# Yearly Status Report - 2019-2020

| Part A | |
|---|---|
| **Data of the Institution** | |
| **1. Name of the Institution** | **C. KANDASWAMI NAIDU COLLEGE FOR WOMEN** |
| Name of the head of the Institution | **Dr. K. Mullai** |
| Designation | **Principal(in-charge)** |
| Does the Institution function from own campus | **Yes** |
| Phone no/Alternate Phone no. | **04142-230408** |
| Mobile no. | **9487155691** |
| Registered Email | **ckncnaac2017@gmail.com** |
| Alternate Email | **cknc2017college@gmail.com** |
| Address | **C. Kandaswami Naidu College for Women, Semmandalam** |
| City/Town | **Cuddalore** |
| State/UT | **Tamil Nadu** |
| Pincode | **607001** |

## 2. Institutional Status

| | |
|---|---|
| Affiliated / Constituent | **Affiliated** |
| Type of Institution | **Women** |
| Location | **Semi-urban** |
| Financial Status | **state** |
| Name of the IQAC co-ordinator/Director | **Dr. S.Jancy Sophia** |
| Phone no/Alternate Phone no. | **04142285053** |
| Mobile no. | **9994270987** |
| Registered Email | **antoniraj.69@gmail.com** |
| Alternate Email | **ramyagashreya@gmail.com** |

## 3. Website Address

| | |
|---|---|
| Web-link of the AQAR: (Previous Academic Year) | [http://www.cknccud.in/AQAR-2018-2019.pdf](http://www.cknccud.in/AQAR-2018-2019.pdf) |

## 4. Whether Academic Calendar prepared during the year

| | |
|---|---|
| **4. Whether Academic Calendar prepared during the year** | **Yes** |
| if yes,whether it is uploaded in the institutional website: Weblink : | [http://www.cknccud.in/academic-calendar-2019-2020.pdf](http://www.cknccud.in/academic-calendar-2019-2020.pdf) |

## 5. Accrediation Details

| Cycle | Grade | CGPA | Year of Accrediation | Validity | |
|---|---|---|---|---|---|
| | | | | Period From | Period To |
| **1** | **B+** | **2.66** | **2018** | **16-Aug-2018** | **15-Aug-2023** |

## 6. Date of Establishment of IQAC

| | |
|---|---|
| **6. Date of Establishment of IQAC** | **15-Jul-2015** |

## 7. Internal Quality Assurance System

| Quality initiatives by IQAC during the year for promoting quality culture | | |
|---|---|---|
| Item /Title of the quality initiative by IQAC | Date & Duration | Number of participants/ beneficiaries |

| | | |
|---|---|---|
| Initiated Alumni Meet by each Department | 27-Mar-2020 1 | 250 |
| Student Council Meet-Open Forum | 29-Jul-2020 2 | 16 |
| Facilitated the Preparation of AA report by each Department | 02-Mar-2020 19 | 2261 |
| Addressed the locational advantages and disadvantages through a one day seminar in association with Department of Tamil on Education and rural development with reference to Gandhism on 30.01.2020. | 30-Jan-2020 1 | 300 |
| Organized programme for Guidance for competitive Examination and Carrier Guidance | 21-Dec-2019 4 | 2261 |
| Facilitated maximum number of Students to get benefit out of National Scholarship Schemes | 19-Aug-2019 1 | 91 |
| Conducted a certificate course on soft skill and personality development in association with Next-Gen solutions. | 12-Dec-2019 9 | 2261 |
| Conducted programme for Carrier Guidance | 11-Dec-2019 1 | 733 |
| Collected Feedback from students Alumni , Parents and Employers | 01-Nov-2019 30 | 750 |
| Organized orientation Programme for first year students along with the respective departments | 24-Jun-2019 5 | 872 |
| [View File](#) | | |

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

| Institution/Department/Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|---|---|---|---|---|
| Nil | Nil | Nil | 2020 0 | 0 |
| No Files Uploaded !!! | | | | |

| | |
|---|---|
| **9. Whether composition of IQAC as per latest NAAC guidelines:** | **Yes** |
| Upload latest notification of formation of IQAC | [View File](#) |
| **10. Number of IQAC meetings held during the year :** | **3** |
| The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website | **Yes** |
| Upload the minutes of meeting and action taken report | [View File](#) |
| **11. Whether IQAC received funding from any of the funding agency to support its activities during the year?** | **No** |

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

**1. Provided the students an all round development of skills and potentials to achieve success in their future endeavours in a society through a certificate course on Soft Skill and Personality Development and a Programme on Career guidance. 2. Promoted Study Webs of ActiveLearning for Young Aspiring Minds (SWAYAM) and Massive Open Online Courses among Staff and Students through Discussions and Circular. 3. Organised an Online Internship Programme on Social Media and Digital Marketing for final year students during the lockdown period to manage and withstand the competitive World. 4. Promoted Quality Culture among Teaching Staff by conducting a FDP on "Quality Assurance and Sustenance in Higher Education Institutions" 5. Initiated and Facilitated the process of Online mode of admission process and it was also the need of the hour during the Pandemic Period.**

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

| Plan of Action | Achivements/Outcomes |
|---|---|
| **To organize orientation Programme for first year students by the respective departments** | **Orientation programme was conducted for all the first year students from 24.06.2019 to 28.06.2019** |
| **To Facilitate maximum number of Students to get benefit out of national Scholarship schemes** | **91 students availed national scholarship ie.a sum of around Rs. 8,60,000 during the academic year 2019-20.** |
| **To conduct and prepare schedule regarding Guidance for competitive Examination and Carrier Guidance.** | **Guidance for competitive Examination by eminent Personalities was organized for all the students from 21.12.2019 to 24.12.2019. Carrier Guidance Programme** |

| | was conducted for Final year students 11.12.2019 in Association with District Employment Office, Cuddalore. |
|---|---|
| To conduct a certificate course on soft skill and personality development in association with placement cell for I,II III year and PG students. | A certificate course was conducted on soft skill and personality development from 12.12.2019 to 20.12.2019 |
| To address locational advantages and disadvantages | A one day seminar was organized by Department of Tamil on Education and rural development with reference to Gandhism on 30.01.2020. |
| To collect Feedback from students, Alumni, Parents and Employers | Collected from 10.02.2020 to 29.02.2020 and analysis have been made and uploaded in the institution website . |
| Academic Audit (AA) (Preparation and submission of AA report) | All the departments have prepared their AA report and submitted to IQAC on 20.03.2020. |
| To initiate Alumni Meet by each Department | Alumni Meet was conducted by each Department on 29.02.2020 |
| To conduct a FDP on "Quality Assurance and Sustenance in Higher Education Institutions" among the teaching staff of C.Kandaswami Naidu College for Women,Cuddalore-1 | A Online FDP was conducted on Quality Assurance and Sustenance in Higher Education Institutions" on 07.04.2020 and 08.04.2020 . |
| To organize online internship for final year students | An online internship programme on social media and digital marketing was organized for final year students from 07.05.2020 to 21.05.2020. |

[View File](#)

| **14. Whether AQAR was placed before statutory body ?** | **Yes** |
|---|---|

| Name of Statutory Body | Meeting Date |
|---|---|
| **College Counsel** | **16-Dec-2021** |

| **15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?** | **Yes** |
|---|---|
| Date of Visit | **22-Aug-2019** |
| **16. Whether institutional data submitted to AISHE:** | **Yes** |
| Year of Submission | **2019** |
| Date of Submission | **04-Nov-2019** |

