strives to improve the student's Academic and Non Academic performances. If need arises, the mentor contacts the Parents and together they help the Students. The Students attendance and the Behavior in the class room and overall performances are recorded regularly. Counselling is given to the needy and whenever there is a problem, the students approach their respective mentor for redressal. This builds up a healthy and happy relationship between the teaching and student Community.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2183	99	1 : 22

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
98	99	0	13	41

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. (Mrs) .M.Gomathi	Associate Professor	Bharathi Award, Elagri Bharathii Tamil Sangam, Vaniyambadi, Tamilnadu
2018	Dr. (Mrs) .M.Gomathi	Associate Professor	Narkavi Nayagi Award, Kovai Vasantha Vasal Kavi Mandram, Kovai, Tamilnadu
2019	Dr. (Mrs) .P.R.Thil agavathi	Associate Professor	Bronze category, Certificate of Appreciation,

			Ministry of Finance, Government of India, Central board of Direct taxes.
2018	Dr.(Mrs).S.Vijaya lakshmi	Assistant Professor	Perashiriya Rathna Award, Kaviyarasar kalai t amzhsangam, Namakal, Tamilnadu
2019	Dr.(Mrs).G.Jayach itra	Assistant Professor	Elam Kaviyarasi Virudhu, Kovai Vasantha Vasal Kavi Mandram, Kovai, Tamilnadu
2019	Dr.(Mrs).V.Suyam tangam	Assistant Professor	Kaviarugar Vrudhu, Kovai Vasantha Vasal Kavi Mandram, Kovai, Tamilnadu
2018	Dr. (Mrs). R.Rajalakshmi	Assistant Professor	Doctor of Philosophy in Commerce, Thiruvalluvar University
2019	Dr. (Mrs). V.Sudha	Assistant Professor	Doctor of Philosophy in Commerce, Thiruvalluvar University
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Tamil, English, History, Economics	I/III/V	02/11/2018	01/02/2019
BSc	Chemistry, Zoology, Botany, Mathematics (shift I II), Computer Science	I/III/V	02/11/2018	01/02/2019
BCom	Commerce	I/III/V	02/11/2018	01/02/2019
BBA	Business Administration	I/III/V	02/11/2018	01/02/2019

MSc	Mathematics	I/III	02/11/2018	01/02/2019
MA	History, English, Tamil	I/III	02/11/2018	01/02/2019
MCom	Commerce	I/III	02/11/2018	01/02/2019
BA	Tamil, English, History, Economics	II/IV	13/04/2019	29/07/2019
BSc	Chemistry, Zoology, Botany, Mathematics (shift I II), Computer Science	II/IV	13/04/2019	29/07/2019
BCom	Commerce	II/IV	13/04/2019	29/07/2019
BBA	Business Administration	II/IV	13/04/2019	29/07/2019
MSc	Mathematics	II/IV	13/04/2019	29/07/2019
MA	History, English, Tamil	II/IV	13/04/2019	29/07/2019
MCom	Commerce	II/IV	13/04/2019	29/07/2019
BA	Tamil, English, History, Economics	VI	13/04/2019	15/06/2019
BSc	Chemistry, Zoology, Botany, Mathematics (shift I II), Computer Science	VI	13/04/2019	15/06/2019
BCom	Commerce	VI	13/04/2019	15/06/2019
BBA	Business Administration	VI	13/04/2019	15/06/2019
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#### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Under the CBCS semester system of Thiruvalluvar University, the evaluation process consists of an aggregate of marks in both internal and external examination. Twenty five marks is allotted for internal assessment. Based on the students performance in the internal tests and assignments, internal marks are offered. Three rounds of internal assessment exams are conducted for 1) 50 marks 2) 50 marks and 3) 100 marks. The total 200 marks is proportionately assessed for 25 marks. Out of this, 20 marks are given for the written test and 5 marks for the assignments. Apart from these tests and assignments, unit wise tests, class tests, quizzes, seminars that include both written and oral presentation are held to encourage the students to excel. Retests are mandatory for absentees. Teachers evaluate the answer sheets and marks are given within the stipulated time. Marks are entered in their respective registers. The

correct answers and better way of presentation are discussed by the staff with the students. Students are made aware of the whole process of both internal and external evaluation. The final model examination at the end of the semester prepares the students for the university semester exam. All questions are discussed with the students so that they could farewell in the exams.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The effective and timebound functioning of the Institutions is made possible by the academic calendar that sets down the key dates and events. Every year an academic calendar is prepared to ensure the smooth conduct, preparation and implementation with time lines for internal assessments, submission of marks etc., Time slots for non scholastic activities like sports, NSS, NCC, Field trips and other important events are made in the calendar. The Thiruvalluvar University's schedule is taken into account so as to give students a study break of at least five days before the final exam. Before the commencement of university exams, the invigilators are given an orientation of exam duties and ethics. Punctuality and alertness are stressed and the invigilators are asked to be vigilant at all times. Mobile phones are strictly forbidden inside the exam hall. Some of the staff members also go to other colleges as examiners and additional chief examiners. During the period of evaluation of papers most of the staff are relieved and permitted to avail OD to ensure the timely evaluation of papers and publication of results. The mark statements, provisional and degree certificates are distributed to the students as soon as the university release them.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://cknccud.in/pso-co-2018-2019.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
U07	BA	Tamil	60	57	95
U04	BA	English	59	36	61
U03	BA	Economics	57	41	72
U06	BA	History	59	53	93
U17	BSc	Chemistry	49	49	100
U25	BSc	Mathematics (Shift I)	55	53	96
U33	BSc	Zoology	28	28	100
U34	BSc	Botany	33	33	100
U18	BSc	Computer Science	41	27	66
U25	BSc	Mathematics (Shift II)	30	26	86



U10	BCom	Commerce	119	85	71
U08	BBA	Business Administration	52	41	79
P20	MSc	Mathematics	37	33	89
P03	MA	History	25	25	100
P06	MA	Tamil	19	16	84
P02	MA	English	11	9	82
P09	MCom	Commerce	36	25	70
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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://cknccud.in/feedback-2018-2019.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	90	Nextgen solution, Cuddalore	0.05	0.05
Students Research Projects (Other than compulsory by the University)	60	Evergreen Services, Water Purification system, Cuddalore	0.1	0.1
Students Research Projects (Other than compulsory by the University)	60	Rotaract club, Cuddalore	0.05	0.05
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
<b>No Data Entered/Not Applicable !!!</b>		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nanotechnology	G. Lakshmi, III B.Sc.	Theivanai Ammal College	05/02/2019	Won 1st Prize for Poster

for the safeguard of Cultural heritage	Chemistry	for Women, Villupuram	Presentation in National Conference
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
<b>No Data Entered/Not Applicable !!!</b>					
No file uploaded.					

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
<b>No Data Entered/Not Applicable !!!</b>		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Economics	2

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	English	3	6.82
International	Chemistry	3	2.45
International	Business administration	1	5.54
International	Tamil	9	0
International	Commerce	6	5.61
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Tamil	15
English	4
Business Administration	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Kavingar Vairamuthu Kavithaiga	Dr. Mrs. M. Mahalakshmi	Navina Tamizh Aivoo	2018	0	Department of Tamil,	0

lil Uzhaip allargalin Nillai					C. Kandaswami Naidu College for Women, Cuddalore 1	
Tailoring the molecular design of twisted di hydrobenzo dioxin phe nanthroimi dazole der ivatives for nondoped blue organic li ghtemittin g devices	Dr. R. Ramya	RSC Advances	2018	0	Department of Chemistry, Annamalai University , Chidamba ram	0
Efficient fullcolour organic li ghtemittin g diodes based on d onor-accep tor electr oluminesce nt materials with a reduced si nglet-trip let splitting energy gap	Dr. R. Ramya	RSC Advances	2019	2	Department of Chemistry, Annamalai University , Chidamba ram	2
A computer aided diagnosis system for measuremen t of mandibular cortical thickness on dental panoramic radiograph s in prediction	Dr. V. Kalpana	Journal of medical systems	2019	0	Department of Chemistry, C. Kandaswami Naidu College for Women, Cuddalore	0

of women with low bone mineral density						
Determination of IPOS out Performance through Logistic Regression Analysis	Mrs. R. Selvamathi	International Journal of Innovative Technology and Exploring Engineering	2019	0	Department of Business Administration, Annamalai University, Chidambaram	0
Origin of Feminism, Concept of Feminism Framed By the Society, With Special Focus on Some Woman Authors	Mrs. G. Jothilakshmi	International Journal of Research in Engineering, IT and Social Sciences	2018	0	Research scholar Department of English Government Arts College for Woman Pudukottai, TamilNadu, India	0
Pandaiya Tamizhargalin Pooreyal Marabugal	Dr.(Mrs). M.Gomathi	Ayidha Ezhuthu	2018	0	Department of Tamil, C. Kandaswami Naidu College for Women, Cuddalore 1	0
Anbin vazhiyathu Pallai	Dr.(Mrs) .R.Pazhani ammam	Shanlax International Journal of Tamil Studies	2019	0	Department of Tamil, C. Kandaswami Naidu College for Women, Cuddalore 1	0
AdiManthiyen Kadhal	Dr.(Mrs) .R.Pazhani ammam	Ayidha Ezhuthu	2019	0	Department of Tamil, C. Kandaswami Naidu College for Women,	0

