YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	C. KANDASWAMI NAIDU COLLEGE FOR WOMEN
• Name of the Head of the institution	Dr. S. SHAFINA BANU
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04142-230408
• Mobile no	9443855851
• Registered e-mail	ckncnaac2017@gmail.com
• Alternate e-mail	cknc2017college@gmail.com
• Address	C. Kandaswami Naidu College for Women, Semmandalam
• City/Town	Cuddalore
• State/UT	Tamil Nadu
• Pin Code	607001
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Women
• Location	Semi-Urban

• Financial Status	**Grants-in aid**	
• Name of the Affiliating University	**Annamalai University, Chidambaram**	
• Name of the IQAC Coordinator	**Dr. S. Jancy Sophia**	
• Phone No.	**04142285053**	
• Alternate phone No.	**04142285053**	
• Mobile	**9994270987**	
• IQAC e-mail address	**antoniraj.69@gmail.com**	
• Alternate Email address	**ramyagashreya@gmail.com**	
3.Website address (Web link of the AQAR (Previous Academic Year)	http://cknccud.in/AQAR-2021-2022.pdf	
4.Whether Academic Calendar prepared during the year?	**Yes**	
• if yes, whether it is uploaded in the Institutional website Web link:	http://cknccud.in/CKNC-academic-calendar-2022-2023.pdf	

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B+**	**2.66**	**2018**	**16/08/2018**	**15/08/2023**

6.Date of Establishment of IQAC	**15/07/2015**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	2	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	No	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. A well-structured Plan for the next seven years "Future Vision 2030" focuses on" Promoting Green Practices for a Sustainable Eco-friendly Campus "was implemented and several programs were implemented to instill various eco-friendly habits among students, enabling our institution to actively participate in the Tamil Nadu Green Champion Award -2023 competition and secure the award, including a cash prize of one lakh rupees.

2. Policies promoting inclusivity for faculty and students were drafted and put into action in the academic year 2022-23

3. A Well-defined Plan for the curriculum delivery has been designed by including planning, development, implementation, and development was prepared and implemented from July 2022.

4. MOUs were executed with Galileovasan Offshore & Research and Development Private Limited, located at K-2 Industrial Estate, Nagapattinam – 611002, on April 18, 2023. Additionally, agreements were reached with ABIEKS Private Limited on 06.02.2023 and with the Cuddalore Forest Division on 25.08.2022.

5.Organized a Technical Seminar on Research Methodology For Final Year Bachelors of Chemistry in Association with W. Victoria, Technical Assistant, Pondicherry University on 24.03.2023.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To plan and consolidate the AQAR to be submitted to NAAC for the academic year 2021-22	AQAR for the years 2021-22 was prepared and submitted on 31.05.2023
To explore the primary infrastructure needs for the academic year 2022-23	A proposal dated 16.02.23 has been submitted to the Secretary of Pachaiyappa's Trust for the establishment of a common computer center to implement NAAN MUDHALVAN SCHEME.
To commence the introduction of new certificate programs in accordance with the present circumstances.	Following New certificate courses were implemented On 01.08.2022 ? Waste Management and Recycling. ? Microfinance and Small Business Management. ? ICT in Agriculture. ? Green IT and Sustainable Computing. ? Rural Tourism
To establish a mentorship program for junior faculty members	A Faculty Development Programme on Enhancing Academic Success: Mentorship Programs on the Professional Development of Junior Faculty Members in Higher Education Institutions
To focus on the importance of inclusivity	Policies promoting inclusivity for faculty and students were drafted and put into action in the academic year 2022-23.
To organize a professional development program for administrative staff.	Empowering Non-Teaching Professionals in Higher Education: A Holistic Approach to Communication, Technology Trends, and Institutional Dynamics
To enhance the current methodology of mentorship	Guidelines for mentorship have been formulated, and the implementation methodology has been revised to better suit the student's needs.
To conduct capacity-building	The following Capacity Building

programs aimed at enhancing students' skills.	and skill development Programmes were organized. 1. Health For All from 05.09.2022 2. Decision Making, Personal grooming and building Relationships from10.08.2022 3. Industrial Training Programme on 18.04.2023 4. Digital and Financial Literacy from 04.08.2022 5. Workshop on Sustainability for Eco-friendly living on 31.03.2023
To organize a green skill development Programme.	A Green Skill Development Programme was organized From 16.09.2022 in association with Cuddalore forestry Departments.
To appoint an Ombudsman for the College.	Dr.P.Shanthi, has been appointed as an Ombudsman for three years from 16.10.2022.
To modify the Grievance Redressal Mechanism.	The Grievance Redressal Mechanism has been altered to streamline both the process and outcomes from the academic year 2022-23
To enrich the students with the programs on guidelines of competitive Examinations.	A program on guidelines of competitive Examinations was conducted for all the students from 31.102022 to 04.11.2022.
To Provide career guidance for final year students	A career guidance programme was organized on 02.02.2023 and 03.02.2023.
To foster a sense of empathy among students	A Best Practice was implemented through Mentors on
To participate in National Level Ranking systems.	Participated in NIRF -Ranking system in the Academic year 2022-23.
To expand the educational Horizons of Students.	A best Practice of "Global Gateway: Virtual Tour for Foreign Universities
To organize orientation	The orientation program for

Programmes for undergraduate first-year students by the respective departments	undergraduate first-year students was organized by the respective departments in the month of July 2022.
To organize a seminar on Research Methodology.	Organized a Technical Seminar on Research Methodology For Final Year Bachelors of Chemistry in Association with W. Victoria, Technical Assistant, Pondicherry University on 24.03.2023.
To implement Employee Assistance Programs (EAP) as part of welfare measures for both teaching and non-teaching staff.	The Financial Wellness Program for Higher Education Institution Staff was organized in association with the Manager Of Union Bank Of India.
To implement A well-structured Plan for the Promoting Green Practices for a Sustainable Eco-friendly Campus "	A well-structured Plan for the next seven years
To be involved in Outreach programs by collaborating with the Government schemes.	Got engaged in the
To introduce the Endowment Scholarship for Outstanding Academic Achievements by Children of Non-Teaching Staff	Policy for Endowment Scholarship for Outstanding Academic Achievements by Children of Non-teaching Staff has been framed and it has been implemented from the Academic year of 2022-23.
To organize Health checkup Programmes for teaching and non-teaching staff.	A Cancer Awareness and Screening Programme was organized on 16.03.23 in association with the Department of Obstetrics and Gynecology, AVMCH, Pondicherry and 40 of our staff members have undergone PAP smear and BIL breast examination.
To prepare a well-defined Plan for the curriculum Delivery.	A Well-defined Plan for the curriculum delivery has been designed by including planning, development, implementation, and development was prepared and

	implemented from July 2022.
To sign Memorandums of Understanding (MOUs) with organizations that offer hands-on experience to students, thereby facilitating their access to job opportunities.	MOUs were executed with Galileovasan Offshore & Research and Development Private Limited, located at K-2 Industrial Estate, Nagapattinam – 611002, on April 18, 2023. Additionally, agreements were reached with ABIEKS Private Limited on 06.02.2023 and with the Cuddalore Forest Division on 25.08.2022.