| 17. Does the Institution have Management Information System ? | No |
|---|---|

<div align="center">Part B</div>

## CRITERION I – CURRICULAR ASPECTS

### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Thiruvalluvar University ,Vellore to which our college is affiliated, adopts the Life Outcome based framed Syllabus. To inculcate knowledge, facilitate resources and to enhance the skills of the students, the requirements of students are focused in framing curriculum. The same need based curriculum is adopted by our institution and it is delivered through a well planned scheme. In the beginning of every semester each department convenes a meeting with its staff and discussions regarding the syllabus, teaching – learning plans and co – curricular activities to be executed by the staff along with the students for their progressive learning. As per the syllabus table released from the University, work and hour allotment is discussed and assigned to each staff. The Heads of the Departments prepare the work module and comprehensive time – table and provide them to the members of the staff to meet out the requirements of the students.The interesting teaching – learning process is carried out through the teachings held in Class- rooms , laboratories and through library hours well monitered by the college administration. The Library subscribes a good number of journals – Arts, Sciences and Commerce. Inflibnets (e-books and e-journals) is available for both the teachers and students. Based on the needs of various subjects, different teaching methods are used. To name of few, a) Chalk and Talk method b) ICT enabled Teaching – Learning method c) Use of Software d) Models and Charts are shown to aid effective lecturing e) Distribution of notes prepared by the teachers f) Group Discussions among students g) Micro – Teaching and Seminars by students. Practical Classes h) Paper – Presentation by students i)proper instrumentation facilities for students' practical classes, j) Need based survey Programs , Field Works and Educational Excursions k) Project Works etc….. l) Seminars and Special Talks by Experts at regular intervals. Apart from these, as per the guidelines of IQAC regular Class tests, Internal Exams, Assessment Practical classes and Seminars are carried out to keep track of improvement of the Students. Quizzes' are conducted. Remedial and tutorial classes are held based on the requirement. Every department maintains the detailed records of Assessments, Projects , Seminars and Other Reports. College Administration keeps a vigilant eye on the results, Departmental Proceedings and Student needs. All Records pertaining to Student Oriented Activities like Teaching – Learning development and improvement of different methods of effective delivery of Curriculum are maintained systematically by the Institution.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entrepreneurship | Skill Development |
|---|---|---|---|---|---|
| Soft Skill and Personality development | Nil | 12/12/2019 | 8 | Employability | Communication, Problem Solving, Creativity, Adaptability , Work ethic |

| | |
|---|---|
| | Self image, Positive Thinking, Removing shyness and submissiveness |

## 1.2 – Academic Flexibility

### 1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course | Programme Specialization | Dates of Introduction |
|---|---|---|
| Nill | Nil | Nill |
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### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|---|---|---|
| BSc | Botany | 18/06/2012 |
| BSc | Chemistry | 18/06/2012 |
| BSc | Computer Science | 18/06/2012 |
| BSc | Mathematics | 18/06/2012 |
| BSc | Zoology | 18/06/2012 |
| BA | Economics | 18/06/2012 |
| BA | English | 18/06/2012 |
| BA | Tamil | 18/06/2012 |
| BA | History | 18/06/2012 |
| BCom | Commerce | 18/06/2012 |
| MCom | Commerce | 18/06/2012 |
| BBA | Business Administration | 16/06/2014 |
| MA | English | 16/06/2014 |
| MA | Tamil | 16/06/2014 |
| MSc | Mathematics | 18/06/2012 |
| MA | History | 18/06/2012 |

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

| | Certificate | Diploma Course |
|---|---|---|
| Number of Students | 2261 | Nil |

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses | Date of Introduction | Number of Students Enrolled |
|---|---|---|
| Spoken English | 20/06/2019 | 130 |
| Yoga and Meditation | 20/06/2019 | 355 |
| Event Management | 20/06/2019 | 267 |
| Campus recruitment | 20/06/2019 | 551 |

| | Training | | |
| --- | --- | --- | --- |
| Disaster Management | 20/06/2019 | 208 |
| Pandemics and Out breaks | 20/06/2019 | 101 |
| Spirulina Cultivation | 20/06/2019 | 107 |
| Tamil Journalism | 20/06/2019 | 184 |
| Rural Health Care | 20/06/2019 | 147 |
| Tourism and Hospitality | 20/06/2019 | 260 |
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1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
| --- | --- | --- |
| BA | English | 52 |
| MSc | Mathematics | 20 |
| BSc | Chemistry | 15 |
| | View File | |

**1.4 – Feedback System**

1.4.1 – Whether structured feedback received from all the stakeholders.

| Students | Yes |
| --- | --- |
| Teachers | Yes |
| Employers | Yes |
| Alumni | Yes |
| Parents | Yes |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

| Feedback Obtained |
| --- |
| Feedback is taken from students, alumni, employer and parents. Apart from course exit survey, the institution has designed a special feedback form on overall development. Students are asked to give their feedback on faculty performance and to offer a subject review.Every year the students are also asked to give their feedback on teachers, infrastructure, facilities like library, laboratories, canteen etc. Suggestion boxes encourage students to drop in their suggestion and grievances and the staff take necessary action. The format of students' feedback on faculty has these parameters-subject knowledge, expression, clarity , teaching aids, methodology etc. Heads of departments give suggestions as corrective measures. The Alumni and Exit feedbacks help to ensure the implementation of the right kind of teaching learning method. A crucial role is played by Alumni and parents' feedback. This helps in strengthening administrative measures for improvement and development. Effective steps are taken to improve the infrastructure and potential of teachers. The PTA, alumni and tutorial system help the faculty to understand the problem of their wards and to take the proper measures of redressal. Especially the Alumni feedback acts as a morale booster to the faculty and to motivate the staff to better themselves. The feedback also helps in better grooming of students. |

**CRITERION II – TEACHING- LEARNING AND EVALUATION**

## 2.1 – Student Enrolment and Profile

### 2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|---|---|---|---|---|
| BA | English | 60 | 148 | 60 |
| BA | Economics | 70 | 180 | 69 |
| BSc | Mathematics | 70 | 155 | 69 |
| MSc | Mathematics | 40 | 58 | 40 |
| BA | History | 70 | 148 | 70 |
| MA | History | 40 | 25 | 15 |
| BSc | Botany | 38 | 331 | 38 |
| BSc | Zoology | 38 | 264 | 38 |
| BSc | Chemistry | 50 | 465 | 50 |
| BA | Tamil | 70 | 399 | 70 |
| View File | | | | |

## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|---|---|---|---|---|---|
| 2019 | 2062 | 199 | 54 | Nill | 44 |

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Numberof smart classrooms | E-resources and techniques used |
|---|---|---|---|---|---|
| 98 | 98 | 6 | 8 | 8 | 8 |
| View File of ICT Tools and resources | | | | | |
| View File of E-resources and techniques used | | | | | |

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring system is effectively implemented and scrupulously monitored. Students and the respective mentors share a friendly and meaningful relationship in our institution. Whenever any student has a problem she is encouraged to approach her mentor. Those in need are given counselling and all essential support to overcome psychological issues so that mentees emerge stronger and capable to face life's challenges. Those who are in need are given educational support and are made aware of available online and certificate courses related to their subjects. Areas of improvement and pointers for acquiring more skills are discussed with the wards. Academic mentoring along with counselling at times of need ensure that the mentees achieve their goal

| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
|---|---|---|
| 2261 | 98 | 1:23 |

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|---|---|---|---|---|
| 98 | 98 | Nill | 13 | 52 |

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
|---|---|---|---|
| 2019 | Miss.K.Anbarasi | Assistant Professor | PERASIRIA MAMANI Award |
| 2019 | Dr. S. Jancy Sophia | Assistant Professor | Best Poster Award, Department of Microbiology, Pondicherry Univeristy, Puducherry 14 and National Academy of Biological Sciences, Chennai 96, Tamilnadu, India |
| 2019 | Dr.(Mrs).M.Gomathi | Associate Professor | PERASIRIA MAMANI Award |
| 2019 | Dr.(Mrs).M.Gomathi | Associate Professor | Tholkappiyar Virudhu |
| 2019 | Dr.(Mrs).M.Gomathi | Associate Professor | PERASIRIYA KALAIMANI Award |
| 2019 | Dr.(Mrs).P.R.Thilagavathi | Associate Professor | PERASIRIA MAMANI Award |
| 2019 | Dr.(Mrs).P.R.Thilagavathi | Associate Professor | THAMIZISAI ARIGNAR VIBULANTHA ADIGAL Award |
| 2019 | Dr. (Mrs). M. Mahalakshmi | Assistant Professor | PERASIRIA MAMANI Award |
| 2019 | Dr.(Mrs).S.Vijayalakshmi | Assistant Professor | Dr.RADHA KRISHNAN BEST TEACHER STATEE Award |
| 2019 | Dr.(Mrs).S.Vijayalakshmi | Assistant Professor | PERASIRIA PERUNTHAGAI |
| 2019 | Dr.(Mrs).G.Jayachitra | Assistant Professor | PERASIRIA MAMANI Award |
| 2019 | Dr.(Mrs).G.Jayachitra | Assistant Professor | ARUNTHAZH ARASI Award |
| 2019 | Dr.(Mrs).R.Palaniammal | Assistant Professor | PERASIRIA MAMANI Award |
| 2019 | Dr.(Mrs).V.Suyamt | Assistant | PERASIRIA MAMANI |

| | hangam | Professor | Award |
|---|---|---|---|
| 2019 | Dr.(Mrs).V.Suyamt hangam | Assistant Professor | THOLKAPPIAR Award |