					Cuddalore 1	
Thiruman gai Azhvar galin pasu rangalil Thonmam	Dr.(Mrs) .G.Jeyachi tra	Ayidha Ezhuthu	2019	0	Department of Tamil, C. Kandaswami Naidu College for Women, Cuddalore 1	0
Ingguruk urunootril Ullurai Vuvamam	Dr. Mrs. M. Mahalak shmi	Senthamizh Mozhi	2018	0	Department of Tamil, C. Kandaswami Naidu College for Women, Cuddalore 1	0
Poorunat tru padaiyil Poorunar Vazhviyal	Dr. Mrs. M. Mahalak shmi	Shanlax Internatio nal Journal of Tamil Studies	2019	0	Department of Tamil, C. Kandaswami Naidu College for Women, Cuddalore 1	0
Avvaiyarin Anubava mozhigal (Thani Padalgal)	Mrs. D. Maheswari	Journal of classical Tamil	2018	0	Department of Tamil, C. Kandaswami Naidu College for Women, Cuddalore 1	0
Concept of Feminism with special focus on G.H. Novel when Dreams Travel	Mrs. G.J othilakshm i	Internat ion journal of Research in Social Sciences	2018	0	Research scholar Department of English Government Arts College for Woman Pudukottai , TamilNadu, India	0
Ideas of Womens	Mrs. G.J othilakshm	Internat ion	2019	0	Research scholar	0

Liberation with unique sport light on the ladies from the Ancient myth to the cutting Edge		journal of Research in Social Sciences			Department of English Government Arts College for Woman Pudukottai , TamilNadu, India	
MuthuMozhi Kanchee unarthum Vazhviyal Kurugal	Dr. Mrs. V.Vijyalakshmi	Shanlax International Journal of Tamil Studies	2019	0	Department of Tamil, C. Kandaswami Naidu College for Women, Cuddalore 1	0
Drivers Behaviour on Engagement in Villupuram Division Depots at Tamilnadu	Mrs. G.S anthanaLakshmi	International Journal of Research and analytical Reviews	2018	0	Annamalai University , Chidambaram	0
Drivers Based behaviour based on demographic characteristics in Tamilnadu	Mrs. G.S anthanaLakshmi	Review of Research International Online Multidisciplinary Journal	2018	0	Annamalai University , Chidambaram	0
Drives Behaviour And Performance of State Transport Corporation, Villupuram Division	Mrs. G.S anthanaLakshmi	International Journal of Innovative Technology and Exploring Engineering (IJITEE)	2019	0	Annamalai University , Chidambaram	0
Awariness of traffic safety among state Transport Villupuram	Mrs. G.S anthanaLakshmi	Journal of Emerging Technologies and Innovative Researcher	2019	0	Annamalai University , Chidambaram	0

District, TamilNadu						
A Study on perception of employee responded towards CRM Practices in select new generation Private banks	Mrs. S.Sharmila	Internat ional Journal of Research and Humanities	2019	0	Annamalai University , Chidamba ram	0
A study on current assets and current li abilities of loyal textile mill Kovilpatti	Mrs. S. Manju	Internat ional Journal of Advance and Innovative Research	2019	0	Department of Commerce, C. Kandaswami Naidu College for Women, Cuddalore 1	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Tailoring the molecular design of twisted di hydrobenzo dioxin phe nanthroimi dazole der ivatives for nondoped blue organic li ghtemittin g devices	Dr. R. Ramya	RSC Advances	2018	0	0	Department of Chemistry, Annamalai University , Chidamba ram
Efficient fullcolour organic li ghtemittin	Dr. R. Ramya	RSC Advances	2019	0	2	Department of Chemistry, Annamalai

g diodes based on donor-acceptor electroluminescent materials with a reduced singlet-triplet splitting energy gap						University, Chidambaram
A computer aided diagnosis system for measurement of mandibular cortical thickness on dental panoramic radiographs in prediction of women with low bone mineral density	Dr. V. Kalpana	Journal of medical systems	2019	0	0	Department of Chemistry, C. Kandaswami Naidu College for Women, Cuddalore
Determination of IPOS out Performance through Logistic Regression Analysis	Mrs. R. Selvamathi	International Journal of Innovative Technology and Exploring Engineering	2019	0	0	Department of Business Administration, Annamalai University, Chidambaram
Avvaiyarin Anubava mozhigal (Thani Padalgal)	Mrs. D. Maheswari	Journal of classical Tamil	2018	0	0	Department of Tamil, C. Kandaswami Naidu College for Women, Cuddalore 1
Origin of Feminism,	Mrs. G. Jothilakshmi	International Journal of	2018	0	0	Research scholar Department



Concept of Feminism Framed By the Society, With Special Focus on Some Woman Authors		Research in Engineering, IT and Social Sciences				of English Government Arts College for Woman Pudukottai, TamilNadu, India
Pandaiya Tamizhargalin Pooreyal Marabugal	Dr.(Mrs). M.Gomathi	Ayidha Ezhuthu	2018	0	0	Department of Tamil, C. Kandaswami Naidu College for Women, Cuddalore 1
Anbin vazhiyathu Pallai	Dr.(Mrs) .R.Pazhani ammal	Shanlax International Journal of Tamil Studies	2019	0	0	Department of Tamil, C. Kandaswami Naidu College for Women, Cuddalore 1
AdiManthiyen Kadhal	Dr.(Mrs) .R.Pazhani ammal	Ayidha Ezhuthu	2019	0	0	Department of Tamil, C. Kandaswami Naidu College for Women, Cuddalore 1
Thirumangai Azhvar galin pasurangalil Thonmam	Dr.(Mrs) .G.Jeyachitra	Ayidha Ezhuthu	2019	0	0	Department of Tamil, C. Kandaswami Naidu College for Women, Cuddalore 1
Kavingar Vairamuthu Kavithaigalil Uzhaipallargalin Nillai	Dr. Mrs. M. Mahalakshmi	Navina Tamizh Aivoo	2018	0	0	Department of Tamil, C. Kandaswami Naidu

						College for Women, Cuddalore 1
Inggurukurunootril Ullurai Vuvamam	Dr. Mrs. M. Mahalakashmi	Senthamizh Mozhi	2018	0	0	Department of Tamil, C. Kandaswami Naidu College for Women, Cuddalore 1
Poorunatru padaiyil Poorunar Vazhviyal	Dr. Mrs. M. Mahalakashmi	Shanlax International Journal of Tamil Studies	2019	0	0	Department of Tamil, C. Kandaswami Naidu College for Women, Cuddalore 1
MuthuMozhi Kanchee unarthum Vazhviyal Kurugal	Dr. Mrs. V.Vijyalakshmi	Shanlax International Journal of Tamil Studies	2019	0	0	Department of Tamil, C. Kandaswami Naidu College for Women, Cuddalore 1
Concept of Feminism with special focus on G.H. Novel when Dreams Travel	Mrs. G.J othilakshmi	International journal of Research in Social Sciences	2018	0	0	Research scholar Department of English Government Arts College for Woman Pudukottai, TamilNadu, India
Ideas of Womens Liberation with unique sport light on the ladies from the Ancient	Mrs. G.J othilakshmi	International journal of Research in Social Sciences	2019	0	0	Research scholar Department of English Government Arts College for Woman Pudukottai,

myth to the cutting Edge						TamilNadu, India
Drives Behaviour And Performance of State Transport Corporation, Villupuram Division	Mrs. G.S anthanaLakshmi	International Journal of Innovative Technology and Exploring Engineering (IJITEE)	2019	0	0	Annamalai University, Chidambaram
Awariness of traffic safety among state Transport Villupuram District, TamilNadu	Mrs. G.S anthanaLakshmi	Journal of Emerging Technologies and Innovative Researcher	2019	0	0	Annamalai University, Chidambaram
Drivers Behaviour on Engagement in Villupuram Division Depots at Tamilnadu	Mrs. G.S anthanaLakshmi	International Journal of Research and analytical Reviews	2018	0	0	Annamalai University, Chidambaram
Drivers Based behaviour based on demographic characteristics in Tamilnadu	Mrs. G.S anthanaLakshmi	Review of Research International Online Multidisciplinary Journal	2018	0	0	Annamalai University, Chidambaram
A Study on perception of employee responded towards CRM Practices in select new generation Private banks	Mrs. S.Sharmila	International Journal of Research and Humanities	2019	0	0	Annamalai University, Chidambaram
A study on current	Mrs. S. Manju	International	2019	0	0	Department

asserts and current liabilities of loyal textile mill Kovilpatti	Journal of Advance and Innovative Research		of Commerce, C. Kandaswami Naidu College for Women, Cuddalore 1
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### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	20	4	9
Presented papers	13	2	0	0
Resource persons	3	0	0	0