13. Whether the AQAR was placed before statutory body?   Yes

- Name of the statutory body

Name	Date of meeting(s)
College Committee	20/02/2024

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022-2023	22/02/2024

15. Multidisciplinary / interdisciplinary

In accordance with our vision: "Empowering rural and less privileged young women through holistic education". Our institution aims at transforming the knowledge and values of our students towards the attainment of a holistic and multi disciplinary education. Presently, this institution being affiliated to Annamalai University, Chidambaram and partly to Thiruvallur University, Vellore follow the syllabi prescribed by the respective Universities. Some of our senior and eminent professors being the members of the body of the Board of Studies representing the need of our students, contribute their valuable suggestions in framing the syllabus which incorporate credit based courses and projects in the areas of community development and service, environmental education, holistic and multi-disciplinary education. As part of the syllabus students are provided with non major subjects where they have the flexibility to choose any subject as per their choice apart from

their major subjects. Along with the main fabric, skill based and value based subjects like environmental studies, value based studies such as human rights, translation and gender studies and upgradation of computer knowledge and skills are interwoven to enable students to come out with flying colours, equipped to confront with the need of the society. Periodically students are guided with educational tours that expose them to the ecological and social conditions and needs, inspiring them to take up research works. Our institution has installed many clubs and associations that organize guest lectures and seminars on current issues and challenges. Our students extend their service to the less privileged and needy by taking part in adult education programs and mass literacy movements. Every year Samathuva Pongal is celebrated in the institution, where students from all discipline join together and celebrate. This integrates arts and science students and emanates friendship and unity among students

16.Academic bank of credits (ABC):

NA

17.Skill development:

Skill development in higher education is of paramount importance as it equips students with the capabilities they need to succeed in their chosen fields and adapt to the demands of the ever-evolving job market. Beyond academic knowledge, acquiring skills such as critical thinking, problem-solving, communication, teamwork, and digital literacy is crucial for students to excel in their careers and contribute effectively to society. Higher education institutions play a pivotal role in fostering skill development through experiential learning opportunities, internships, research projects, and extracurricular activities. These experiences not only enhance students' employability but also instill a sense of confidence and independence as they navigate the complexities of the professional world. Moreover, in an increasingly globalized and interconnected world, skills acquired during higher education facilitate lifelong learning and enable individuals to remain adaptable and resilient in the face of future challenges. Therefore, integrating skill development initiatives into higher education curricula is essential for preparing students to thrive in today's competitive landscape and become productive members of the workforce.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The appropriate integration of the Indian knowledge system into higher education involves recognizing and incorporating traditional

wisdom, philosophies, and practices alongside modern academic disciplines. This integration can be achieved through interdisciplinary courses, research initiatives, and curriculum revisions that highlight the rich cultural heritage and indigenous knowledge systems of India. Emphasizing subjects such as yoga, meditation, traditional arts, and indigenous sciences not only preserves India's diverse cultural heritage but also provides students with a holistic education that nurtures a deeper understanding of the country's history, values, and societal dynamics. Moreover, fostering collaborations between academia, traditional practitioners, and community stakeholders can facilitate the transmission and preservation of indigenous knowledge while promoting innovation and sustainability in higher education

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome-Based Education (OBE) in higher education institutions emphasizes defining specific learning outcomes that students are expected to achieve by the end of their academic programs. This approach shifts the focus from traditional teaching methods to student-centered learning, where educators design curriculum, assessments, and instructional strategies aligned with these predefined outcomes. OBE ensures that graduates possess the knowledge, skills, and competencies required for successful careers and lifelong learning. By clearly articulating learning objectives, assessing student performance, and continuously refining educational practices based on feedback, OBE fosters a culture of accountability, transparency, and continuous improvement within higher education institutions, ultimately enhancing the quality and relevance of education in today's dynamic world.

20.Distance education/online education:

NA

Extended Profile

1.Programme

1.1   466

Number of courses offered by the institution across all programs
during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1   **2050**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2   **518**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3   **725**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1   **89**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2   **89**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1	**466**
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	[View File](#)

2.Student

2.1	**2050**
Number of students during the year	

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Institutional Data in Prescribed Format	[View File](#)

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File Description	Documents
Data Template	[View File](#)

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Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1	**89**
Number of full time teachers during the year	

File Description	Documents
Data Template	[View File](#)

3.2 Number of sanctioned posts during the year	**89**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**21**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**952402**
4.3 Total number of computers on campus for academic purposes	**37**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

C. Kandaswami Naidu College for Women is affiliated with Annamalai University and ThiruvalluvarUniversity. First and second-year students follow Annamalai University's curriculum, while third-yearstudents follow Thiruvalluvar University's. To ensure effective delivery, CKNC employs a systematicapproach, organized into the Planning, Development, and Evaluation phases which was illustrated inthe supporting document. During the Planning phase, departments submit the faculty requirement request, if any, to thePrincipal. Based on the University academic schedule, the College academic calendar of events comprising the reopening date, Internal Assessment date, and the syllabus coverage of InternalAssessment and completion date for each unit is framed by IQAC before the commencement of the semester. During the Development phase, elective subjects are finalized and subject willingness of the facultymembers is collected. Based on the competence level of the faculty, subject allocation is done. Thecurriculum delivery includes traditional teaching,

collaborative learning, self-learning, competition-based learning, and supportive learning methods.During the implementation and Evaluation phase, the methodologies like Subject coordinationMeetings, Class Teacher Meetings, Common Subject Meetings, Parents Teacher Meetings, ClassCommittee Meetings, Student feedback, and Internal Assessments and Sessions to assess students'varying learning paces play a major role in effective curriculum delivery and evaluation.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	[https://annamalaiuniversity.ac.in/affcl/syllabus.php; https://www.tvu.edu.in/links/regulations-and-syllabus/](#)