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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|---|---|---|---|---|
| BSc | U17 | II, IV, VI Sem | 24/03/2020 | 04/08/2020 |
| BSc | U17 | I, III, V Sem | 31/10/2019 | 03/01/2020 |
| BA | U06 | II, IV, VI Sem | 24/03/2020 | 04/08/2020 |
| BA | U06 | I, III, V Sem | 31/10/2019 | 03/01/2020 |
| BA | U03 | II, IV, VI Sem | 24/03/2020 | 04/08/2020 |
| BA | U03 | I, III, V Sem | 31/10/2019 | 03/01/2020 |
| BA | U04 | II, IV, VI Sem | 24/03/2020 | 04/08/2020 |
| BA | U04 | I, III, V Sem | 31/10/2019 | 03/01/2020 |
| BA | U07 | II, IV, VI Sem | 24/03/2020 | 04/08/2020 |
| BA | U07 | I, III, V Sem | 31/10/2019 | 03/01/2020 |

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Our institution is affiliated to Thiruvalluvar University, Vellore. The evaluation structure of the University is followed in the college and hence there is limited scope to modify the evaluation system. The University has implemented semester system for all UG PG courses. Three internal tests are conducted and total marks awarded is 25. The students appear for external examinations conducted by the University for 75 Marks. The following are the modalities followed for awarding internal marks at Undergraduate and Postgraduate levels: The following are the distribution of marks for external and internal for University (external) examination and continuous internal assessment and passing minimum marks for theory and practical papers of UG programmes. Uni.Exam (Total) ESE: 75 Passing Minimum For Uni.Exam: 30 CIA Total: 25 Passing Minimum For CIA: 0 Total Marks Allotted: 100 Passing Minimum (Uni. Exam CIA): 40 The following are the distribution of marks for external and internal for University (external) examination and continuous internal assessment and passing minimum marks for theory practical papers for PG programmes Uni.Exam (Total) ESE: 75 Passing Minimum For Uni.Exam: 38 CIA Total: 25 Passing Minimum For CIA: 0 Total Marks Allotted: 100 Passing Minimum (Uni. Exam CIA): 50 Continuous assessment of students is most essential for monitoring their progress. Hence the institution implements the following measures. Time table of internal examinations is in unison with the academic calendar of the University. An examination committee implements and monitors

all activities related to internal and external examinations and assessment. This method of evaluation ensures that remedial measures could be implemented for the students who need special attention. Term wise assessment is carried out to aid the intellectual and skill based development of students. Questions papers are set giving appropriate weightage to all units of the syllabus. Assignments, seminars and quizzes are allotted to the students. The marks obtained along with attendance are taken into account while awarding internal marks. For students of science, practical exams and maintaining observation note for the practical sessions are taken into consideration for the internal evaluation score. Results of internal evaluations are declared within a week so that students' grievances could be resolved before the final submission of marks to the university.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

? Students are apprised of academic calendar in the beginning of each academic session. The staff and students are encouraged to follow the stipulated time modules. For easy reference the staff and students are given handouts and the same is uploaded in college website. The calendar is also displayed on notice boards. ? In case of any unforeseen circumstances only the Head of the Institution, that is Principal can incorporate necessary minor changes in the academic calendar. ? The Schedule of all examinations and major events are duly given in academic calendar. ? The completion of syllabus and internal assessments are based on the dates in academic calendar. The time module to be followed for the submission of internal marks to the university is stipulated in the academic calendar and it is strictly followeD.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.cknccud.in/cos-19-20.pdf

2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|---|---|---|---|---|---|
| P09 | MCom | Commerce | 13 | 13 | 100 |
| P02 | MA | English | 13 | 13 | 100 |
| P06 | MA | Tamil | 9 | 9 | 100 |
| P03 | MA | History | 18 | 18 | 100 |
| P20 | MSc | Mathematics | 25 | 25 | 100 |
| U08 | BBA | Business administration | 55 | 55 | 100 |
| U10 | BCom | Commerce | 101 | 101 | 100 |
| U25 | BSc | Mathematics (Shift II) | 25 | 25 | 100 |
| U18 | BSc | Computer Science | 46 | 46 | 100 |

| | | | | | |
|---|---|---|---|---|---|
| U34 | BSc | Botany | 35 | 35 | 100 |
| U33 | BSc | Zoology | 28 | 28 | 100 |
| U25 | BSc | Mathematics (Shift I) | 54 | 53 | 98 |
| U17 | BSc | Chemistry | 48 | 48 | 100 |
| U06 | BA | History | 58 | 58 | 100 |
| U03 | BA | Economics | 54 | 54 | 100 |
| U04 | BA | English | 52 | 36 | 100 |
| U07 | BA | Tamil | 56 | 56 | 100 |

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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.cknccud.in/feedback-2019-2020.pdf

# CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

## 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|---|---|---|---|---|
| Students Research Projects (Other than compulsory by the University) | 180 | Evergreens Services, Water Purification systems, 118/3A-1 Vandippalayam Main Road, Thirupathirippuliyur, Near Rangroop Mahal, Cuddalore - 607 005 | 0.1 | 0.1 |

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## 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar | Name of the Dept. | Date |
|---|---|---|
| Nil | | |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|---|---|---|---|---|
| Best Poster presentation award | Dr. S. Jancy Sophia, | Department Of Microbiology, Pondicherry University, Puucherry-14 and National | 27/09/2019 | Research |

| Best Appreciation award | K. Pavithra, III B.Sc. Chemistry | Krishnaswamy College Science, Arts and Management for Women, Cuddalore | 24/02/2020 | Research |
|---|---|---|---|---|

| Academy of Biological Sciences, Chennai-96,Tamil Nadu, India. | | | | |

*(The top cell "Academy of Biological Sciences, Chennai-96,Tamil Nadu, India." appears above, continuing from previous page)*

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|---|---|---|---|---|---|
| KNC-Incubation centre | Entrepreneurship development cell | CKNC | Aggregate Agro | To promote farm fresh products of students' family. | 03/10/2019 |

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## 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
|---|---|---|
| 0 | 0 | 0 |

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
|---|---|
| Economics | 1 |

3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type | Department | Number of Publication | Average Impact Factor (if any) |
|---|---|---|---|
| International | English | 4 | 4.09 |
| International | Mathematics | 2 | 5.85 |
| International | Chemistry | 1 | 3.07 |

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department | Number of Publication |
|---|---|
| English | 3 |
| Tamil | 20 |

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the | Name of | Title of journal | Year of | Citation Index | Institutional | Number of |
|---|---|---|---|---|---|---|

| Paper | Author | | publication | | affiliation as mentioned in the publication | citations excluding self citation |
|---|---|---|---|---|---|---|
| High surface graphene nanoflakes as sensitive sensing platform for simultaneous electrochemical detection of metronidazole and chloramphenicol | Dr. S. Jancy Sophia | Materials Science and Engineering: C | 2019 | 35 | Department of Chemistry, C. Kandasamy Naidu college for women, Cuddalore, 607 001, India | 35 |
| A computer aided diagnosis system for measurement of mandibular cortical thickness on dental panoramic radiographs in prediction of women with low bone mineral density | Dr. V. Kalpana | Journal of medical systems | 2019 | 3 | Department of Chemistry, C. Kandasamy Naidu college for women, Cuddalore, 607 001, India | 3 |
| | | | [View File](#) | | | |

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|---|---|---|---|---|---|---|
| Strategic tuning of excited state properties of electro luminescent | Dr. R. Ramya | RSC Advance | 2019 | Nill | 2 | Annamalai University, Chidambaram |

| materials with enhanced hot exciton mixing | | | | | | |
|---|---|---|---|---|---|---|
| Mathematical modeling of optimizing television cable network using fuzzy weighted graph | P. Sinthamani | Malaya Journal of Matematik | 2019 | Nill | Nill | Department of Mathematics, C. Kandaswami Naidu College for Women, Cuddalore-607001, Tamil Nadu, Indi |