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### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
International Peace day celebration	NSS	6	300
National Youth Day celebration	NSS	5	400
Womens Day celebration	NSS and all the departments	90	2183
Aids Awareness Programme	RRC and District RRC, Cuddalore	20	100
Rangoli competition on Aids Awareness	RRC and District RRC, Cuddalore	5	100
Regional Level Skill Test Program	NSS and Nallore Vattam Organization, Chennai	3	453
Breast feeding week	NSS and Inner Wheel Club of Cuddalore Silver Beach	3	848
Independence day celebration	NSS	90	2183
Coin Counting Hundi of	NSS	4	60

Devaneshwar Temple Thiruvanthipuram			
Campus Cleaning	NSS	5	350
National youth Conference	Kamaraj foundation of India	9	2183
Campus Cleaning	NSS	4	350
A legal awareness program	District legal service authority	4	700
Campus Cleaning	NSS	4	350
Gaja Cyclone Relief Fund distribution a at Nagapattinam and Vadharanyam	NSS , Staff Members and students	60	848
Herbal product awareness program.	Herbal Department Gandhigramam	3	700
Campus Cleaning	NSS	4	350
Campus Cleaning	NSS	4	350
Samathuva Pongal Celebaration	NSS and all the departments	50	2183
Republic Day Celebration	NSS	90	2183
Walkathon on "Walk for a Cause".	DHAN foundation Cuddalore	5	300
World Population Day Rally	NSS	3	300
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
<b>No Data Entered/Not Applicable !!!</b>			
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swachh Bharat	NSS	Campus Cleaning	4	350
Gender issues	District legal service authority	A legal awareness program	4	700
Social responsibility	The election commission of India	Registration of new voter ID	3	200
Swachh Bharat	NSS	Campus	4	350

		Cleaning		
Helping Hands	NSS , Staff Members and students	Gaja Cyclone Relief Fund distribution at Nagapattinam and Vadharanyam	60	848
Self development	NSS and Nallore Vattam Organization, Chennai	Regional Level Skill Test Program	3	453
Universal values	NSS	World Population Day Rally	3	300
Gender issues	NSS and Inner Wheel Club of Cuddalore Silver Beach	Breast feeding week	3	848
Promoting universal Values	NSS	Independence day Celebration	90	2183
Services in Temple	NSS	Coin Counting Hundi of Devaneshwar Temple Thiruvanthipuram	4	60
Swachh Bharat	NSS	Campus Cleaning	5	350
Self development	Kamaraj foundation of India	National youth Conference	9	2183
Health Environment	Cuddalore Collector	Rally on Plastic Awareness program	3	300
Universal values	NSS	International peace Day Celebration	6	300
Health Environment	Herbal Department Gandhigramam	Herbal product awareness program.	3	700
Swachh Bharat	NSS	Campus Cleaning	4	350
Swachh Bharat	NSS	Campus Cleaning	4	350
Promoting universal Values	NSS and all the departments	Samathuva Pongal Celebration	60	2183
Universal values	NSS	National Youth Day Celebration	5	400

Promoting universal Values	NSS	Republic Day Celebration	90	2183
Gender issue	DHAN foundation Cuddalore	Walkathon on "Walk for a Cause".	5	300
Road safety	Department of Police	workshop on road safety	3	650
Road safety	Traffic police	A seminar on road safety	4	700
Gender issues	NSS and all the departments	Womens Day Celebration	90	2183
AIDS Awariness	RRC and District RRC, Cuddalore	AIDS Awariness Programme	20	100
AIDS Awariness	RRC and District RRC, Cuddalore	Rangoli competition on AIDS Awariness	5	100
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### 3.5 – Collaborations

#### 3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Collaborative activity for research with Bharathidasan University, Trichy and Annamalai University, Chidambaram	Dr. S. Shafina banu, Associate Professor & Head, Department of Economics, C. KNC, Cuddalore	Self	15
Collaborative activity for research with Bharathiar University, Coimbatore, Annamalai University, Chidambaram, University of Madras, St. Josephs College of Arts and Science, Cuddalore and Kanchimamunivar PG center, Pondicherry	Dr. L. Kulandai Terese Fatima, Associate Professor, Department of English, C. KNC, Cuddalore	Self	15
Collaborative activity for research with Department of English, Manonmaniam	Dr. S. Kalpalatha, Associate Professor & Head, Department of English, C. KNC, Cuddalore	Self	15

Sundaranar Unviersity, Tirunelveli			
Faculty exchange with Krishnaswamy College of Science, Arts and Management for Women, Cuddalore	Dr. Gomathi, Associate Professor & Head, Department of Tamil, C. KNC, Cuddalore	Self	10
Collaborative activity for research with Department of Chemistry, Muttlur College	Mrs. K. Kadambary, Assistant Professor & Head, Department of Chemistry, C. KNC, Cuddalore	Self	3
Reseach activity for Qualitative, Quantitative, Analytical and applied Techniques with Department of Chemistry, University of Madras, Chennai	Dr. S. Jancy Sophia, Assistant Professor, Department of Chemistry, C. KNC, Cuddalore	Self	12
Research activity for Qualitative, Analytical and applied Techniques with SRM University, Chennai	Dr. V. Kalpana, Assistant Professor, Department of Chemistry, C. KNC, Cuddalore	Self	3
Faculty exchange Seminar on Demonitisation	Dr. G. Ravi, Associate Professor & Head, Department of Economics, Annamalai University, Chidambaram	Self	1
Collaborative activity for research with Department of Physics, Periyar Arts College, Cuddalore	Mrs. R. Rajini, Assistant Professor, Department of Physics, C. KNC, Cuddalore	Self	3
Collaborative activity for research with Annamalai University, Chidambaram	Mrs. S. Saranya, Assistant Professor, Department of English, C. KNC, Cuddalore	Self	3
Collaborative activity for research with Department of Business	Mrs. G. Santhanalakshmi, Assistant Professor, Department of	Self	4



Administration, Annamalai Univeristy, Chidambaram	Commerce, C. KNC, Cuddalore		
Collaborative activity for research with Annamalai Univeristy, Chidambaram	Mrs. S. Selvamathi, Assistant Professor, Department of Business Administration, C. KNC, Cuddalore	Self	4
Collaborative activity for research with Periyar University, Salem and Pondicherry University	Mrs. M. Sumalatha, Assistant Professor, Department of Computer Science, C. KNC, Cuddalore	Self	4
Collaborative activity for research with Department of English, Bharathidasan University, Trichy	Mrs. G. Jothilakshmi, Assistant Professor, Department of English, C. KNC, Cuddalore	Self	4
Collaborative activity for research with Bharathiar University, Coimbatore	Mrs. R. Pavithra, Assistant Professor, Department of Computer Science, C. KNC, Cuddalore	Self	4
Collaborative activity for research with Bharathiar University, Coimbatore	Mrs. K. Umamaheswari, Assistant Professor, Department of Computer Science, C. KNC, Cuddalore	Self	4
Collaborative activity for research with Annamalai University, Chidambaram	Mrs. A. Suriya, Assistant Professor, Department of Business Administration, C. KNC, Cuddalore	Self	4
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab	Duration From	Duration To	Participant

		with contact details			
Sharing of Research Facilities	Winter internship	NanoTech Research Laboratory, Anna University, Villupuram, Dr. V. Selvaraj, Associate Professor of Chemistry, Kakuppam, Villupuram, Moblie No. 9003509320	12/12/2018	18/12/2018	15 (II year B.Sc. Chemistry students)
Project	Developing skills of translation	Department of English, St. Josephs College of Arts and Science, Cuddalore, Dr. V. Suresh Kumar, Assistant Professor.	10/09/2018	03/10/2018	60 (III year B.A. English students)
Internship	Skill development	Lenovo India Private Limited, Eda iyarpalayam, Pondicherry, Mr. J.. Jayanthram, Nextgen Solution, Cuddalore 1, Mobile no. 9790037893	17/08/2018	30/08/2018	7 (III year B.A. Economics students)
Internship	Skill development	Lenovo India Private Limited, Eda iyarpalayam, Pondicherry, Mr. J.. Jayanthram, Nextgen Solution, Cuddalore 1, Mobile no. 9790037893	10/09/2018	29/09/2018	7 (III year B.A. Economics students)
Internship	Skill	Lenovo	12/02/2019	21/02/2019	4 (II year

	development	India Private Limited, Eda iyarpalayam, Pondicherry, Mr. J.. Jayanthram, Nextgen Solution, Cuddalore 1, Mobile no. 9790037893			B.A. Economics students)
Carrier Guidance	Personality development	Mr. J. Jayanthram, Nextgen Solution, Cuddalore 1, Mobile no. 9790037893	03/09/2018	13/09/2018	14 (III year BBA students)
Carrier Guidance	Personality development	Mr. J. Jayanthram, Nextgen Solution, Cuddalore 1, Mobile no. 9790037893	13/08/2018	25/08/2018	37 (III year B.Sc. Computer Science Students)
Carrier Guidance	Personality development	Mr. J. Jayanthram, Nextgen Solution, Cuddalore 1, Mobile no. 9790037893	10/10/2018	20/10/2019	18 (III year B.com students)