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Higher Education Institution ensures adherence to the academic calendar, including ContinuousInternal Evaluation (CIE), through systematic planning, implementation, and monitoring. The IQACcollaborates with academic departments and administrative units to develop a comprehensiveacademic calendar that outlines key events, deadlines, and activities for the academic year. Thiscalendar includes important dates such as the start and end of each semester, holidays, examinationperiods, and CIE schedules. Communication of the calendar, including CIE dates, is disseminated toall stakeholders through official communication channels and displayed prominently on campusnotice boards. Monitoring committees oversee adherence, addressing any issues promptly. The HEIalso maintains flexibility to accommodate unforeseen circumstances or adjustments to thecurriculum. In case of emergencies or disruptions, contingency plans are in place to rescheduleassessments and ensure minimal disruption to the academic calendar. At the end of each semester,the HEI conducts a comprehensive evaluation of the academic calendar, including the effectivenessof the CIE schedule. Feedback is solicited from faculty, students, and staff to identify areas forimprovement and inform future planning efforts.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

16

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data

requirement for year: (As per Data Template)

5

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1909

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our institution incorporates societal cross-cutting themes including moral and human values, professional ethics, ethical values, gender equality, and environmental awareness, all of which are interrelated and essential to society. The first and second semesters of all UG programmes' curricula contain environmental studies and value education, two 30-hour courses each. Human Rights is a required course that is part of the UG History curriculum in the fourth semester and the PG History curriculum in the second semester. These courses last for 30 hours. These topics offer pupils a free atmosphere for instilling ideals and fostering ethical competence. The college celebrates days which are having national and international significance, such as National Integration Day, International Yoga Day, Teacher's Day, Women's Day, and Republic Day. These occasions help pupils develop their moral, ethical, and social ideals. In addition to offering counseling to students, the college's Grievance Redressal Cell, and Monitoring Committee also handles matters pertaining to the

safety and security of female students, employees, and teachers. The college is having a tradition of rainwater harvesting. To educate students on the effective use of natural resources, the college hosts workshops and seminars on environmental and ecological issues.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

15

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

725

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	http://cknccud.in/stakeholder-feedback-report.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://cknccud.in/stakeholder-feedback-report.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

731

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC,   ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

438

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The criteria for classifying the students as advanced learners, average learners or slowlearners are not based on their participation in the classroom activities, or their performancein the first continuous internal assessments (CIA). Slow learners are not always learning disabled and may have challenges in learning academicsubjects. To help slow learners, the following approaches are implemented • Teaching important subject matter. • Tutor ward coaching and encouraging them by working with them patiently. • Providing handwritten notes for easy understanding. • Encouraging them to maintain their subject interest. • Organize games related to their learning topic. • Encouraging them to articulate orally in the class. • Giving more chances for better classroom performance. Advanced Learners are those students who are ahead on the learning curve and requireadvanced technical coaching. They are identified quite visible in the classroom through theiractive participation.

The following are the strategies for advanced learners: • Increasing the relevance of lessons. • Building key aspects of knowledge in advance of instruction. • Giving them additional

reference books. • Encouraging group discussion and to think more deeply. • Coaching for competitive exams. • Motivating them for classroom presentation • Writing assignments on more challenging topics. • Conducting quiz so they can ask many questions.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2050	**89**

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

GROUP DISCUSSION AND DEBATES:

- **Group discussions allow students to express their opinions and ideas freely.**
- **It is an excellent technique to engage students in class discussions, they also provide opportunities for students to practice their communicative skills.**
- **Debate requires students to engage serious subject matter in a mature and professional environment.**

QUIZ PROGRAMME

The goal of the Quiz programme is interesting and informative, keeps the students interested. The goal of this event is to educate them on current general knowledge in Science and Technology, Current Affairs, Sports, Business, and Entertainment.

AUDIO VISUAL METHODS IN TEACHING:

- **Audio- visual aids are tools or materials that use both**

sound and visuals to help in learning.

- They provide direct sense experience to the students.
- They provide variety to teaching

INTERPERSONAL SKILL

Interpersonal skill is the ability tointeract with peoplethrough effectivelistening and communication. It is important for students to have interpersonal skills because it helps themconnect with peopleand benefits theirpersonality developmenttoo.

Fieldwork Objectives

Field work blends theory with practice. Fieldwork is designed to provide the student with an opportunity for a practical, "real world" experience for the purpose of developing direct leadership, programming, and administrative skills sufficient for entry into a professional career.

Experiential learning

Experiential Learning is the process of learning by doing. By engaging students in hands-on experiences and reflection, they are better able to connect theories and knowledge learned in the classroom to real-world situations.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Learning effectiveness is the level of success achieved in accordance with the objectives. The application of effective learning can be done through brainstorming, discussion, through online via media such as Google classroom, Google meeting etc.,

As the reopening of college for I UG and I PG got delayed, we compensated the classes by conducting online classes effectively. During the holidays, the online classes for students are taken to cover the portion with proper prior information to the students

through Whatsapp group.

An official Whatsapp group is to maintained through which information to the students, homework and assignments are shared. Online link is created through Google meet and shared in group so as the students can connect and join the classes.

Google meet is one of the most popular platforms used by educators for conducting online or virtual classrooms. There are many features of Google meet that make it the most loved video-conferencing tool for teachers conducting virtual classrooms. Teachers and students can create "JAMS" by using the Jamboard component of the Whiteboard. The created JAMS can be shared via links to students within a meeting. Google classroom makes it easy to customize assignments for individual students or small groups. Teachers can give modified or differing assignments to specific students or groups in a class. We have an option to check in with a student privately to see whether they have questions or need extra help.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

88

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

89

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

54

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

695

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

There is a standard process of internal examination in the college. According to the academic calendar, a student has to appear in 3-CIA examinations, The schedule of the internal examination is decided at the beginning of the session, in the form of academic calendar. According to the academic calendar, a teacher have to take unit test, which may be in the form of written test, The marks of unit test are shown in the classrooms and each student can ask about its performance. They can observe their test copies. Record of obtained mark is written in register. If there is any difference or discrepancy in their marks, it can immediately be corrected. The test copy of unit test and CIA test is shown to students their observation. Some teachers analyse the solution and method of solving the paper in the class-rooms, specially in mathematics. The concerning subject teacher keeps the record of all internal exams, In PG classes, a student has to attend the internal examination compulsorily. Its marks are sent to the university to add in the semester mark-sheet.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

- The Institute prepares an Academic Calendar in line with university calendar prior to the commencement of each semester notifying the CIE test dates.
- An Internal assessment test committee consisting of a coordinator at the Institution level and departmental coordinators conducts the IA tests as per the schedule .
    - A notification is issued regarding the IA test guidelines and rules for both students and faculty members.
    - Departmental coordinators monitors the distribution of answer bookle ts, question papers to the students.
- Evaluated answer books are distributed to the students, grievances if any are addressed.
- Scheme of evaluation is made available to students after the test to know how to

present answer and in case of clarifications.