[View File](#)

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty | International | National | State | Local |
|---|---|---|---|---|
| Attended/Seminars/Workshops | 32 | 60 | 27 | 5 |
| Presented papers | 10 | 15 | 8 | 4 |
| Resource persons | 2 | Nill | Nill | 1 |

**No file uploaded.**

## 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|---|---|---|---|
| Tree plantation | NCC Unit of our College | 1 | 40 |
| Inauguration of NCC | NCC Unit of our College | 1 | 100 |
| Awareness on Corona Virus and Instructions to Prevention | Cuddalore DDH and NSS Units | 2 | 150 |
| District Level Cultural Programme | Nehru Yuva Kendra | 1 | 13 |
| A Talk on Girl Infanticide | NSS Units of our College | 3 | 210 |
| WALKATHON 2020 Women Empowerment and Harassment | NSS Units of our College | 3 | 100 |

| | | | |
|---|---|---|---|
| **WALKATHON 2020 Women Empowerment** | **DHAN Foundation, Cuddalore.** | **2** | **100** |
| **Celebration of Humanity Week Untouchability and Anti-sexual Harassment".** | **Cuddalore Social Justice and Human Rights Division, Cuddalore** | **2** | **50** |
| **Awareness on usage of Kavalan SOS App** | **SP Office, Cuddalore.** | **2** | **505** |
| **Awareness on Electricity Savings and Protecting measures for fire accident** | **Tamilnadu Electricity Production and Distribution Centre, Cuddalore.** | **2** | **225** |
| [View File](#) | | | |

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students Benefited |
|---|---|---|---|
| **District level Competitions on Humanity week** | **First and Second Prizes** | **Cuddalore Social Justice and Human Rights Division.** | 8 |
| **District level Speech Competition** | **Best Speaker Award** | **Dhan Foundation and Indian Bank, Cuddalore.** | 2 |
| **District Level Culturals** | **Consolation prize** | **Nehru Yuva Kendra** | 6 |
| **No file uploaded.** | | | |

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agency/collaborating agency | Name of the activity | Number of teachers participated in such activites | Number of students participated in such activites |
|---|---|---|---|---|
| **Swachh Bharat** | **NCC of our college** | **Seminar on " What can I do to clean my city"** | 3 | 40 |
| **Swachh Bharat** | **NSS unit** | **Water Management** | 1 | 182 |
| **Swachh Bharat** | **NCC of our college** | **Plogging run** | 1 | 40 |
| **Gender Issue** | **YRC, CKNC** | **Womens Day Celebration - Talk on female infanticide** | 2 | 150 |
| **Gender Issue** | **Women Cell, CKNC** | **Talk on Laws for Women Protection** | 2 | 500 |

## 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |
|---|---|---|---|
| Collaborative activity for research with Bharathidasan University, Trichy and Annamalai University, Chidambaram | Dr. S. Shafina banu, Associate Professor & Head, Department of Economics, C. KNC, Cuddalore | Self | 60 |
| Collaborative activity for research with Annamalai University, Chidambaram, Thiruvalluvar University, Vellore | Dr. L. Kulandai Terese Fatima, Associate Professor, Department of English, C. KNC, Cuddalore | Self | 60 |
| Collaborative activity for research with Department of English, Bharathidasan University, Trichy and Annamalai University, Chidambaram | Dr. S. Kalpalatha, Associate Professor & Head, Department of English, C. KNC, Cuddalore | Self | 60 |
| Faculty exchange with Krishnaswamy College of Science, Arts and Management for Women, Cuddalore | Dr. Gomathi, Associate Professor & Head, Department of Tamil, C. KNC, Cuddalore | Self | 60 |
| Collaborative activity for research with Department of Chemistry, Muttulur College | Mrs. K. Kadambary, Assistant Professor & Head, Department of Chemistry, C. KNC, Cuddalore | Self | 60 |
| Collaborative activity for research with Department of Chemistry, University o Madras - Qualitative, Quantitative, Analytical and applied Techniques | Dr. S. Jancy Sophia, Assistant Professor, Department of Chemistry, C. KNC, Cuddalore | Self | 15 |
| Research activity | Dr. R. Ramya, | Self | 15 |

| for Qualitative, Quantitative, Analytical and applied Techniques with Annamalai University, Chennai | Assistant Professor, Department of Chemistry, C. KNC, Cuddalore | | |
|---|---|---|---|
| Collaborative activity for research with Department of Tamil, Annamalai University, Chidambaram | Mrs. D. Maheswari, Assistant Professor, Department of Tamil, C. KNC, Cuddalore | Self | 60 |
| Collaborative activity for research with Department of Physics, Periyar Arts College, Cuddalore | Mrs. R. Rajini, Assistant Professor, Department of Physics, C. KNC, Cuddalore | Self | 60 |
| Collaborative activity for research with Annamalai University, Chidambaram | Mrs. S. Saranya, Assistant Professor, Department of English, C. KNC, Cuddalore | Self | 60 |
| [View File](#) | | | |

 3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|---|---|---|---|---|---|
| Sharing of Research Facilities | Winter Internship | NanoTech Research Laboratory, Anna University, Villupuram, Dr. V. Selvaraj, Associate Professor of Chemistry, Kakuppam, Villupuram, Moblie No. 9003509320 | 10/12/2019 | 31/12/2019 | 15 III year (B.Sc. Chemistry students) |
| [View File](#) | | | | | |

 3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|---|---|---|---|
| Nextgen Solution, Cuddalore | 18/07/2019 | Career Guidance and Placement | 2261 |

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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|---|---|
| 550000 | 550000 |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities | Existing or Newly Added |
|---|---|
| Classrooms with Wi-Fi OR LAN | Existing |
| Seminar halls with ICT facilities | Existing |
| Classrooms with LCD facilities | Existing |
| Seminar Halls | Existing |
| Laboratories | Existing |
| Class rooms | Existing |
| Campus Area | Existing |

<table><tr><td colspan="2" align="center">No file uploaded.</td></tr></table>

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or patially) | Version | Year of automation |
|---|---|---|---|
| KOHA | Partially | 16.11.06 | 2018 |

4.2.2 – Library Services

| Library Service Type | Existing | | Newly Added | | Total | |
|---|---|---|---|---|---|---|
| Text Books | 34266 | 2652064 | 158 | 45893 | 34424 | 2697957 |
| Reference Books | 6110 | 377831 | 31 | 19641 | 6141 | 397472 |
| e-Books | 6159118 | 5900 | 500000 | Nill | 6659118 | 5900 |
| Journals | 17 | 23150 | Nill | Nill | 17 | 23150 |
| e-Journals | 6237 | 5900 | 200000 | Nill | 206237 | 5900 |
| Digital Database | 5155 | 5900 | 3000 | Nill | 8155 | 5900 |
| CD & Video | 261800 | 850 | 272275 | Nill | 534075 | 850 |

| Library Automation | 1 | 5000 | Nill | Nill | 1 | 5000 |
|---|---|---|---|---|---|---|
| Weeding (hard & soft) | 2719 | 372406 | 46 | 1082 | 2765 | 373488 |

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e-content |
|---|---|---|---|
| Dr. S. Shafina Banu | Theories of Taxation | e-Video | 01/08/2019 |
| Dr. G. Kavitha | Interview Skills and Personality development | LOOM Platform | 03/09/2019 |
| Mrs. P. Lavanya | Algebra for Everyone | e-Video | 25/08/2019 |
| Mrs. K. Kadambary | Monosaccharides and its stereochemistry | e-Video | 09/02/2020 |
| Dr. S. Jancy Sophia | All about n-type and p-type semiconductors | LOOM Platform | 31/08/2019 |
| Dr. V. Kalpana | Electrophilic Substitution Reactions | LOOM Platform | 25/03/2020 |
| Dr. R. Ramya | Iodometry and Iodimetry Titration | LOOM Platform | 09/09/2019 |