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Department of English, St. Josephs College of Arts and Science, Cuddalore	02/08/2018	Developing skills of translation	60
Department of Tamil, Krishnaswamy College of Science, Arts and Management for Women, Cuddalore	02/07/2018	Upliftment of Folk Arts	32
Nextgen Solution, Cuddalore	09/07/2018	Computer Skill development	56

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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0.27	0.26

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
No file uploaded.	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOHA	Partially	16.11.06	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	34074	2592647	192	59417	34266	2652064
Reference Books	6067	355000	43	22831	6110	377831
e-Books	3023309	5900	3135809	0	6159118	5900
Journals	15	12100	17	10800	32	22900
e-Journals	6237	5900	0	0	6237	5900
Digital Database	155	5900	5000	0	5155	5900
CD & Video	26	850	18000	0	18026	850
Library Automation	1	5000	0	0	1	5000
Weeding (hard & soft)	2429	328906	290	43500	2719	372406
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. P. R. Thilagavathi, Dr. S. Vijayalakshmi, Dr. G. Jeyachitra, Dr. R. Pazhaniammal, Mrs. D. Maheswari	eQuestion bank Tamil I Year	MSOffice Word	25/06/2018
Dr. S. Kalpalatha, Dr. L. Kulandai Terese Fatima, Mrs. S. Saranya, Mrs. K. Nalini Selvi	eQuestion bank English I Year	MSOffice Word	25/06/2018
Dr. S. Shafina Banu, Dr. G. Kavitha	eQuestion bank Economics I Year	MSOffice Word	25/06/2018
Mrs. P. Seethalakshmi, Mrs. M. Rajeswari	eQuestion bank Mathematics I Year	MSOffice Word	25/06/2018
Dr. R.Selvamathi	eQuestion Bank Business Administration I Year	MSOffice Word	25/06/2018
Mrs. K. Kadambary, Dr. S. Jancy Sophia, Dr. R. Ramya	eQuestion bank Chemistry I Year	MSOffice Word	25/06/2018
Dr. U. Anitha	eQuestion bank Zoology I Year	MSOffice Word	25/06/2018
Dr. M. Ezhil Bama	eQuestion bank Botany I Year	MSOffice Word	25/06/2018
Dr. T. Uma, Mrs. M. Noorjahan Begum	eQuestion bank History I Year	MSOffice Word	25/06/2018
Mrs. R.Jaya, Mrs. S. Manju	eQuestion Bank Commerce I Year	MSOffice Word	25/06/2018
Mrs. S.Gayathri, Mrs. R.Manjula, Mrs. D.Gayathri, Mrs. S.Manjula	eQuestion Bank Mathematics I Year	MSOffice Word	25/06/2018
Mrs. M. Sumalatha, Mrs. R. Pavithra, Mrs. B. Arasi	eQuestion Bank Computer Science I Year	MSOffice Word	25/06/2018

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#### 4.3 – IT Infrastructure

#### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	52	1	14	0	0	0	0	4	0
Added	0	0	0	0	0	0	0	0	0
Total	52	1	14	0	0	0	0	4	0

#### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

4 MBPS/ GBPS

#### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
<b>No Data Entered/Not Applicable !!!</b>	

### 4.4 – Maintenance of Campus Infrastructure

#### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1060000	1054689	1100000	1045049

#### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Though an aided college, the Institution strives to ensure the optimal allocation and proper utilization of available financial resources for the maintenance and upkeep of different facilities. By holding regular meetings of various committees specifically constituted for this purpose, the college administration manages to meet the financial needs. The grants received and other resources are used for the welfare and requirements of students. When there was a scarcity of funds to carry out various works in the college at the time of NAAC peer team visit the staff generously contributed. Laboratory: Proper records of accounts are maintained by the laboratory technicians duly supervised by the HOD's of concerned departments. Other measures to maintain the laboratories are as follows: ? The technicians of related owner enterprises take up the maintenance, calibration and repairing of sophisticated lab equipments ? The microscopes are annually cleaned and maintained by concerned departments. The records of maintenance kept by technicians are properly supervised by the HODs Library: Library remains the most important part of one institution. The proper and effective functioning of library is made sure through many measures. The list of required books is given by each department. The HOD's finalize the list. The finalized list is duly approved by the Principal. The library takes special care to cater to the needs of visually impaired students. Computers that specially help these students are made available in the library. To ensure the safe returns of books, certificate of 'no dues' from the library is mandatory for students before they appear for exam. Prizes are given to the student and a staff member who has made optimum use of the library. Sports The physical directress is constantly in consultation with experts and other coaches to maintain the Indoor court for

Table Tennis and Ball badminton . The incessant efforts of the college administration and the physical directress have bought many laurels to the college. Our sports students won the following events in the academic year Events: Kabaddi, KhoKho, Volley Ball, Ball badminton and Hand Ball Computers: Through the centralized C laboratory funded by the UGC and through other funds, the institution maintains an adequate number of computers. Maintenance is done through AMS regularly and Nonrepairable systems are disposed off in proper methods prescribed by the university. Class rooms: The College committee is in charge of upkeep of class rooms and infrastructure. HODs submit the requirements regarding class room furniture etc to the principal. The college development fund is utilized for minor repairs and maintenance of electrical equipments and furniture. Register: Students are encouraged and they are sensitized regarding cleanliness. They are motivated to conserve energy by the proper use of electricity in classrooms. The college administration is very particular about making the college a "Plastic Free Zone". Students and staff are strictly advised to do away with plastic. Students even use steel or glass water bottles nowadays. This makes the students to be more environment friendly.

<http://cknccud.in/procedure-policies.pdf>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Uzhavar Udhavi Thogai, Nilavariya Sangam, Nesavalur Sangam, Uzhavar Sangam, E.I.D. Parry Labour Union, Thozhilalar sangam, SC/ST, BC/MBC Scholarships	1548	4911271
Financial Support from Other Sources			
a) National	Central sector scheme of Scholarship for College and University students	17	170000
b) International	Nil	0	0
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Guidance for competitive examinations	18/06/2018	2183	Career Guidance and Placement Cell, C.KNC, Cuddalore
Career Counselling	18/06/2018	763	Career Guidance and Placement Cell, C.KNC, Cuddalore

Soft skill development	18/06/2018	698	Department of English, C.KNC, Cuddalore
Remedial coaching	18/06/2018	470	All Faculty members, C.KNC, Cuddalore
Language lab	18/06/2018	184	Department of English, C.KNC, Cuddalore
Personal Counselling and Mentoring	18/06/2018	2183	All Faculty members, C.KNC, Cuddalore
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	NSDC, Employability Skill Development Program, Capacity building Program and Soft Skill Development in Collaboration with Nextgen	2183	0	4	69
2019	NSDC, Employability Skill Development Program, Capacity building Program and Soft Skill Development in Collaboration with Nextgen	0	763	4	69
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
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50

41

15

**5.2 – Student Progression**

## 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	0	0	Accenture, Chennai HDB Financial Service, Chennai Mas lines fasion, Chennai ITCOT, Chennai Deccan I Service, Villupuram	165	69
<a href="#">View File</a>					

## 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	1	B.B.A	Business Administration	C. Kandaswami Naidu College for Women, Cuddalore	M.Com.
2019	3	B.B.A	Business Administration	CK Engineering College, Cuddalore	M.B.A.
2019	1	B.B.A	Business Administration	Rajiv Gandhi Engineering College, Pondicherry	M.B.A.
2019	1	B.B.A	Business Administration	Annamalai University, Chidambaram	M.B.A.
2019	1	B.Sc.	Computer Science	Krishnaswamy Engineering College, Cuddalore	MCA
2019	1	B.Sc.	Computer Science	Krishnaswamy	M.Sc.

				College of Science, Arts and Management for Women, Cuddalore	
2019	2	B.Sc.	Mathematics	Annamalai University, Chidambaram	B.Ed.
2019	5	B.Sc.	Chemistry	University of Madras, Chennai	M.Sc.
2019	3	B.Sc.	Chemistry	Annamalai University, Chidambaram	M.Sc.
2019	4	B.Sc.	Chemistry	Periyar Arts College, Cuddalore	M.Sc.
2019	2	B.Sc.	Chemistry	Krishnaswamy College of Science, Arts and Management for Women, Cuddalore	M.Sc.
2019	1	B.Sc.	Chemistry	Rajah's College, Pudukottai	M.Sc.
2019	1	B.Sc.	Chemistry	Thiru A. Govindasamy Government Arts College, Tindivanam	M.Sc.
2019	2	M.A.	Tamil	Periyar Arts College, Cuddalore	Ph.D.
2019	5	M.A.	Tamil	New Millenium College, Cuddalore	B.Ed.
2019	2	M.A.	Tamil	CK College of Education, Cuddalore	B.Ed.
2019	1	M.A.	Tamil	Thanjavur University, Thanjavur	B.Ed.
2019	3	B.Sc.	Mathematics	Krishnaswamy	M.Sc.