- . Also the IA marks will be displayed in the department notice boards within a week time after completion of each internal test.
- A common question paper is set wherever a department has more than one section to maintain uniformity.
- After each internal test, progress reports are made available to the par ents, which has cumulative attendance and mark report of their ward.
- For practical subjects a minimum two test are conducted. The laboratory IA marks is the sum of three components namely mark record work, continuous viva and average marks obtained in two tests.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Communicating the Course outcome and programme outcome among the teachers and students is one of the rich ways to cultivate motivation and to enhance opportunities for more effective teaching learning Process and it has been done in our institution by the following methods

1. POs and PSOs are displayed at prominent places

2. PSOs and Cos are uploaded in the Institution Website

Meeting: - Through regular meetings of principal teacher are acquainted about the stated Program and course outcomes and also guided for effective implementation.

POs and PSOs are discussed during Career counselling by theplacement officer Mentors will also discuss about Cos, Pos with their mentees.

POs and PSOs are communicated through department whatsapp group.

During the commencement of each unit and after the completion of the unit, the course outcomes are reviewed by the student and the teacher

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	**Nil**
Upload COs for all Programmes (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Program Outcomes (POs)/Program Specific Outcomes (PSOs) are the qualities that deal with the general aspect of graduation for a particular program, and the competencies and expertise a graduate will possess after completion of the program. For every Course, there are number of outcomes to be achieved at the end of the course. This outcome is usually a combination of more than one topic. All course outcomes shall have linkage to programme outcomes in such a way that the strongest relation has more weight and the weakest relation will have the least weightage. The steps involved in the calculation of PO attainment are :

Step1: Develop CO - PO mapping at each Course Level and Program Level

Step 2: COs Attainment Targets at Course Level

Step 3: Calculating Attainment at each Level of Assessment for Course

Step 4: Calculating Semester-wise Attainment for each Level

Step 5: Calculating attainment at each level for a Programme The complete methodology for the attainment of programme outcome is uploaded below

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

585

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://cknccud.in/Annual-IQAC-report-2022-2023.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://cknccud.in/students-satisfaction-survey-2022-2023.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

3

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

INNOVATIVE ECO-SYSTEM

- **Academics**
- **Placement**
- **Society**
- **Government schemes**

The Innovative Eco-system in the Higher Education Institutions is essential to make the students a competent personality by transferring the knowledge. Institutions have been focusing on imparting education to the students with the best possible means of techniques.

In the academic year 2022-2023, the initiatives are made on academics, social awareness programmes through various clubs, implementation of Central Government and State Government Welfare Programmes towards the benefits of the students and much concentrations on the placement of the students.

The innovative practices under various heads are given bellow:

ACADEMICS

- Minor Projects
- Internships
- Field Trips
- MOU's
- Certificate Courses
- Seminars and Workshops
- Inter-collegiate quiz and other Motivational Programs
- Soft Skill Training Programs

SOCIETY

- Various Clubs' Awareness Activities
- Awareness on Drug Abuse
- Self-Defence
- Cyber Crime
- Plastic Free Zone
- Green Campus
- Health Check-up
- Consumer Awareness
- Voting Awareness

GOVERNMENT SCHEMES

- Implementation of Various Government Welfare Schemes
- Pudhumai Pen Scholarship
- Naan Mudhalvan Skill based Training Programme
- Minority Scholarship
- National Scholarship Portal (NSP)
- Post-Metric Scholarship
- Clean India (Swachch Bharat)
- Beti Bachao, Beti Padhao

PLACEMENT

- Entrepreneurship Development Cell (EDC)

- ○ **Next Gen Solutions (NGO)**
- ○ **Career Guidance and Placement**
- ○ **Campus Drive**
- ○ **Career Guidance Programmes**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

1

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

6

File Description	Documents
URL to the research page on HEI website	http://cknccud.in/Research-guide.pdf
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website

during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

`16`

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

`2`

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

`Engaging in extension activities such as distributing pamphlets on garbage disposal to students and the public in the neighborhood community serves as a valuable avenue for promoting social awareness and fostering holistic development among students. By sensitizing students to pressing social issues like proper waste management, this initiative not only equips them with practical knowledge but also instills a sense of responsibility towards their surroundings.`

`Through the distribution of informative pamphlets, students are not only educated about the importance of proper garbage disposal but also encouraged to actively participate in community initiatives aimed at maintaining cleanliness and sustainability. This hands-on involvement in community outreach efforts fosters a deeper understanding of societal challenges and cultivates empathy`

towards others.

The impact of such extension activities extends beyond mere awareness-raising. It empowers students to become agents of change in their communities, driving positive environmental practices and fostering a sense of civic duty. Moreover, by actively engaging with the public, students develop essential communication and leadership skills while building meaningful connections with their neighbors.

Ultimately, extension activities like pamphlet distribution on garbage disposal contribute significantly to the holistic development of students, nurturing not only their academic knowledge but also their social consciousness and interpersonal skills. By empowering students to address real-world issues, these initiatives pave the way for a more sustainable and socially responsible future.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

2

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	[View File](#)
e-copy of the award letters	[View File](#)

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

25

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

700

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

3

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Our college provides ample infrastructure, including well-equipped rooms and facilities, to meet the evolving needs of our students. In addition to traditional teaching, every student is equipped with personal computers and assignments designed to foster their interest in learning and research.

Each department has its own laboratories, where students gain practical knowledge through experiments tailored to their respective fields, nurturing them into budding scientists.

The college's general library boasts an extensive collection, including 35,087 books, 6,000 e-journals (N-List), 1,35,000 e-

books (N-List), 2 lakh audiobooks (LIBRIVOX), videos (NPTEL), 1
lakh-plus e-theses and synopses, and 7 lakh e-books through NDL, N-
List databases, and open-access resources. The library, equipped
with both books and internet facilities, remains accessible 24/7
for students.

Our sprawling 9-acre campus accommodates various sports
facilities, supporting the achievements of sports enthusiasts. A
well-equipped canteen is available to cater to the needs of both
students and staff.