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## 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

| Type | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/ GBPS) | Others |
|---|---|---|---|---|---|---|---|---|---|
| Existing | 52 | 1 | 14 | 0 | 0 | 0 | 0 | 4 | 0 |
| Added | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 52 | 1 | 14 | 0 | 0 | 0 | 0 | 4 | 0 |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

| 4 MBPS/ GBPS |
|---|

4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|---|---|
| Nil | Nill |

## 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurredon maintenance of physical facilites |
|---|---|---|---|
| 175000 | 125000 | 100000 | 100000 |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The infrastructure established by the management for the conduct of classes for UG and PG courses in the College are sufficient to meet the demands as per norms framed by the department of higher education. The academic activities based on the curricula framed by the University, have been scrupulously carried out with the help of the subject experts at the College level, University (affiliated) level and other Universities level. The faculty are being encouraged / supported by the administration of the College to take part in various academic programmes including participation in the conferences / symposia / seminars and they are being permitted to participate in the Orientation / Refresher Courses at various Universities and other recognized institutions of higher learning. The Laboratories are equipped with the required instruments pertaining to the practical sessions of the UG/PG courses. The grants released by the UGC under various plan till XII Plan has been utilized for the augmentation of laboratory equipments. Similarly, the library has been equipped with the books and journals as prescribed by the Heads of the department considering the requirement of the students. The funds from the UGC and the special fee collection from the students are being put into use for this purpose. The sports / games activities in the college are being carried out by the Department of Physical Education by enabling the students to take part in various tournaments at inter-collegiate, district and other higher levels. The funds from the funding agencies, viz., UGC, Special Fee Collection has been put into this effect. With the help of the management, the computers and accessories, which have been procured with the funds provided by the UGC / Management of Pachaiyappas Trust, are being maintained regularly for the usage of the staff and students.

http://www.cknccud.in/procedures-policies-19-20.pdf

# CRITERION V – STUDENT SUPPORT AND PROGRESSION

## 5.1 – Student Support

5.1.1 – Scholarships and Financial Support

|  | Name/Title of the scheme | Number of students | Amount in Rupees |
|---|---|---|---|
| Financial Support from institution | SC/ST Scholarship and BC/MBC Scholarships | 1159 | 4563228 |
| Financial Support from Other Sources |  |  |  |
| a) National | Central sector scheme of Scholarship for College and University students and Post matric | 92 | 864000 |

| | scholarship for minorities CS | | | |
|---|---|---|---|---|
| b)International | Nill | Nill | Nill |

| No file uploaded. |
|---|

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implemetation | Number of students enrolled | Agencies involved |
|---|---|---|---|
| Guidance for competitive examinations | 21/12/2019 | 2261 | Career Guidance and Placement Cell, C.KNC, Cuddalore |
| Career Counselling | 11/11/2019 | 690 | Career Guidance and Placement Cell, C.KNC, Cuddalore |
| Soft skill and Personality development | 12/12/2019 | 2261 | Placement Cell, C.KNC and Nextgen Educaion Training and Development Institute, Cuddalore |
| Remedial coaching | 01/07/2019 | 383 | All Faculty members, C.KNC, Cuddalore |
| Language lab | 24/06/2019 | 180 | Department of English, C.KNC, Cuddalore |
| Personal Counselling and Mentoring | 24/06/2019 | 2261 | All Faculty members, C.KNC, Cuddalore |
| Tally course | 07/07/2019 | 148 | Sri Vivekananda Social Foundation And Charitable Trust, Vandavasi |
| MS –Office and MS-Word | 07/07/2019 | 60 | Sri Vivekananda Social Foundation And Charitable Trust, Vandavasi |
| Advanced Techniques for smart Phone service and trouble shooting | 17/06/2019 | 300 | New Technology Mobile service and Training Institute- Coimbatore. |
| Aptitude Training | 02/07/2019 | 80 | NextGen Education Training and Development Institu te,Cuddalore-1 |
| [View File](#) | | | |

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the | Number of | Number of | Number of | Number of |
|---|---|---|---|---|---|

| | scheme | benefited students for competitive examination | benefited students by career counseling activities | students who have passedin the comp. exam | studentsp placed |
|---|---|---|---|---|---|
| 2020 | Personal Counselling Guidance through mentors | 2261 | 2261 | Nill | Nill |
| 2020 | Soft Skill Training | Nill | 2261 | Nill | 32 |
| 2020 | Career guidance Programme in association with District Employment office. | Nill | 690 | Nill | Nill |
| 2020 | Inhouse aptitude test in association with next-gen | 80 | Nill | Nill | Nill |
| 2020 | Free coaching for TNPSC Group II,IV and VAO/TRB/RRB/ IBPS by Viruksha IAS Academy | 690 | Nill | Nill | Nill |
| 2020 | Tally course by Sri Vivekananda Social Foundation And Charitable Trust. | Nill | 148 | Nill | Nill |
| 2020 | MS -Office and MS-Word | Nill | 60 | Nill | Nill |
| 2020 | Advanced Techniques for smart Phone service and trouble shooting by New Technology Mobile | Nill | 300 | Nill | Nill |

| 2020 | Free course on Installation and Maintenance of Photocopiers and Printers by Deepam for Education Empowerment and Development | Nill | 25 | Nill | Nill |
| 2020 | Guidance for competitive examination by IQAC, CKNC, Cuddalore | 2261 | Nill | 1 | 1 |

[View File](#)

| 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year |
|---|

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---|---|---|
| 44 | 40 | 5 |

## 5.2 – Student Progression

| 5.2.1 – Details of campus placement during the year |
|---|

| On campus | | | Off campus | | |
|---|---|---|---|---|---|
| Nameof organizations visited | Number of students participated | Number of stduents placed | Nameof organizations visited | Number of students participated | Number of stduents placed |
| Nil | Nill | Nill | 1. Nextgen Education Training and Development Institute, Cuddalore 2. Rotary International District 2981 | 374 | 42 |
| No file uploaded. | | | | | |

| 5.2.2 – Student progression to higher education in percentage during the year |
|---|

| Year | Number of students | Programme graduated from | Depratment graduated from | Name of institution joined | Name of programme |
|---|---|---|---|---|---|

| | enrolling into higher education | | | | admitted to |
|---|---|---|---|---|---|
| 2020 | 1 | B.A. | Economics | Nehru College of Education University, Puducherry | B.Ed. |
| 2020 | 11 | B.Sc. | Mathematics | C. Kandaswami Naidu College for Women,Cuddalore-1 | M.Sc. Mathematics |
| 2020 | 1 | B.A. | English | MGR Institute in Chennai, Ravaram | B.Ed. |
| 2020 | 1 | B.A. | English | C. K. College of Education, Cuddalore | B.Ed. |
| 2020 | 1 | B.A. | English | Govindhaswami College in Tindivanam | MA English |
| 2020 | 5 | B.A. | English | Periyar Arts College, Cuddalore | MA English |
| 2020 | 8 | B.A. | English | C. Kandhaswami Naidu College for Women | MA English |
| 2020 | 1 | B.A. | English | ALC College of Education, Nellikuppam | B.Ed. |
| 2020 | 6 | B.A. | Economics | Periyar Arts College, Cuddalore | M.A. Economic |
| 2020 | 1 | B.A. | Economics | Annamali University, Chidambaram | M.A. Economic |
| View File | | | | | |

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items | Number of students selected/ qualifying |
|---|---|
| Any Other | 1 |
| View File | |

## 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity | Level | Number of Participants |
|---|---|---|
| Ball Badminton | Institution | 80 |
| Kabadi | Institution | 96 |
| Volley Ball | Institution | 96 |
| Shuttle Badminton | Institution | 40 |
| Kho-Kho | Institution | 96 |
| 400 mts Running | Institution | 30 |
| 1500 mts Running | Institution | 30 |
| 100 mts Running | Institution | 25 |
| 200 mts Running | Institution | 25 |
| 800 mts Running | Institution | 25 |
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## 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal | National/ Internaional | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|---|---|---|---|---|---|---|
| 2020 | Khelo India Award | National | 1 | Nill | 102D20PH IS15 | B. TamilSelvi |
| No file uploaded. | | | | | | |