				College of Science, Arts and Management for Women, Cuddalore	
2019	13	B.Sc.	Mathematics	C. Kandaswami Naidu College for Women, Cuddalore	M.Sc.
2019	2	B.Sc.	Mathematics	Annamalai University, Chidambaram	M.Sc.
2019	1	B.Sc.	Mathematics	Kolanjiappar Arts and Science, Virudhachalam	M.Sc.
2019	1	B.Sc.	Mathematics	OPR Memorial College of Education, Vadalur	B.Ed.
2019	1	B.Sc.	Mathematics	Government ITI, Cuddalore	Stenograph
2019	2	B.A.	English	Aringar Anna Governemt Arts College, Villupuram	M.A.
2019	8	B.A.	English	Periyar Arts College, Cuddalore	M.A.
2019	3	B.A.	English	New Millenium College of Education, Kumarapettai	B.Ed
2019	2	B.A.	English	Bhavani College of Education, K.N. Pettai	B.Ed
2019	1	B.A.	English	Vinayaga College of Education, Ulundurpet	B.Ed
2019	1	B.A.	English	Sri Venkat eshwara	B.Ed

				Group of Institutions, Kazhudur	
2019	1	B.A.	English	C. K. College of Education	B.Ed
2019	7	B.A	Economics	Periyar Art's College, Cuddalore	M.A
2019	5	B.A	Economics	Periyar Arts College, Cuddalore	M.S.W
2019	4	B.A	Economics	Annamalai University	M.A
2019	1	B.Sc.	Zoology	Lady wellington, chennai	B.Ed.
2019	5	B.Sc.	Zoology	Periyar arts college, cuddalore	M.Sc.
2019	1	B.Sc.	Zoology	Annamalai university, Chidambaram	M.Sc.
2019	2	B.Sc.	Zoology	ALC, Nellikuppam	B.Ed.
2019	1	B.Sc.	Zoology	Vivekanantha college, vadalur	B.Ed.
2019	1	B.Sc.	Zoology	Adhiyaman college,	M.Sc.
2019	16	B.A.	History	C. Kandaswami Naidu College for Women, Cuddalore	M.A.
2019	5	M.A.	History	Annamalai University, Chidambaram	Ph.D.
2019	2	B.Sc.	Botany	Government Arts College, Mutlur	M.Sc.
2019	2	B.Sc.	Botany	Arignar Anna Arts College, Villupuram	M.Sc.

2019	1	B.Sc.	Botany	ALC, Nellikuppam	B.Ed.
2019	1	B.Sc.	Botany	National college of Education, Neyveli	B.Ed.
2019	7	B.Sc.	Botany	Periyar Arts and Science College, Cuddalore	M.Sc.
2019	15	B.Com.	Commerce	C. Kandaswami Naidu College for Women, Cuddalore	M.Com.
2019	2	B.Com.	Commerce	Annamalai University, Chidambaram	M.B.A.
2019	1	B.Com.	Commerce	Periyar Arts and Science College, Cuddalore	M.Com.

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year  
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	4

[View File](#)

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Elocution in Tamil	Institution	72
Cooking	Institution	72
Rangoli	Institution	72
Group Dance	Institution	96
Solo dance	Institution	36
Solo singing	Institution	36
Group singing	Institution	60
Skit	Institution	96
Mahendi	Institution	48
Speech competition	Institution	72
Art from Waste	Institution	36
Handicraft	Institution	36
Ball Badminton	Institution	24

Kabadi	Institution	144
Hand Ball	Institution	96
Volley Ball	Institution	72
Shuttle Badminton	Institution	28
Table Tennis	Institution	28
KhoKho	Institution	144
Chess	Institution	36
400 mts Running	Institution	14
1500 mts Running	Institution	14
High Jump	Institution	20
Long Jump	Institution	20
Shot Put Throw	Institution	28
Disc Throw	Institution	28
Javelin Throw	Institution	28
Kabadi	InterCollegiate	216
KhoKho	InterCollegiate	204
Ball Badminton	InterCollegiate	90
Volley Ball	InterCollegiate	192
Kabadi	University level	48
Ball Badminton	University level	40
<a href="#">View File</a>		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	5th place in Kabadi	National	1	0	10217P03017	T. Padma tharani
2019	5th place in Kabadi	National	1	0	10217U06062	B. Tamilselvi
2019	7th Place in Chess	National	1	0	10216U04004	B. Arthi
2019	9th Place in KHO-KHO	National	1	0	10216U03036	P. Priyanga
2019	10th Place in Ball Badminton	National	1	0	10217U04032	K. Poongodi
2019	4th Place in	National	1	0	10217U25057	E. Vijay alakshmi

	Hand Ball					
2019	7th Place in Hockey	National	1	0	10216U07041	V. Rajasthani
2019	7th Place in Hockey	National	1	0	10216U25031	V. Pradeepa
2019	7th Place in Hockey	National	1	0	10216U33031	S. Sowmiya
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Through these Councils the Institution endeavors to impart leadership qualities, discipline and execution skills. The departments have active Student Association. The Student Members are elected through the democratic Process of Election in which Students cast Votes to the Candidates of their choice. The Students Association comprises Secretary, Joint Secretary, Treasurer and Student Council Members. Senior faculty Members monitors the conduct of association meetings and events. These Associations play a major Role in Fine Arts, Sports and other CoCurricular Activities. They are also responsible for Organizing Special Lectures by Experts Seminars, Workshops and Conferences etc... They also observe important days like National Festivals, Birth/Death Anniversaries of Leaders, Women's Day, etc... The Student Council helps students share ideas, interests and concerns with Lecturers and Principal. The members strive to help People in need and take up Community Projects.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

514

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralized governance is evident in all spheres of academic and administrative activities. Teachers effectively implement the Vision and Mission of the College by taking active part in Decision Making Process. Heads of the Departments enjoy considerable Administrative and Academic autonomy. The Teachers through their Council members bring their suggestions and opinions to the governing body of the Institution. The College Council consists of HODs, PD, Librarian, and Junior Council Member and is headed by the Principal.

Committee Members too take part in these meetings. Major decisions regarding admissions, time table, examinations etc... are made and the other staff members are informed and instructions are carried out Besides the council, many teachers are also the members of the Committee like Academic Committee, Admission Committee, Library Committee, Examination Committee, Calendar and Magazine Committee etc..They determine Admission criteria, Cut off marks, Exam dates and conduct of Exams, Library Practices and other Academic and cocurricular activities. Teachers ate also motivate activities like NSS, NCC, Women's Cell, and helps students in Fine Arts , Quiz Club and Book Club. Teachers also lead the activities of Red Ribbon Club, Placement Cell and YRC. All these activities are aimed at the holistic development of the Students. At the Strategic level the Principal, the Committee and Council members and the IQAC decide the Policies and Procedures. The Execution of these Curricular Cocurricular administrative and extension related work are carried out by the Staff - both Teaching and the Non Teaching with the Support of the Students. The decisions made are carried out by the teachers and the Student Leaders. Staff Meetings are conducted twice in a semester to discuss all relevant matters. Last year the Counselling for new admissions to Degree Courses took place in the College. Admission for Arts and Science Courses were done smoothly as per the guidelines given by the Secretary of the Trust, the College Admission Committee and the Principal. The concerned departments were totally in charge. Admission was made on the basis of merit list made on Government norms. Last year model examination was a centralized one as decided by the Examination Committee. Students wrote the exam on the Model of University Semester Examinations. All the Staff Members cooperated and the Students now face their final exam without fear.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<p>The Institution enhances the competencies and capabilities of its faculty members by constituting a systematic plan. This plan is implemented by the adoption of the following Strategies. • The college appoints well qualified staff as per UGC, State Government and University norms. • The Staff members are encouraged to update their knowledge and competency. • In Consultation with IQAC, the Principal sets targets for departments for every academic year. • The strengths and weaknesses of the department and the college are discussed during the meetings of Heads of the departments. • General staff meetings are regularly arranged to identify the opportunities and visualize the challenges. Teachers especially the new recruits are encouraged to attend Orientation and Refresher courses. The staff are also motivated to pursue research work</p>



especially for Ph.D. degree. They are also encouraged to apply for grants from UGC(BCUD) and other Funding agencies for research projects. • Departments are asked to arrange National/State Level Conferences/Seminars/Workshops/Symposiums. The Staff also receive support when they seek to publish articles in reputed Journals. • In the academic year, Our Staff Members published research articles in Journals of National /International reputation.

Teaching and Learning

For quality improvement and strategies are strictly adhered to when it comes to teaching and learning. The college has Smart class rooms and every department has Computers for the use of staff members. • Apart from class room teaching, importance is given to Self Learning and Assessment. Students are encouraged to give Presentations of major topics and to conduct seminars. • Guest Lectures, study visits, and tours to Industries, Organizations and Museums are organized. • Certificate courses are conducted to make the students fit for employment. • As sound Knowledge of both written and spoken English has become the need of the hour, the students are encouraged to read books. To keep them updated they are encouraged to participate in quizzing events. The Department of English ensures the active Participation of students in both the Book Club and Quiz Club. • Staff and students of Department of Chemistry present Posters in University Level Competitions.