There are ten classrooms with ICT facilities, ensuring our
enthusiastic students stay updated on digital knowledge. Each
department is furnished with sufficient computers for e-
transactions and responding to university communications.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The extensive college sports ground, spanning nearly 9 acres,
serves as a hub for a diverse range of sports, including indoor
and outdoor games, gymnasium activities, and cultural events. The
committed physical education department ensures the systematic
maintenance of the facilities, providing training in outdoor games
such as Kabbadi, Volleyball, Ball Badminton, Basketball, Kho Kho,
and Shuttlecock. In order to maintain peak strength and stamina,
sports students receive a nutritious breakfast and energy drinks.
The sports teams are outfitted with a distinctive uniform and
receive technical and financial support from the college's sports
fund, enabling their participation in state and national-level
tournaments. The college sports ground regularly hosts state and
national-level tournaments, fostering a vibrant spirit and
enthusiasm within the sports community. The Annual Sports event
encourages active involvement from both students and staff in
various sports activities, with winners being recognized with
prizes and certificates, acknowledging their significant
contributions to sports. Within the Abdul Kalam block, the
college's yoga center promotes the holistic benefits of yoga in
everyday life, providing coaching and certificates. These well-

executed activities, in accordance with the proverb, "Sports do not build character. They reveal it," play a pivotal role in shaping a promising and bright future for the students.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

8

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

161812

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The C. Kandasami Naidu College Library, established in 1967, is a treasure trove of valuable resources and a vital centre of knowledge for young scholars. Spanning an impressive 2790 square feet, the library includes a dedicated reading area of 250 square feet, providing seating for 50 individuals. Since 2018, the library has embraced a partially automated system, which has significantly enhanced students' academic accomplishments. The digital library plays a pivotal role in the teaching and learning process, offering an extensive collection of digital materials that support research, collaboration, and innovation across various academic disciplines. The library is partially automated through the use of "KOHA" software, version 16.11.06, implemented in 2018. Additionally, it is equipped with INFLIBNET: NLIST, which provides access to e-books, e-journals, digital databases, CDs, and videos.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://sites.google.com/d/1MstJWszGRl4KCkInWKv490Uj6u3St3t_/p/1DRLniojsCyy71CxZgsTPbvmX7AdQLHU8/edit

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources	B. Any 3 of the above

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

.76

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

55

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Our institution prioritizes the integration of modern IT facilities, including WiFi with regularly updated data, as evident in the Annual Quality Assurance Report of C. KANDASWAMI NAIDU COLLEGE FOR WOMEN.

To support computer-assisted teaching and ensure efficient data management, our college has equipped PCs with the latest setups. Both the general library and computer lab are equipped with open-source software, including C, C++, Java, Oracle 8, Visual Studio, Photoshop, .net software, PHP, UNIX, Web Technology, and xampp, Android, Python, R-software

Our staff and students benefit from accessing e-journals, e-books, and other database resources through the internet, facilitated by their membership in inflibnet N-List. This emphasis on IT infrastructure underscores our commitment to meeting the demands of the modern educational system.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

37

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

952402

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Every year, the management of CKNC allocates an amount to maintaining the physical, academic,and support facilities. The regular maintenance of the entire college is foreseen by the superintendent, who, with his staff, supervises its daily functioning and ensures the cleanliness and maintenance of the college. For laboratories, regular maintenance schedules are implemented to ensure equipment functionality and safety standards are upheld. Inventory management systems track, supplies and chemicals, ensuring adequate stock levels for experiments and research activities. Safety protocols are strictly enforced to protect students and staff during laboratory work. Libraries are meticulously organized with cataloging systems that facilitate easy access to resources, supported by trained staff who provide reference assistance and information literacy instruction.Sports complexes undergo yearly regular maintenance to upkeep facilities and equipment, facilitating various sports programs and events that promote student wellness. Computer labs are equipped with the necessary hardware and software, with a dedicated IT team to address technical issues promptly. Security measures are in place to safeguard systems and data, ensuring privacy and confidentiality. Classrooms are efficiently managed through scheduling systems that allocate resources effectively technology integration enhances teaching and learning experiences. Accessibility features are incorporated to ensure inclusivity for all students.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1207

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**B. 3 of the above**

File Description	Documents
Link to Institutional website	http://cknccud.in/Capacity-building-programme.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`1990`

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`1990`

File Description	Documents
Any additional information	[View File](#)
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	`A. All of the above`

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View File](#)
Upload any additional information	`No File Uploaded`
Details of student grievances including sexual harassment and ragging cases	[View File](#)

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

83

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

160

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Every year, a student council is democratically elected, comprising representatives from every department of the institution. It comprises of President, Vice President, Secretary, and Treasurer. This council actively engages in all college activities and endeavors to ensure the smooth functioning of daily operations. These representatives serve as liaisons for students, addressing issues ranging from co-curricular and extracurricular activities to sports. Any concerns brought forth by students are relayed to a faculty member by the representative for further action. Moreover, the student council plays a pivotal role in organizing annual sports events accessible to all students and hosts diverse activities such as webinars and competitions. The student council members enthusiastically engaged in Monitoring Committee meetings, Grievance Redressal meetings, as well as meetings of the Anti-ragging and Anti-sexual Harassment cells. They were entrusted with responsibilities, and their representations were managed with great attention and care. Additionally, Class representatives acted as an additional channel of communication between teachers and students, as well as between management and parents. Their role involved disseminating important information or messages from teachers or management to

the entire class.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

16

File Description	Documents
Report of the event	[View File](#)
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni associations play a pivotal role in the development of higher education institutions through non-financial support services. They offer invaluable networking opportunities, connecting current students with accomplished alumni for mentorship and career guidance. By organizing guest lectures, workshops, and panel discussions, alumni provide real-world insights that enrich students' academic experiences. Moreover, alumni engage in volunteerism, community service, and service-learning initiatives, instilling values of social responsibility in students. Their involvement in recruitment efforts and admissions support helps attract talented individuals to the institution, enhancing diversity and academic excellence. Additionally, alumni share facilities, resources, and industry

connections, expanding students' learning opportunities. Through promotion, advocacy, and feedback mechanisms, alumni contribute to institutional reputation, philanthropic support, and continuous improvement. Overall, alumni associations serve as bridges between the institution and its graduates, fostering a vibrant community committed to the advancement of education and society. During the Alumni Association meeting, it was determined that the Alumni fund could be utilized for the purchase of necessary equipment, building renovation, and endowment scholarships.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our institution's primary goal is to empower women for their education, social and cultural advancement, and spiritual enlightenment via academic excellence and enlightenment.

Inclusive Decision-Making Processes:

The Principal arranges regular council meetings with the college's governing bodies, which include the management, principal, college committee members, Council members, junior council members and University representatives to make decisions that are best for the empowerment of Women.

Mentorship and Support Programs:

The governance structure supports mentorship and support programs like tutoring, remedial classes, etc. specifically tailored to the

needs of women. By establishing mentorship initiatives, the institution ensures that women receive guidance and encouragement, fostering their academic and personal development, overcoming challenges, and excelling in their educational journey.