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Activity of Student Council representation of students on academic administrative bodies / committees of the institution C.Kandaswami Naidu College for Women, Cuddalore has Students' Council which effectively functions for the promotion of integral development , general welfare and upliftment of student community. Students have representations in various committees and get themselves involved in various activities. The Principal of our college is the President of this council. Two staff members have been nominated by the President to be the Advisors and one as Treasurer. Chairman and Vice -Chairman have been selected from final year Post Graduate Students, Secretary a final year Under graduate Student and Joint -Secretary who is also a final year Undergraduate Student. There are eight elected members each one representing the course to which belong. AIMS OBJECTIVES: i. To help in maintaining and improving the academic standard of the College ii. To help students engage in various Co-curricular programmes of the college. iii. To provide feedback to the College administrative authorities on academic and other students' related issues in order to bring out required changes so that there would be academic development. The Following committees/Clubs have student representatives • Class Committee • Anti-Ragging Committee • Sports Committee • Magazine Committee • Cultural Committee • Anti Sexual harassment Committee • Grievances committee • Green Club 1. Class Committee Each class has a class Committee. The Head of the Department, Class advisor and Student representatives constitutes this committee. The members of this Committee periodically meets and discusses academic related issues and provide feedback on all aspects of the programme and respective course. 2. Anti- Ragging Committee Student representatives of

Anti – Ragging committee help to create harmony among students and maintain ragging free campus. 3. Sports Committee Sports fest is being conducted every year. Student volunteers help Physical Education Directress in organizing sports events. 4. Magazine Committee The Editorial Board of the college Magazine constitutes faculties as well as Student representatives. Student representatives help the faculties in collecting articles, drawings, etc., and also printing and releasing the magazine. 5. Cultural committee The institution conducts fresher's Inauguration Day, Fare well of outgoing students, College day, Sports Day, national celebrations that include, Independence Day, Republic Day, Science Day, etc., Student representatives from all the departments will be the members of the core committee. Students organize and celebrate Teachers Day on Sept. 5, every year by presenting cultural programmes and honouring the staff members . 6. Anti - Sexual harassment Committee Student representatives of this committee help the students to get proper guidance, advices and counselling against sexual harassment. Faculties of this committee provide their full-fledged support to the students. 7. Grievances Committee Regular interactions are scheduled through Committee meetings. Student members of this committee look through any grievances of the students regarding common facilities, academic related issues and bring them to the notice of the Co-ordinator. 8. Green Club Members of this club put great efforts in planting trees, maintaining the garden, preparation of bio- fertilizer and thereby improving the ecosystem.

## 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

690

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

- The management aims at implementing the innovative concept in maintaining the academic and administrative matters. • The institution always believes in the practice of decentralization and participative management. • The institution enhances the quality of various levels-management, college development committee, Governing council, Principal, IQAC committee, NAAC committee, various committees, staff-both teaching Non-teaching, NCC NSS,who are all the stakeholders involved in the process and helps in the efficient functioning of the institution. 1. Management: The management gives freedom to all stakeholders in the process of decision making. The management endeavours best substantial independence to the institution in all areas of decision making. 2. Administration: The college administration plays a key role in supporting the development and implementation of polices, programs that are bound with the vision and mission of the college. The administration takes incharge of the smooth functioning of all the areas of the Institution like Admissions, Account

and Finance, Record keeping, Evaluation, etc. 3. Faculty members: The faculty of our college execute the programmes and policies directed to them. They form a bridge between their duties to their best inspite of numerous shortcomings in terms of infrastructural facilities. The teaching and learning process occurs at its best . 4. Departments: There are various departments in the institution, the goal of every individual department is to provide excellence in academics and extracurricular activities. The Heads of the Department along with their team excel in the mission and vision of the Institution. 5. Non- Teaching Staff: o The role of Non-teaching staff becomes crucial to any Institution that wants to perform at its best. o They play a key role in maintaining records and files related to staff, Non-teaching staff, students and so on. The data and statistics required by any government department, for example ,vaccine details by the health department, the attendance particulars of students' during online and offline classes, that is during the pandemic period, required by the Education department and all the records related to staff that is required by the management are all furnished by them , then and there. Outcome : The management conducts regular meetings with the Principal, Teachers Non-teaching staff, alumni, co-coordinators and students to share their suggestions for the upliftment of the institution. The feedback analysis is considered for the making decision as a result of which the outcomes are too good and satisfactory . Planning and development The vision and mission statement of the college is clearly uploaded on the institutional website. The minutes and resolution of all governing body meetings are sent by email to all the governing body members and also made available as hard copies. The Principal is in touch with the teaching Non-teaching staff members as well as governing body members through email. All the information about administration of the college is uploaded in the college website. The college office has a 24/7 internet facility. The head of the institution supervise the office through internet. A biometric system is installed to record the attendance of the staff.

6.1.2 – Does the institution have a Management Information System (MIS)?

| No |
| --- |

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type | Details |
| --- | --- |
| Industry Interaction / Collaboration | Faculty members of our institution are in collaboration, for the purpose of research with numerous Universities in the state such as Bharathidasan University, Bharathiar University Annamalai University etc.. The industrial visit for te students being accompanied by the staff ,to various industries in and around Cuddalore, is made mandatory in the programme schedule of all the science departments |
| Admission of Students | The college carries out the admission procedure with the use of smart college software, the online support for which is provided by the website developer. Students of our college who come from far-off places are given support by the faculty in all possible ways like morally, socially and in academic areas. Many students of our college |

| | |
|---|---|
| | excel in academics and as well as in sports. Many of them pursue higher education enrolling in post graduate programs, education programs as well as in diploma courses. When students leave the institution, they are ready to face the world very boldly. Every year students are placed in jobs with the guidance of placement cell members. Apart from academics our faculty members spend a lot of time in motivating the students, teaching life skills too. |
| Human Resource Management | . In centers of higher education more emphasis is laid on providing faculty members opportunities for themselves to learn, grow develop in order to benefit the student community. The staff members are given permission to attend orientation courses, refresher courses, FDP's, seminars, symposium, conferences, etc.,. Faculty members are motivated to undertake major and minor research projects and their achievements are recorded. Some of the staff members in our college are pursuing their doctoral studies and few of them are given child care leave. The college provides opportunity for the faculty members to grow, which in turn has an effect on the growth and development of the students at large |
| Library, ICT and Physical Infrastructure / Instrumentation | Library. The college considers the library as the treasury of knowledge and every year funds are allotted to buy textbooks, references books and subscribe to journals for the benefit of the faculty members as well as the students. The library has a partially automated integrated management system (Koha software). It caters to all the needs of the learners and the facility it follows a prescribed schedule in the issue of books and it is made mandatory that every students is benefited . ICT The college provides the teachers and the students with high speed internet and wifi facilities. ICTs are of great help in facilitating teaching and information transfer in classrooms. The use of ICT - inculcates learning interest, promotes interaction and active participation, develops imagination skills and gives up to date content. ICT can help develop many practical skills, including creating presentation, solving complex problems |

| | |
|---|---|
| | etc. Teachers also use online resources to enhance the traditional ways of teaching Our college uses ICT for the admission of the students these days the admission procedures is fully made on-line. The college library uses ICT to conduct various programs for faculty students to enrich themselves with the OER resources available on-line abundant source of materials are available on-line for everyone. The college administration uses ICT to maintain all the records of the faculty members both teaching non-teaching and students too. IFHRMS is installed to the payments of the staff. Physical infrastructure: The college is located in the heart of the town. The college has spacious classrooms, separate staffroom for each department, fully equipped auditorium, parking facility for students and teachers, Play ground, enough washrooms in every floor for students and teachers. The college has a library with a huge collection of textbooks, reference books and journals. There is a canteen facility in the campus that provides nutritious snacks and lunch. The college provides an eco-friendly environment to the students with the initiatives for vermin composting facilities, rain water harvesting , paper recycling and other green initiatives . |
| Research and Development | The college always believes that higher education does not stop with classroom teaching. it should motivate the students at large to undergo research that benefits the society and answers a lot of unanswered questions and situations. Teachers are motivated to pursue higher studies, to attend seminars at national and international level, conferences, symposium etc. Students are also given permission to attend seminars at nearby colleges. As a part of learning ,the college also facilitate faculty exchange and student exchange programmes. The students are motivated to do projects and it is also included as a part of the syllabus these days |
| Examination and Evaluation | For the university examination all the procedures are done on-line. Examination cell of our college organizers and executes the conduction of the semester exams. Each department |