Examination and Evaluation

Under the Continuous Assessments Process, the students are given regular Assignments, Class Tests, Three Internal Tests and Practical examinations. To help the slow learners, retests are given (The Internal Test carry 50, 50 100 Marks). These tests prepare them for the final semester examination. Both UG and PG students undergo the Continuous Assessment Process. Teachers also take part in supervision duties within the college and outside it, as needed at the time of the university examination. They are also involved in question paper setting for other university exams and autonomous colleges.

Research and Development

Staff are encouraged to apply for

minor/major projects sanctioned by UGC. They are asked to publish research papers. Number of Ph.D. awarded - 2  
 Number of Papers presented in National/State level Seminar 15  
 Number of papers published in International journal 5

Library, ICT and Physical Infrastructure / Instrumentation

Library remains the nerve center of the Institution. List of required books are taken from each department. The duly approved list by the Principal is added to the library. The library has 40376 books and 17 journals. To encourage reading, students are asked to read news papers, books and journals. They are instructed to write down the news headlines on the blackboard of classrooms and to present their views through the notice boards. Free hours are converted into library hours.

Human Resource Management

The Staff, especially the teachers are asked to remain updated in their subjects to avoid redundancy. They are asked to evaluate themselves through well designed staff appraisal forms. The parameters of performance evaluation are innovation in teaching, syllabus completion, examination duty, participation in institutional University level. Research consultancy and collaborations, cocurricular and extracurricular activities, conferences/ seminars/ workshops organized and attended, papers presented/books published, achievements and honors. In the case of administrative staff the following aspects are emphasized punctuality, general intelligence, efficiency, quality of work done, amicable relationship with colleagues and students, reliability, honesty and integrity. The staff appraisal forms submitted by the teachers are scrutinized by HODs', and then sent for the perusal of the Principal with specific comments and recommendation. Students feedback too is taken into account. Suggestions and commendations are given to the concerned staff members. The staff are also encouraged to attend orientation and refresher courses both for improving their knowledge and for the sake of career advancement.

Industry Interaction / Collaboration

Industry Interaction and

collaboration are made imperative and are a part of the institutions teaching learning policy. The departments of botany, zoology, chemistry organize industrial visits and extra study hours for the benefit of students. The college has MOU's with St. Joseph's College of Arts and Science, Cuddalore for soft skill development.

#### Admission of Students

The admission committee is formed and it takes charge of the process of admissions to UG and PG degree courses. The process starts with the issuing of the prospectus and admission forms by the administrative staff. The filled in applications are scrutinized by the teams headed by concerned heads of departments. Through counselling eligible students are given admission. The staff guide the new applicants to know about the job opportunities and future application of their respective subjects

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Examination	<a href="https://14.139.187.18/coe/">https://14.139.187.18/coe/</a>

### 6.3 – Faculty Empowerment Strategies

#### 6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Dr. (Mrs)M.Gomathi	Nathigalum Tamizh samuthaiyumum	Srisangara Arts and science, Kancheepuram	500
2018	Dr. (Mrs)M.Gomathi	International conference - Pooriyal Marubugal	Trinity college, Nammakal	500
2019	Dr. (Mrs)M.Gomathi	International Conference Vasanthavasal kavithai kalam	Vasanthavasal, Kovai	500
2018	Dr. (Mrs). P.R.Thilgavathi	National Seminar: Pannooku Parvaiyal Thirumanthiram	Tamil Research Department, National College, Trichy	500
2019	Dr. (Mrs).G.Ja yachitra	International Seminar	Shanmuga Industrial Arts	500

		Puranoonur Chuttum Tamizhar Aram	and Science College, Thiruvanamalai	
2019	Dr.(Mrs).G.Ja yachitra	International Seminar Thirumangai Azhvargalil pasurangalil thonmam	Dr.N.G.P. College coimbatore	500
2019	Dr.(Mrs).V.Su yambu Thangam	International Seminar Puranoonur Chuttum Tamizhar Aram	Shanmuga Industrial Arts and Science College, Thiruvanamalai	500
2019	Dr.(Mrs).R.Pa zhaniammal	National Workshop on Research Methodology	Tamil Department, Ann amalaiUniversit y, Chidambaram	500
2019	Dr.(Mrs).M.Ma halakshmi	National Workshop on Research Methodology	Tamil Department, Ann amalaiUniversit y, Chidambaram	500
2019	Miss.K.Anbarasi	National Workshop on Research Methodology	Tamil Department, Ann amalaiUniversit y, Chidambaram	500
2019	Mrs.D.Maheswari	National Workshop on Innovative strategies of Teaching	Tamil Department, Ann amalaiUniversit y, Chidambaram	500
2019	Mrs.D.Maheswari	National Workshop on Kalamthoorum Puthu kavithaikal	Krishnaswamy College of Science, Arts and Management for Women, Cuddalore	500
2019	Dr.(Mrs).R.Pa zhaniammal	International conference:Tami zhil Penn	Govt Womens C ollege,(Autonom ous), Koombakonnam	500
2019	Mrs. K. Kadambaray	National Conference on Emerging trends in Advanced Functional Materials on 5.2.2019	Department of Chemistry, Theivanaammal College for Women, Villupuram	500
2019	Dr. Jancy Sophia	National Conference on Recent Advances in Chemistry on 8.3.2019	Department of Chemistry, St. Joseph's College of Arts and Science, Cuddalore	500

2019	Dr. Jancy Sophia	National Seminar on Recent advances in Chemistry NSRAC - 2019 on 4 5 March 2019	Department of Chemistry, Pondicherry University, Pondicherry	500
2018	Dr. V. Kalpana	2nd International conference on Advances in new Materials (ICAN - 2018) on 8.6.2018	Department of Inorganic Chemistry, University of Madras	500
2019	Dr. V. Kalpana	National Conference on Recent Advances in Chemistry on 8.3.2019	Department of Chemistry, St. Joseph's College of Arts and Science, Cuddalore	500
2019	Dr. R. Ramya	National Conference on Recent Advances in Chemistry on 8.3.2019	Department of Chemistry, St. Joseph's College of Arts and Science, Cuddalore	500
2019	Dr. R. Ramya	National Seminar on Recent advances in Chemistry NSRAC - 2019 on 4 5 March 2019	Department of Chemistry, Pondicherry University, Pondicherry	500
2019	Mrs. V. Sasikala	National Seminar on Recent trends in Sustainable Chemical transformation on 14.2.2019	Department of Chemistry, Krishnaswamy College of Science, Arts and Management for Women, Cuddalore	500
2019	Dr. S. Shafina Banu	ICSSR Sponsored National Conference "Economic Burden of Pollution and Health in India"	Department of Economics, Periyar Arts College, Cuddalore	500
2019	Dr. G. Kavitha	ICSSR Sponsored National Conference "Economic Burden of Pollution and	Department of Economics, Periyar Arts College, Cuddalore	500

		Health in India"		
2018	Dr. S. Shafina Banu	Organizational Training Camp on "Impact of Globalisation on Higher Education"	Association of University Teachers, Chennai	500
2018	Dr. G. Kavitha	Organizational Training Camp on "Impact of Globalisation on Higher Education"	Association of University Teachers, Chennai	500
2019	Dr. Kulandai Terese Fatima	International Conference on NEW APPROACHES IN ENGLISH AND LITERATURE STUDIES	The American College, Madurai	500
2019	Dr. Kulandai Terese Fatima	International Conference at the Warwick University, London on Global development in Regional Languages : Indian English Literature and language	Vivekananda College, Chennai	1000
2019	Dr. Malliga Chandiren	International Conference at the Warwick University, London on Global development in Regional Languages : Indian English Literature and language	Vivekananda College, Chennai	1000
2019	Dr. S. Kalpalatha	International Conference at the Warwick University, London on Global development in Regional Languages : Indian English	Vivekananda College, Chennai	1000

		Literature and language		
2019	Mrs. R. Selvamathi	International Conference at the Warwick University, London on Global development in Regional Languages : Indian English Literature and language	Vivekananda College, Chennai	1000
2019	Dr. R. Kavitha	International Conference at the Warwick University, London on Global development in Regional Languages : Indian English Literature and language	Vivekananda College, Chennai	1000
2018	Ms. K. Nalini Selvi	International Conference on Culture and Literature: Convergence and Divergence	Thiruvalluvar University, Vellore	500
2018	Mrs.R.Selvamathi	National Seminar on Providing Managerial Skills to Self help Groups Empowering India	Annamalai University, Chidambaram	500
2018	Mrs. S.Manju	International Conference Study on Production Problem of Precast Product Producer with Special reference to Chidhabaram	St.Josephs Art Science College, Cuddalore	500
2018	Mrs.S.Manju	National Level Workshop Research Methods in Application of SPSS	Periyar Arts Science College, Cuddalore	500