Parent-teacher meetings

The governance structure supports Parent-teacher meetings regularly to track pupils' holistic development

Holistic Development Initiatives:

Governance is attuned to holistic development initiatives that go beyond traditional academic metrics. The institution invests in programs through various clubs and committees that promote spiritual, social, and cultural enrichment, fostering a well-rounded educational experience. By valuing and nurturing the holistic development of women, the governance structure ensures that empowerment extends beyond academic achievements to encompass personal growth and societal contributions.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Finalizing certificate courses at our institution is a dynamic process driven by participative management principles. Engaging key stakeholders, including faculty, administrators, and student representatives, ensures a diverse range of perspectives contribute to decision-making. Collaborative discussions delve into emerging trends, industry needs, and academic advancements, fostering an environment where collective wisdom shapes the curriculum. Regular feedback mechanisms play a pivotal role, allowing stakeholders to voice opinions and refine course offerings. This participative approach not only enriches the academic content but also ensures relevance and responsiveness to evolving educational landscapes. Through open dialogue and shared decision-making, the institution tailors its following certificate courses for the academic year 2022-23 to meet the dynamic needs of students, embodying a commitment to holistic and inclusive

education that prepares individuals for the challenges of the contemporary world.

1. Waste Management and Recycling
2. Microfinance and Small Business Management
3. ICT in Agriculture
4. Green IT and Sustainable Computing
5. Rural Tourism

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategic Plan

A well-structured Plan for the next seven years "Future Vision 2030"

focuses on" Promoting Green Practices for a Sustainable Eco-friendly Campus "

1. Assessment and Baseline (Year 1):

2. Education and Awareness Campaigns (Years 1-2):

3. Waste Reduction and Recycling Programs (Years 4-6)

4. Green Infrastructure Development (Years 2-4):

5. Work with industries to establish and meet environmentally friendly standards (3-5 years)

6. Green Innovation and Research (Years 5-7):

7. Monitoring and Continuous Improvement (Year 7 and Beyond):

Accomplished and ongoing practices encompass

- Plantation in the wasteland of our College,
- Workshop on Making of seed balls,
- Green belt and herbal garden development,
- Road map nearing net-zero carbon,
- Environment, Green, and Energy-Audit,
- Workshop on Installation of my Little Plastic Foot Print App and deliberation on its features and accessibility,
- Presented a paper "Making parent farmers smarter through biogenic TiO2 nanoparticles" in the International Conference on Smart and Sustainable Development in Multidisciplinary Research,
- Waste Reduction and Recycling Programs,
- Published a paper on Oil-Water Separation in the coastal area in the Russian Journal Of Chemistry
- Implemented policies to adopt eco-friendly practices,
- Protection of Endangered Plants through frequent visits, and
- Received the Green Champion Award 2022-23.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://cknccud.in/Strategic-plan-22-23.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

C. Kandaswami Naidu College for Women, Cuddalore is governed by Pachaiyappa's Trust Board, Chennai. The members in the Trust board are elected by all the Teaching staff and their tenure lasts for five years. After the tenure, till the next election, the trust will be under the governance of the Interim Administrator and Official Trustee nominated by the state government. During the academic year 2022-2023, the Trust was governed by Thiru S. Raju, AG & OT, and Secretary of Pachaiyappa's Trust, Chennai. The financial powers are given to the Secretary appointed by the government. Under the auspices of AG & OT, the Principal,Dr.S.Shafina Banu, Associate Professor &Head of the Department of Economics executes all the Academic and Non-Academic activities in consultation with the college committee and College Council. The IQAC of the college functions effectively and monitors all the Curricular and Co-curricular activities. The institution is affiliated Thiruvalluvar University, Vellore and

Annamalai University, Chidambaram and it adheres to the guidelines of the Universities. The institution follows the state government's service rules for the staff. The college is certified by AISHE(MHRD) and accredited by NAAC with B+ grade. With the support of all the participating members of the Organogram the Institution always strives to achieve great heights with the adherence to its Vision and Mission.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	http://cknccud.in/Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare measures pertaining to teaching staff / Non-Teaching

- **Extended financial support by sanctioning PF Loans, Festival Advance, and Housing Loan on time without any hitches.**
- **Group insurance schemes and health insurance schemes are updated.**
- **As per the Government norms, non-teaching staff are encouraged to write exams for career promotion**

- Quality Workspaces with well-equipped and secured workspaces to enhance the working environment.
- Offered health and wellness programs that include regular health check-ups, fitness classes, and counseling services.
- Implemented an Employee Assistance Program(EAP) that offers counseling services, mental health support, and assistance in managing personal or work-related challenges.
- Provided adequate technology support and training to teaching/non-teaching staff for effective utilization of educational technology tools and platforms.
- Complimentary Wi-Fi access has been provided for both teaching and non-teaching staff, fostering seamless connectivity and communication within the educational institution

Welfare measures pertaining to teaching staff

- Extended Academic support by Reimbursing the registration fee paid for Presenting papers in national/ international seminars/Conferences.
- Ensured academic freedom, allowing teaching staff the autonomy to pursue and express their ideas within the bounds of ethical and professional standards.
- Established mentorship programs to facilitate the professional development of junior faculty members through guidance and support from experienced colleagues.
- Developed and implemented inclusive policies that promote diversity, equity, and inclusivity within the institution.

Welfare measures pertaining to non-teaching staff

- Endowment scholarships are available for the children of non-teaching staff who demonstrate exceptional academic performance
- Professional Development Programme are provided at no cost for registration

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

18

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

58

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Throughout the academic year 2022-2023, a systematic evaluation of both teaching and non-teaching staff is consistently conducted to foster their professional advancement. The assessment of teaching personnel entails gathering feedback from students via distributed feedback forms at the culmination of each academic year. This feedback encompasses various aspects such as content delivery, interactive teaching methods, provided materials, punctuality, and motivational abilities. The collected feedback is meticulously analyzed to facilitate the professional growth of staff members. Similarly, the appraisal of faculty is carried out by Heads of Departments (HODs) and the Principal, and for HODs it is carried out by Principal. incorporating self-assessment alongside student suggestions to enhance staff competency. In the case of non-teaching staff, feedback from both students and faculty is obtained and evaluated by the office superintendent and the Principal. Their responsibilities extend to assisting students in securing government scholarships and obtaining official documents from the University. The evaluation criteria for non-teaching staff revolve around factors like regularity, quality of student service, documentation, and teamwork, aiming for continuous improvement. Remedial actions suggested by the Principal are aimed at promoting upgrades and self-improvement among staff members.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The College's finances are categorized into two categories: the Aided Stream and the UnaidedStream. As per the directives from the Department of Collegiate Education (DCE) and the TN Private Colleges Regulation Act/Rules 1976, the financial records for the Aided Streamare managed in compliance with these regulations. Likewise, the accounts for the Unaided Stream adhere to the guidelines set forth by the Pachaiyappa's Trust. Per the directives of the Honorable High Court, the Chartered Accountants designated by the Pachaiyappaa's Trust are overseeing an internal audit of the Aided Stream's accounts,whereas the Collegiate Education Department and the Accountant General are conducting anexternal audit.As per the regulations set by Pachaiyappaa's Trust, there is no provision for an external auditof the Unaided Stream. Instead, Chartered Accountants have been appointed by thePachaiyappa's Trust, following the directives of the Honorable High Court, to audit theaccounts related to the Unaided Stream.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<u>View File</u>