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|---|---|
| | of our college is given a turn to do this duty every year. A chief superintendent is appointed whose role along with the team becomes pivotal in conducting the exams in a peaceful manner. Due to the pandemic on-line exams are also conducted as instructed by the government, . The teachers of all departments teach the students, the syllabus prescribed by the university. The students are prepared to take the exams as per the schedule given by the Universities. The pattern of questions is in accordance with the criteria framed by the board of studies of the various departments. The pattern of examination and evaluation is very student friendly and from the very beginning of every semester ,the students are made aware of all the strategies followed. The system of evaluation is based on Attendance Internal test, Assignments, Projects and various other criteria. |
| Teaching and Learning | The college always aims at a very effective curriculum delivery, through a well-planned, documented executed teaching learning process. An academic calendar designed by the university is followed in executing the teaching learning process. Multimedia teaching aids the teaching process. Special lectures national level seminars, quizzes are organized by the faculty members. Learning occurs in all possible ways the outcome obtained is appreciable |
| Curriculum Development | The college follows the syllabus prescribed by the Thiruvalluvar University, Vellore to which it is affiliated. As a general rule the affiliated colleges, especially the aided college follows the syllabus which is imposed by the university. Many teachers of the college take part in the curriculum development process as member of board of studies. Some teachers of our institution do take part in preparing study materials that is uploaded in the university website to be used by many students all over. |

6.2.2 – Implementation of e-governance in areas of operations:

| E-governace area | Details |
|---|---|
| Planning and Development | The IQAC of the College had a detailed deliberations in executing the schemes and procedures as laid down by |

| | |
|---|---|
| | the UGC in the academic area for the betterment of the students who hails from the rural area and the first graduate category. The ultimate aim to reach the destiny is to change the present dimension of the educational system and the upgradation of the infrastructure with the e-governance. It has been proposed to have the Campus Area Net Working System for the effective usage of students and faculties. |
| Administration | It has been proposed to introduce / upgrade the office automation for the effective administration of the College with latest techniques so as to facilitate the staff and students to know the details, viz., admission, attendance, scholarship update, conduct of model tests, etc. through website of the College. Similarly, the employment, service matters, income tax, etc in respect of the staff members will be automated for which the administrative approval is awaited. |
| Student Admission and Support | The process of admission of students in to various UG / PG Courses has been automated by a software using cloud server. The software is used for the registration of candidates, process, communication and display the tabulation lists and rank lists. The selected students are being admitted in both modes, viz., online mode and direct mode, as per the communal reservation of the Government. Through online, the students can get the details of admission, queries regarding the subjects and payment of fee etc. |
| Examination | The system of conducting Semester Examinations has fully been automated through e-governance by the affiliated University. Through this system, the registration for examination, payment of examination fee, entry of internal and external marks, publication of results and other related communication have been automated through e-governance system. This system enables the students (Regular and Arrear) to get the details from the portals prescribed by the University and to apply for the examinations. |
| Finance and Accounts | This College is under the administration of the Pachaiyappas Trust, the income derived from the |

| | properties belong to the College is being utilized by the management for the infrastructure development, payment of salary to the Guest Lecturers and temporary Class IV employees. With the financial aid only the buildings in the campus are being maintained. The accounts of the College are being segregated in two streams, i.e., Aided Stream and Unaided stream. The head of accounts for the Aided stream are being maintained as per the norms of the DCE and the TN Private Colleges Regulation Act / Rules 1976. Similarly, the accounts pertaining to the Unaided stream are being maintained as per the norms framed by the Pachaiyappas Trust. The accounts pertaining to the Aided Stream are being audited by the Collegiate Education Department and the Accountant General. The Chartered Accountants appointed by the Pachaiyappaas Trust with the orders of the Honble High Court for audit of accounts pertaining to Unaided Stream even the Aided Stream accounts. IFHRMS software is being used in connection with the salaries of staff members. Accounts and further financial transactions are maintained using Tally and PFMS software respectively. |

## 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
| --- | --- | --- | --- | --- |
| 2020 | Dr. S. Jancy Sophia | Quality Assurance Assurance in Higher Education Institution on 21st and 22nd February 2020. | Quality Assurance Assurance in Higher Education Institution on 21st and 22nd February 2020. | 500 |
| 2020 | Dr. S. Jancy Sophia | National Level Symposium on Intellectual Property Rights- Bridging Academia Industry on 6th and 7th January 2020 | Research Development Cell, St. Joseph's College of Arts and Science, Cuddalore | 500 |

| 2020 | Dr G Kavitha | National Level Symposium on Intellectual Property Rights -Bridging Acadamia and Industry | St Josephs College of Arts and Science, Cuddalore | 500 |
|------|--------------|-------------------------------------------------------------------------------------------------|----------------------------------------------------|-----|
| 2020 | Dr G Kavitha | FDP in Security Markets | The National Institute of Security Markets, Department of Statistics, Pondicherry University, Pondicherry | 500 |
| 2020 | Dr G Kavitha | UGC Sponsored National Workshop on Training of Teachers for Student Induction Program | Bharathiyar University ,Coimbatore | 500 |
| 2020 | Dr G Kavitha | ICSSR Sponsored National Conference | Economic burden of Pollution and Health in India, Periyar Arts College, Cuddalore | 500 |
| 2020 | Dr G Kavitha | International on Multidisplinary Conference on Arts, Science, Education, Management and Technology | University of Malaysia, Kuala Lumpur, Malaysia | 500 |
| 2020 | Dr S Shafina Banu | National Level Symposium on Intellectual Property Rights -Bridging Acadamia and Industry | St Josephs College of Arts and Science, Cuddalore | 500 |
| 2020 | Dr S Shafina Banu | FDP in Security Markets | The National Institute of Security Markets, Department of Statistics, Pondicherry University, Pondicherry | 500 |

| 2020 | Dr S Shafina Banu | ICSSR Sponsored National Conference | Economic burden of Pollution and Health in India, Periyar Arts College, Cuddalore | 500 |
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date | To Date | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|---|---|---|---|---|---|---|
| 2020 | Online FDP on Quality Assurance and Sustenance in Higher Education Institutions | Nill | 07/04/2020 | 08/04/2020 | 98 | Nill |
| 2020 | Nill | Online Quality Enrichment Programme on Office Administration | 03/04/2020 | 04/04/2020 | Nill | 27 |

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration |
|---|---|---|---|---|
| Online Faculty Development Programme - Exposure in LaTex and Scilab | 1 | 30/04/2020 | 04/05/2020 | 5 |
| E-FDP on online teaching and Learning Methodologies (Blended | 2 | 18/05/2020 | 23/05/2020 | 6 |

| | | | | |
|---|---|---|---|---|
| Learning) | | | | |
| Wastewater Treatment and Recycling - NPTEL Course | 1 | 29/07/2019 | 18/10/2019 | 84 |
| Advanced Chemical Thermodynamics and Kinetics - NPTEL Course | 1 | 27/01/2020 | 17/04/2020 | 84 |
| Interdisciplinary Refresher course in Life sciences | 2 | 21/01/2020 | 03/02/2020 | 14 |
| National Level online Faculty Development Program on IMPACT OF COVID-19 ON INDIAN ECONOMY AND INDUSTRY | 1 | 14/05/2020 | 20/05/2020 | 7 |
| Virtual Faculty Development Programme on Uncovering PIAZZA For Effective Teaching | 1 | 27/05/2020 | 27/05/2020 | 1 |
| ONLINE Faculty Development Program onConcept Development and Model Building for Social Sciences | 1 | 12/05/2020 | 12/05/2020 | 1 |
| ONLINE Faculty Development Program on Artificial Intelligence | 1 | 22/05/2020 | 26/05/2020 | 5 |
| Refresher Course in English Language and Literature | 1 | 01/08/2019 | 14/08/2019 | 14 |
| View File | | | | |

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching | | Non-teaching | |
| --- | --- | --- | --- |
| Permanent | Full Time | Permanent | Full Time |
| Nill | 13 | Nill | 1 |

6.3.5 – Welfare schemes for

| Teaching | Non-teaching | Students |
| --- | --- | --- |
| PF Loans , Festival Advances, Housing Loans ,Health insurance , EPF, Gratuity, Maternity leave, As per government norms. Academic support –For participating/presenting papers in seminar / workshop / both national as well as international conferences/, For being a member of Academic council/Board of Studies, For acting as Internal/External /Additional Chief superintendant during university Examinations, For participating in Faculty development programmes, Non-doctoral staff members are encouraged to get enrolled for part-time ph.d. programme, Opportunities for international exposure as per norms | PF Loans ,Festival Advances,Housing Loans ,Health insurance ,EPF, Gratuity, Maternity leave, As per government norms, Staff are encouraged to write exams for career promotion | State Scholarship, National Scholarship , Personal counselling, Staff and Peer mentoring |