2019	Mrs. S.Manju	National Conference on Employees Satisfaction on welfare measure in Aluminium	Srimath Sivagana Balaya Thaigaraj Arts Science College, Mailam	500
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Faculty Enrichment Programme on Yoga	Nil	20/12/2018	22/12/2018	99	0
2019	Nil	Skill Development Programme on Office Administration for Non-teaching staff	26/04/2018	27/04/2018	0	27
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course in Chemistry, HRDC, Pondicherry University, Pondicherry	1	08/06/2018	28/06/2018	21
Summer Refresher Course on Sciences (Physics, Chemistry, Biology and Biotechnology), HRDC, Pondicherry University	4	04/07/2018	24/07/2018	21



Online Refresher Course in Chemistry for Higher Education Faculty, Swayam, MHRD, Government of India	1	01/11/2018	28/02/2019	120
Refresher Course in Mathematics and Statistics, HRDC, Pondicherry University, Pondicherry	1	05/09/2018	25/09/2018	21
Refresher Course in Economics, HRDC, University of Madras, Chennai	1	08/11/2018	28/11/2018	21
Online Refresher course in English Language Teaching, Swayam, MHRD, Government of India	1	01/11/2018	28/02/2019	120
Refresher Course in Tamil Language and Literature, HRDC, Bharathiar University, Coimbatore	1	17/05/2018	06/06/2018	21
Refresher Course in Tamil Language and Literature, HRDC, University of Kerala, Kerala	1	24/04/2019	16/05/2019	21
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	1

### 6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>PF Loans , Festival Advances, Housing Loans ,Health insurance , EPF, Gratuity, Maternity leave, As per government norms. Academic support</p> <p>-For participating/presenting papers in seminar / workshop / both national as well as international conferences/, For being a member of Academic council/Board of Studies, For acting as Internal/External /Additional Chief superintendant during university Examinations, For participating in Faculty development programmes.</p>	<p>PF Loans ,Festival Advances,Housing Loans ,Health insurance ,EPF, Gratuity, Maternity leave, As per government norms.</p>	<p>State Scholarship, National Scholarship , Personal counselling, Staff and Peer mentoring</p>

## 6.4 – Financial Management and Resource Mobilization

### 6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Our college functions in 2 shifts. Shift I is aided and shift II is self financed. Our college maintains two separate budgets and two separate annual statements of accounts (one for aided and other for self financing). The aided stream receives funds from the management towards the expenditure of physical and academic support and it is maintained in the self financed stream too. The budget statement and the annual finance statement of accounts of the aided stream consisting of special fees, science deposits, university fees, UGC funds is internally audited and then it is audited by Regional Joint Directorate of Collegiate Education, Vellore and Office of the Principal Accountant General.

An accounts committee comprising the Principal, Office superintendent, committee members and a junior staff member is formed. This committee takes the responsibility of making necessary changes in the budget allotment during every financial year. By the end of the financial year, an internal auditing committee consisting of trust auditors, two senior staff members and Office superintendent is formed to • avoid mistakes • point out mistakes and to suggest remedies. • reduce the criticism of auditing authority. The budget and annual finance statements of self financing stream consisting of special fees and general fees accounts, funds received from the management, teaching and nonteaching salary is audited by the trust. So far, during the last five years the audit objection did not rise. If there are queries in future, they have to be analysed and explanation has to be sought from the office superintendent and he has to be given incharge of preparation of explanations supported by relevant documents. Working paper duly supported by relevant support documents will be submitted to the RJD, AGS which leads to the revoking of audit objections.

### 6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government	Funds/ Grnats received in Rs.	Purpose
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<p>funding agencies /individuals</p> <p>Pachaiyappa's Trust, Chikara Educational Trust, Cuddalore1, Faculty members of C. Kandaswami Naidu College for Women, Cuddalore Students from Economics Department, C.KNC, Cuddalore</p>	<p>4152800</p>	<p>Renovation and Repair of English Lab., Establishment of Botanical garden and renovation of Botany Laboratory, Purchase of Printer, Purchase of LCD projector, Rain water harvesting, Tamil Department Flooring, Purchase of Fans, Renovation and Repair work of Zoology Laboratory and Zoology department, Development of Infrastructure of History Department, Installation of Door at department of Mathematics, Development and repair Work of Department of Chemistry, Name boards and notice boards of C.Kandaswami Naidu College for Women,Cuddalore1, Exterior and interior paintings, Renovation and Repair work of C.Kandaswami Naidu College for Women, Cuddalore1 and for Purchase of Computers</p>
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6.4.3 – Total corpus fund generated

4530

### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
<p>Academic</p>	<p>Yes</p>	<p>Dr. Ramakrishnan Shanthi, Department of Economics, Head Associate Professor, Periyar Arts College, Cuddalore and Dr. Sharmila Indirani,</p>	<p>Yes</p>	<p>Principal, C. Kandaswami Naidu College for Women, Cuddalore 1</p>

Department of  
Chemistry,  
Associate  
Professor,  
Periyar Arts  
College,  
Cuddalore

Administrative

No

Nil

No

Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

- Parent Teacher Association meet is organized in the beginning and end of each semester for the purpose of giving a detailed report of the performance of their children.
- During the Parent Teacher Association meet, the parents get an opportunity to deliver their grievances as well as their positive feed back about the teachers, Curriculum and the institution.
- Parent Teacher Association consisting of Principal, Secretary and treasurer from the Staff and Parent community decided to contribute towards the expenses of purchase of prizes for various competitions conducted as part of the Golden Jubilee celebration.

6.5.3 – Development programmes for support staff (at least three)

Nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- Up gradation of smart class rooms by installing smart boards in all the class rooms.
- Allocation of budget for buying digital education content.
- Efforts are taken to provide complete automation facilities to the Library.
- Applied for the approval from Electricity Board for Solar Panel installation.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Seminar on Collaborative Learning Process For Academic Advancement Of Students	14/02/2019	14/02/2019	14/02/2019	2282
2019	Collected, compiled and analysed course feedback from students, parents and stake	10/04/2019	10/04/2019	11/04/2019	2300

	holders				
2019	Academic Audit (AA) (Preparation and submission of AA report )	15/04/2019	15/04/2019	30/04/2019	99
2019	Skill Development Programme on Office Administration for Nonteaching staff	26/04/2019	26/04/2019	27/04/2019	27
2018	Created a better college campus through renovation work and repair work	01/06/2018	01/06/2018	30/07/2018	2309
2018	Participation in NAAC peer team visit	02/08/2018	02/08/2018	03/08/2018	2309
2018	Facilitated Student Support through effective disbursement of national Scholarship schemes	14/08/2018	14/08/2018	28/08/2018	17
2018	Creating awareness about open access journals among staff and students through pamphlets	06/09/2018	06/09/2018	06/09/2018	2282
2018	IQAC meeting for the Formation of new committee	03/12/2018	03/12/2018	03/12/2018	11
2018	Workshop on AQAR	13/12/2018	13/12/2018	13/12/2018	126

	process				
2018	Faculty Enrichment Programme on Yoga	20/12/2018	20/12/2018	20/12/2018	99
2019	Workshop on Self up gradation of teachers through MOOC	08/01/2019	08/01/2019	08/01/2019	99
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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
The role of institution on women empowerment and health	27/06/2018	27/06/2018	550	0
Improvement of status of the women	25/10/2018	25/10/2018	450	0
Female education - Especially higher education	13/02/2019	13/02/2019	520	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Nil

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	3
Ramp/Rails	Yes	3
Braille Software/facilities	Yes	0
Rest Rooms	Yes	3
Scribes for examination	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address	Number of initiatives taken to	Date	Duration	Name of initiative	Issues addressed	Number of participating students
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	locational advantages and disadvantages	engage with and contribute to local community					and staff
2018	1	0	09/08/2018	1	Get Fit	Most common nutrition mistakes	1387
2018	1	0	05/07/2018	90	Skill Development	Tally	140
2019	1	0	01/03/2019	1	Opportunities for Future Studies	Visit to CIF (PU)	50
2018	0	1	18/12/2018	1	Visit to Sevva illam	The Importance of learning environment	26
2019	0	1	30/01/2019	1	Selfie with Cleaners	Obstacles Preventing Good Street Sweeping	50
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Calendar Handbook 2018 2019	26/07/2018	<a href="http://cknccud.in/handbook2019.pdf">http://cknccud.in/handbook2019.pdf</a>

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Women's day celebration	08/03/2019	08/03/2019	2282
Slogan writing competition on Road safety	07/02/2019	07/02/2019	698
Essay writing competition on peacebuilding and human rights	02/10/2018	02/10/2018	637
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Green Club: It promotes greenery, monitors environmental impacts and generates awareness on environmental issues. 2. All the students and the staff are strictly advised to activate power management software in their computers

to minimize energy consumption and to put the computer in sleepy mode when not in use. 3. IQAC team minimises the usage of papers by using electronic method for collecting information and data and for sending notices 4. Institution has installed LED'S, for the purpose of conservation of electricity. 5. Various kinds of herbs have been planted in our botanical garden. 6. Survival rate of the plants in the College campus is more than 90 percent 7. Rain Water Harvesting Project is functional in the campus 8. Chemicals are purchased in minimum quantity to save expiry and disposal. 9. Efforts are made to maintain and repair the computers in order to minimize ewastes. 10. Green procedures are adopted in chemistry laboratory 11. Vermicomposting is done in our campus and the process is carried out and monitored by Department of Zoology 12. The campus has been declared as a "Plastic free campus".