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Our Institution is an Aided Institution and the funds for the enhancement of curricular, co-curricular and infrastructure of the Institution are mobilized by the Parent Teachers Association and Corpus fund. A maximum of 15% of the fees of the students in the SelfFinancing stream of the Institution is contributed towards the accumulation of the Corpus fund. During the academic year 2020-2021. Rs. 13,00,000 is generated as a corpus fund. Being an Aided Institution, the funds mobilized can be utilized after getting the approval of the management. During the year, the ground level of the entire campus has been updated by loading sand from the campus itself to prevent the entry of flood water into the buildings. The electrical and electronic repairs have been undertaken by the PTA. The toilets have been renovated by providing new closets and water lines. The following proposals have been sent to the management to use the funds mobilized by the PTA and Corpus fund for campus development. 1. Proposal to renovate the existing buildings in the campus by using the corpus fund of the management and the PTA. 2. Proposal to construct additional classrooms in the campus to meet the demand of the students.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Institutionalizing quality assurance strategies and processes within an IQAC requires a comprehensive approach. Here are the strategies that are followed by the IQAC to achieve this:

- **Policy Development: Developed clear policies like a Code of ethical conduct policy, Green policy, Policy for the differently abled, fund mobilizing policy etc by outlining quality assurance objectives, standards, and procedures. These policies were regularly reviewed and updated to ensure relevance and effectiveness.**
- **Stakeholder Engagement: Involved various stakeholders including faculty, students, administrators, and industry**

representatives in the quality assurance processes. Their input and feedback helped to tailor strategies to meet diverse needs.

- **Data-Driven Decision Making:** Emphasized the importance of data collection, analysis, and utilization in decision-making processes.
- **Training and Capacity Building:** Conducted regular training programs and workshops for faculty and staff on quality assurance principles, and methodologies. This helps in building a culture of quality consciousness across the institution.
- **Internal Audits and Reviews:** Established a system of regular internal audits and reviews to assess the effectiveness of quality assurance processes.
- **Documentation:** Maintain comprehensive documentation of quality assurance processes, including policies, procedures, reports, and outcomes.
- **Participation in Quality Audits:** Participated in NIRF and this helped in ensuring alignment with national standards and practices.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC collects data through various means such as student feedback and faculty feedback surveys, academic performance records, etc. This data serves as the basis for the review process. ? To enhance the academic performance of rural students, the IQAC recognizes the necessity to enhance the mentor-mentee system. The current challenges faced by these students are inadequate learning environments, lack of motivation, parental illiteracy,poverty-induced nutritional deficiencies, and societal pressures like early marriage, which underscore the urgency for improvement. Therefore, a refined mentor-mentee mechanism is crucial. To address these obstacles and to foster a conducive learning environment, the mentor-mentee system includes:

i)Guidelines for the mentor-mentee

ii) the Mentee's Profile and Academic Performance

iii) a Monthly Mentoring Report

iv) a Personal Mentoring Monthly Sheet v.Personal counseling.

Because of student parents' low income, students at our college lack digital resources such as personal computers, laptops, and individual Android mobile phones necessary for accessing MOOC courses, online practice tests, and NaanMudhalvan skill development classes. Consequently, a proposal was formulated for the establishment of a digital lab in the 2022-2023 academic year, and it materialized in the subsequent academic year, 2023-2024. Additionally, open Wi-Fi connectivity is made available on campus through the IQAC initiative.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	http://cknccud.in/Annual-IQAC-report-2022-2023.pdf
Upload e-copies of the accreditations and certifications	[View File](#)
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The promotion of gender equity within higher education institutions is actively pursued through various strategies aimed at fostering a culture of inclusivity and respect. One such strategy involves promoting empathy and understanding among students, faculty, and staff. Through initiatives that encourage individuals to consider diverse perspectives and experiences, empathy is cultivated, leading to a greater appreciation for the challenges faced by individuals of all genders.

Mentorship programs play a pivotal role in this endeavor, serving as platforms for the exchange of ideas and the development of mutual respect. Mentors, acting as role models, exemplify respectful communication and demonstrate inclusive behavior, thereby influencing mentees to emulate these principles in their interactions with others.

Furthermore, activities such as simulator training and obstacle crossing are utilized to challenge preconceived notions and dismantle gender stereotypes. By engaging in these activities, participants are prompted to critically evaluate societal norms and biases, paving the way for more equitable attitudes and behaviors.

Ultimately, through the collective efforts of mentors, students, and institutional stakeholders, higher education institutions are striving to create environments where gender equity thrives, fostering a community characterized by empathy, respect, and understanding.

File Description	Documents
Annual gender sensitization action plan	http://cknccud.in/Action-plan-for-gender-sensitisation.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Various locations are equipped with adequate dustbins, and steps are taken to segregatedegradable and non-degradable waste effectively. Degradable waste is stored in pits while non-degradable waste is placed in separate bins. An MOU was signed between the InternalQuality Assurance Cell of C. Kandaswami Naidu College for Women, Cuddalore, and ITC WOW (WellBeing Out Of Waste) on April 27, 2022. The purpose of this MOU is to recyclepaper waste and e-waste from our higher education institution (HEI), aiming to conserve natural resources, protect the environment, and instill environmental responsibility amongstaff and students. Planned activities under the MOU include source segregation, an efficient collection system, and sorting and recycling processes. The workflow entails ideapropagation, collection of dry recyclables, value addition, dispatch to mills, and delivering recycled products to the HEI. These efforts signify a collaborative approach between theinstitution and ITC WOW to promote sustainability and environmental stewardship.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting	C. Any 2 of the above

Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**C. Any 2 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	[View File](#)
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution is committed to fostering an inclusive environment This commitment is realized through various mechanisms and policies that promote understanding, cooperation, and unity among students and staff members alike.

One of the primary approaches is the mentor-mentee mechanism, which pairs students with mentors who provide guidance, and encouragement. This system assists students in their academic and personal development and also facilitates cross-cultural understanding and empathy.