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

1. Title of the practice: Providing opportunity for all students for making the connection between the unseen microscopic world and the observable macroscopic world through chemistry . The context that required the initiation of the practice • It is essential for both Arts and Science students to explore new ideas in both chemistry and allied fields of science and technology. • Students will be able to explain why chemistry is an integral activity for addressing social, economic, and environmental problems. • It is realised that the students should function as a member of an interdisciplinary problem solving team to emerge as a responsible citizen. Objectives of the practice • The student will understand the interdisciplinary nature of chemistry and to integrate knowledge of mathematics, physics and other disciplines to a wide variety of problems. • The student will develop the ability to effectively communicate scientific information in written and oral formats. • The student will learn professionalism, including the ability to work in teams and apply basic ethical principles. • Developed formal (abstract) thinking skills as well as concrete thinking skills. The Practice The practice is carried out in three phases: Prelab Work Trough questions students will be prompted to review and recall previously learned ideas that is pertinent to the lab experience and through instructions students will learn to plan their actions about their lab procedure. Laboratory Work Simple specific demonstrations related to day to day chemical concepts were done and the students are asked to perform and experience the same in the presence of in charge staff. Samples of demonstrations are given below, Breakdown of Chlorophyll by Cooking Green Vegetables When broccoli, spinach or any other kind of green vegetable is being cooked, it will slowly turn a bright green and then start to fade into a less appetizing brownish green. This is because the vegetables cells are breaking down and releasing acid that in turn denatures the chlorophyll that is responsible for the plants bright green color. Students can determine how long it takes for the chlorophyll in a particular vegetable to be broken down by cooking it for different lengths of time and grading the resulting colors Softening Hard Water As our college is located in the coastal area , tap water is full of minerals that make it difficult to remove soap from dishes or skin because the soap does not dissolve in the water very well. People who live in these areas often use a water softener to make cleaning dishes or taking a shower more efficient. Students can compare the two types of water by making hard water from distilled water, which does not contain any minerals. To do this, take two bottles of distilled water filled halfway and add Epsom salts to one. The use of Epsom salts, or magnesium sulfate, serves to harden the water of one bottle through the addition magnesium. Then add soap to each bottle. Shake both bottles to see which one has more suds. It should be the bottle containing the hard water because less soap has dissolved into the water. Postlab Work Students will communicate their findings in written and oral



formats Impact of the practice The best practice of learning basics of Chemistry, • Makes life's little mysteries a little less... mysterious. • helps to read and understand product labels. • helps to make informed decisions. (Will a product work as advertised or is it a scam?) • can help to keep one safe! Students will come to know which household chemicals are dangerous to keep together or mix and which can be used safely. • Helps students to understand current events, including news about petroleum, product recalls, pollution, the environment and technological advances. • Opens up career options.. Chemistry applies to the food industry, retail sales, transportation, art, homemaking... any type of work.. • is fun! There are lots of interesting chemistry projects one can do using common everyday materials. Resources required Chemistry Staff , Laboratory , Chemicals, Glassware, LPG, Reference materials. 2. Title of the practice: Building English Vocabulary through Language games for Under graduate students The Context that require the initiation of the practice The Institution which was established in 1967 to cater to the needs of the women students hailing from socially and economically backward students aims at empowering them through education. Most of the students are from rural areas and their language proficiency is not at par with candidates who compete with them in interviews and competitive exams when they complete their degree courses. All the students, irrespective of the major are in need of better communicative skills to make best use of their knowledge gained during the course of their learning. So, Department of English decided to increase their communicative skills by improving their vocabulary. Objectives of the practice 1. To improve vocabulary skills through LSRW 2. To develop dictionary skills 3. Creating awareness of the heterogeneous of English language 4. Use of language games to sustain their interest while learning The practice All the first year students are given an entry level proficiency test of dictation, writing synonyms and antonyms for simple/difficult word to judge their entry level of vocabulary skills. Based on the screening test , the students are identified as advanced learners and slow learners. Strategies used for development of vocabulary skills Students are encouraged to read simple story books(for slow learners) and classics for advanced learners Students are asked to use dictionary to find meaning for unknown words Simple vocabulary building games are used in the class. Hangman (2 students) Hangman is a classic word game for two players. One player thinks of a word and writes down dashes to represent the number of letters. The other guesses letters of the alphabet. Correct letters are inserted into the word incorrect letters result in another segment of the "hangman" being drawn. Crosswords (Individual) A crossword is a grid of white and black squares, where each white square is one letter of a word. The words intersect. Most of the games have straight forward clues. Some crosswords are "cryptic": Crosswords are useful to learn new words and definitions, Word searches (Individual) A word search has a grid (often 10x10 or more) filled with letters, and a number of words written alongside or beneath the grid. The student completing the word search needs to find those words within the grid. Most word searches are easy enough for children, though the students struggle with backward and diagonal words. They're a good way to get used to letter patterns and to improve spelling - and because word searches rely on matching letters, even children who can't read well will be able to complete simple ones. Consequences (2 players, ideally 4) This is a fun game with a group of students. Each player writes down one line of a story and folds the paper over before passing it around the table to the next player. After a few turns, the players open out the papers and read out the results. This can be great for sparking ideas, or as a way to encourage reluctant writers to have a go. Bulls and Cows (2 players) This game, which can also be called "Mastermind" or "Jotto" involves one player thinking up a secret word of a set number of letters. The second player guesses a word the first player tells them how many letters match in the right position (bulls) and how many letters are correct but in the wrong position (cows). It helps to develop spelling as well

as logical thinking about which letters can or can't be the correct ones after a few guesses. Obstacles faced As it is not part of their syllabus, the students are reluctant to participate if the difficulty level of the games is more challenging. It is more challenging for the teachers to organize word games in large classrooms. Impact of the practice • The students are given exit level test by the end of their fourth semester. • Analysis of the entry /exit tests shows that there is a remarkable development in their communicative skills • . The students are able to express their ideas and knowledge more precisely and confidently. • They have developed interest in word games and reading books and it is observed that the students play word games and read books without being insisted by the teachers. Resources required Newspapers/ Journals/Magazines Net resources Simple Story books Classics

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://cknccud.in/best-practices-2018-2019.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

HERBAL GARDEN AT C.KANDASWAMI NAIDU COLLEGE FOR WOMEN, CUDDALORE1 THE NEED OF A HERBAL GARDEN Our country is rich in diverse flora of medicinal importance. In our region, western ghats are rich in plant communities. The available medicinal and aromatic plants are invaluable biological resource, closely associated with health care, cuisine, traditions and culture. Traditional knowledge about the plants and their uses has been handed down by word of mouth from generation to generation. According to world Health Organization some 80 of the world's people use herbs as their main form of medical treatment.. But with the change in lifestyles, the younger generation is losing this knowledge. We urgently need to help youngsters to learn about the fascinating world of herbal plants, their uses, and the joy of seeing them grow and using them.

OBJECTIVES • Promoting Herbal Gardens in our college was an initiative started to help students, teachers, and families learn about, and recognise the importance of the herbal plants that are part of our everyday life. • To encourage students to use herbs in food and health. • To popularize the usefulness of commonly available and frequently used herbal plants and to conserve the associated traditional knowledge for future generations, in a fun and practical way

GARDEN AT OUR COLLEGE With these objectives in mind, a lush green, herbal garden was developed inside our college campus. More than 60 plants of medicinal importance are grown here.. Each and every plant has a descriptive placard bearing its common name, binomial name, family are uses .We also aim to increase the number of plant species. The task of making the garden itself has been enriching in terms of making students realize the importance of team work such as detailed planning, and allocation of tasks within a team. Another point of importance is Medicinal Botany and Herbal Science are the papers included in the syllabus for UG course. Motivation, enthusiasm, and appreciation go a long way! Some of the medicinal plants in our garden are • Acmella oleracea • Coleus aromaticus • Hemidesmus indicus • Calotropis procera • Alternanthera sessilis • Alpinia galanga • Ipomoea obscura • Vitex negundo • Ocimum basilicum • Ocimum sanctum • Sauropus androgynus

CONCLUSION An herbal garden reflects the long? standing tradition of conserving and using plant products for health care and cooking. Gardening may be done with virtually no economic resources, using locally available planting materials, green manures, live fencing and indigenous methods of pest control. Thus, herbal gardening is not only for therapeutic purpose ,but at some level is a production system that the poor can easily enter and also contributes to the food security.

Provide the weblink of the institution

<http://cknccud.in/herbal-garden.pdf>

### **8.Future Plans of Actions for Next Academic Year**

- Adoption of a ward of Municipality for NSS Unit of the college.
- Enhancement of infrastructural facilities.
- Implementation of the Learning Management System.
- Raising of NCC
- Efforts to increase students progression to higher education.
- Introduction of PG courses.
- To conduct seminars, symposium and conferences in all the disciplines at national level.