The institution has implemented an inclusive policy to promote diversity and inclusion in all aspects of campus life, curriculum development, and extracurricular activities.

The institution has established a grievance mechanism to address any concerns or complaints related to discrimination, harassment, or inequality. It provides students and staff members with a confidential and accessible platform to voice their grievances and seek resolution in a fair and timely manner.

Moreover, the institution actively participates in National Cadet Corps (NCC) camps, and these camps promote social cohesion and unity among participants from diverse backgrounds

The institution fosters an inclusive environment, through the appointment of an Ombudsman.

Overall, through these various initiatives and mechanisms, the institution endeavors to create an inclusive and welcoming environment where all individuals feel valued, respected, and empowered to achieve their full potential.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our college conducts various awareness programs for the students to enlighten them with the principles, obligation and rights of all the students as citizen of India. There are manyyouth organizations and clubs like NSS, NCC, RRC, Women Cell, Yoga Club, ConsumerClub, Green Club in our institution. All the clubs are active and they have organized thefollowing programs during the academic year 2022-23. National Service Scheme:

- World Day against Child Labour
- World Bicycle Day :cycling in daily life
- Special Lecture on Solid Waste Management
- Save Girl Child and Educate Girl Child
- Seminar on Gender Sensitisation
- National Deworming Day
- World Ozone Day
- 'Sexual Assault and Drug Abuse'
- Republic Day
- Walkathon (New Social Order for Youth')
- School Students Exposure Visit
- Majapai Campaign

National Cadet Corps:

- Awareness Campaign on Waste Management
- Anti-Drug Pledge
- Armed Forces Flag day (Fund Mobilising from Public)
- Cancer awareness program

Environmental Club :

- Seminar on Water Conservation and Safe Drinking Water.
- World Health Day (Slogan Writing Competition)
- Say No to Plastics (Slogan Writing Competition)
- Workshop on Sustainable Habits and Eco Friendly Living

Green Club

- Lecture on Indian Forestry

Yoga Club

- Lecture on Decision Making, personal Grooming and Building RelationshipNSS , NCC and Green Club
- Mass Cleaning Campaign (My Waste, My Responsibility)
- Eco Festival 2022 (Water and Breeze for Future Generation)
- Tree Plantation

Yoga And NCC

- Workshop on Yoga (International Day of Yoga.)

Citizen Consumer Club and NSS

- General Health Check-Up

- **Awareness Program on Beti Bachao.Beti Padhao**
- **Water Day(All for water - Water for All)**
- **Legal Awarenes Program**

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://cknccud.in/NCC-Activiy-Report-2022-23.pdf
Any other relevant information	http://cknccud.in/NSS-overall-report-2022-2023.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Every academic year our Institution celebrates and organizes various national and international commemorative days, events, and festivals creating awareness about the importance of following values related to various events and festivals. Independence Day,

Republic Day, and Flag Day are celebrated to instill the spirit of patriotism among the students. To create a better environment for present and future generations, the following days were commemorated

1. World Bicycle Day

2. Mass Cleaning - My waste, my responsibility,

- Water and Breeze for future generation

3.Water Day - All for Water - Water for All

4. World ozone day

5. Manjappai Campaign

6. Tree Plantation

In order to protect girl children and elders following awareness program were conducted

1. **World Elder Abuse awareness**
2. **Sexual Assault and Drug Abuse**
3. **Save girl child and educate girl child**

In order to make the students understand the importance of physical fitness the following programs were conducted

1. **International Yoga Day**
2. **General Health Check up**

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the Practice: "Implementing Effective Storytelling Circles: A Guide to Institutional Excellence"

2. Objectives of the practice: To enhance communication, foster empathy, and promote a culture of understanding and connection within the institution.

3. The Context: By embracing this practice, the organization cultivates a more inclusive and supportive community environment, enhancing overall institutional excellence and cohesion.

4. The Practice: Mentors led monthly structured storytelling sessions.

5. Evidence of Success: Increased empathy, communication, and cohesion evidenced by improved relationships

6. Problems Encountered and Resources Required: Challenges may include resistance to change, time constraints, and ensuring sufficient facilitator training.

1. Title of the Practice: "Global Gateway: Virtual Tour for Foreign Universities"

2. Objectives of the practice: To expand their Educational Horizons.

3. The Context: Bridging Worlds: Offers Broadening Perspectives and Expands Educational Opportunities Beyond Borders."

4. The Practice: By Utilizing immersive technology and online platforms to offer interactive virtual tours, enabling rural students to explore foreign universities from afar.

5. Evidence of Success: Increased interest in studies and international education, and positive feedback from rural students regarding expanded educational horizons.

6. Problems Encountered and Resources Required: Challenges include access to technology, internet connectivity, and the need for funding, and partnerships.

File Description	Documents
Best practices in the Institutional website	http://cknccud.in/best-practices.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The effective functioning of a Bureau of Indian Standards (BIS) Club within our institution presents a unique opportunity to integrate industry standards, quality assurance practices, and real-world applications into the academic experience. This distinctiveness not only enriches the educational offerings but also prepares students for professional success in their respective fields.

the BIS Club serves as a platform for students to engage in practical learning experiences by participating in standardization projects, quality assessment initiatives, and industry collaborations. Through these activities, students gain hands-on experience in applying theoretical knowledge to real-world scenarios, and professional competencies.

Additionally, the BIS Club facilitates interdisciplinary collaboration and knowledge exchange among students, faculty, industry professionals, and regulatory bodies, enriching the academic environment and fostering a vibrant learning community. By bridging the gap between academia and industry, the BIS Club will make our college's reputation as a hub of innovation, expertise, and industry partnership, distinguishing it from other institutions and providing students with a competitive edge in the job market.

In essence, the effective functioning of a BIS Club within the institution serves as a hallmark of quality, relevance, and industry engagement, reflecting the college's commitment to preparing future-ready professionals and contributing to socio-economic development.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

?To Develop mobile-friendly educational materials and resources that can be accessed easilyby students with limited access to the internet. This could include mobile apps, SMS-based learning platforms, or offline digital libraries. ? To Identify priority areas for infrastructure improvement based on the needs assessment ofthe institution. This may involve upgrading existing facilities, such as libraries or laboratories, or investing in new infrastructure like internet connectivity or solar power systems. ? To sign MOUs with government agencies, NGOs, local businesses, and other educationalinstitutions to access additional resources and opportunities for rural students. ? To Develop bridge programs specifically designed to prepare first-year rural area studentsfor the academic rigors of higher studies. ? To establish rural outreach programs that actively engage with local communities to raiseawareness about higher education opportunities and the support available.