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The accounts of the College are being segregated in two streams, i.e., Aided Stream and Unaided stream. The head of accounts for the Aided stream are being maintained as per the norms of the DCE and the TN Private Colleges Regulation Act / Rules 1976. Similarly, the accounts pertaining to the Unaided stream are being maintained as per the norms framed by the Pachaiyappas Trust. The accounts pertaining to the Aided Stream are being externally audited by the Collegiate Education Department and the Accountant General and internally audited by the Chartered Accountants appointed by the Pachaiyappaas Trust with the orders of the Honble High Court . The Chartered Accountants appointed by the Pachaiyappaas Trust with the orders of the Honble High Court for audit of accounts pertaining to Unaided Stream and there is no provision for external audit for Unaided stream as per the regulations of Pachaiyappaa's trust.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
| --- | --- | --- |

| Nil | Nill | Nill |
|-----|------|------|

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| 6.4.3 – Total corpus fund generated |
|---|

| 1825000 |
|---|

## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|---|---|---|---|---|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | No | Nill | Yes | Principal, C. Kandaswami Naidu College for Women, Cuddalore 1 |
| Administrative | No | Nill | Yes | Principal, C. Kandaswami Naidu College for Women, Cuddalore 1 |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Efforts are made to establish a closer relationship between the home and College so that parents and teachers may altogether promote quality education among the students 2. Special attention has been given to slow learners by interacting with their parents. 3. Interactions and initiatives have been taken to modify the existing lifestyles with healthy and nutritious balanced diet system. 4. To augment funds for the development of infrastructure including academic tools exclusively for the betterment of the students.

6.5.3 – Development programmes for support staff (at least three)

1.Awareness programme on "How to reduce Personal Health Risks". 2. A training Programme on " Breathing Techniques for Stress Relief." 3. Awareness programme on self Help group and its uses for the betterment of Life.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. As per the recommendations of NAAC committee, IQAC pays keen attention in systematically collecting the self appraisal of each staff to evaluate and take necessary steps. 2. Created interest among the staff to upgrade their knowledge through MOOC courses. 3. e-reference section in the college library has been upgraded for the students' accessibility towards latest e-development

6.5.5 – Internal Quality Assurance System Details

| a) Submission of Data for AISHE portal | Yes |
|---|---|
| b)Participation in NIRF | No |
| c)ISO certification | No |
| d)NBA or any other quality audit | No |

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|---|---|---|---|---|---|
| 2020 | Collected | 10/02/2020 | 10/02/2020 | 29/02/2020 | 750 |

| 2020 | Feedback from students, Alumni, Parents and Employers | | | | |
|---|---|---|---|---|---|
| 2020 | Facilitated the Preparation of AA report by each Department | 02/03/2020 | 02/03/2020 | 20/03/2020 | 2261 |
| 2020 | Initiated and facilitated the process of Online mode of admission process | 15/05/2020 | 15/05/2020 | 30/05/2020 | 1460 |
| 2020 | Organized online internship on social media and digital marketing for final year students | 07/05/2020 | 07/05/2020 | 21/05/2020 | 187 |
| 2020 | Organized orientation Programme for first year students along with the respective departments | 24/06/2019 | 24/06/2019 | 28/06/2019 | 872 |
| 2020 | Conducted programme for Career Guidance | 11/12/2019 | 11/12/2019 | 11/12/2019 | 733 |
| 2020 | Conducted a certificate course on soft skill and personality development in association with Next- | 12/12/2019 | 12/12/2019 | 20/12/2019 | 2261 |

| Year | Title | Date | Date | Date | Number |
|------|-------|------|------|------|--------|
| | Gen solutions. | | | | |
| 2020 | Facilitated maximum number of Students to get benefit out of National Scholarship Schemes | 19/08/2019 | 19/08/2019 | 30/12/2019 | 91 |
| 2020 | Organized programme for Guidance for competitive Examination and Career Guidance | 21/12/2019 | 21/12/2019 | 24/12/2019 | 2261 |
| 2020 | Addressed the locational advantages and disadvantages through a One day seminar in association with Department of Tamil on Education and rural development with reference to Gandhism on 30.01.2020. | 30/01/2020 | 30/01/2020 | 30/01/2020 | 300 |
| View File | | | | | |

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme | Period from | Period To | Number of Participants | |
|------------------------|-------------|-----------|-----------|-----------|
| | | | Female | Male |
| Talk on Laws for Women Protection | 20/12/2019 | 20/12/2019 | 500 | Nill |
| Talk on female | 06/03/2020 | 06/03/2020 | 150 | Nill |

| infanticide | | | | |
|---|---|---|---|---|

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

| Percentage of power requirement of the University met by the renewable energy sources |
|---|
| Nil |

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities | Yes/No | Number of beneficiaries |
|---|---|---|
| Physical facilities | Yes | 2 |
| Ramp/Rails | Yes | 1 |
| Braille Software/facilities | Yes | 1 |
| Rest Rooms | Yes | 2 |
| Scribes for examination | Yes | 1 |
| Special skill development for differently abled students | No | Nill |
| Any other similar facility | No | Nill |
| Provision for lift | No | Nill |

7.1.4 – Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|---|---|---|---|---|---|---|---|
| 2020 | 1 | Nill | 08/08/2019 | 1 | Upliftment of rural Women Students | Challenges Faced by Rural Women in Accessing Education | 250 |
| 2020 | 1 | Nill | 07/07/2019 | 90 | Skill Development | Tally | 148 |
| 2020 | 1 | Nill | 14/02/2020 | 1 | Opportunities for future studies | Visit to Neyveli Power Plant. | 45 |
| 2020 | Nill | 1 | 06/02/2020 | 1 | Awareness programme for fishermen. | How can technology help fisher men ? | 260 |
| [View File](#) | | | | | | | |

| 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders | | |
|---|---|---|
| Title | Date of publication | Follow up(max 100 words) |
| Handbook 2019-2020 | 04/07/2019 | 1.Students should assemble for prayer on every Monday at 9.20 am. They must maintain silence during the assembly. 2.Students must have sufficient attendance (75) enabling them to write the university exams. 3. They must produce leave letters duly signed by the parents when they come to college after availing leave. If the leave is taken on medical grounds, medical certificate must be produced. 4.Students must wear ID card without fail. 5.Usage of Mobile Phones is strictly prohibited. 6.Students should follow strict dress code by wearing dresses appropriate to Indian Culture. http://www.cknccud.in/code-of-conduct-19-20.pdf |

### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity | Duration From | Duration To | Number of participants |
|---|---|---|---|
| Womens Day celebration | 06/03/2020 | 06/03/2020 | 2261 |
| Celebration of International Yoga day | 21/06/2019 | 21/06/2019 | 250 |
| Celebration 100th year of YRC | 30/10/2019 | 30/10/2019 | 350 |
| Seminar on education and rural development with reference to Gandhism | 30/01/2020 | 30/01/2020 | 300 |
| Inauguration of NCC | 09/10/2019 | 09/10/2019 | 60 |
| View File | | | |

### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1.Rainwater harvesting systems are in operation in most of the buildings of the College. 2. Burning of fallen leaves is strictly prohibited instead recycling of organic matter (plant leaves etc.) is done through decomposition pits, to be

use as manure later. 3. Regular cleanliness drives are undertaken by the NSS volunteers, NCC cadets besides the students and teachers of all the departments. 4. Dustbins are placed at appropriate places. Use of plastic bags is banned in the campuses. 5. A guideline was prepared on solid wastes identification, classification, collection, transportation, storage, recycling, treatment and/or disposal in a manner protective to human health and the environment and it has been issued to the students as pamphlets.

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

BEST PRACTICE 1 TOPIC: Promoting the use of technology to know the trend in the world economy with special reference to India during the COVID 19 PANDEMIC period. The Context for the initiation of the practice. The usage of technology and virtual mode of Education is inevitable for an educational institution in the new pandemic situation, which started in India in March 2019. This situation made the Students be enriched with the knowledge of their economy. The entire world population currently faces enormous challenges i.e., social, environmental, health and economic due to impact of Pandemic. Hence, we need a networked students' society to explore about what is happening in their society and the economy. On this base the following contexts are kept in mind for the initiation of the best practice in our college for the academic year 2019-20. 1. To elicit 100 awareness and knowledge about the COVID19 PANDEMIC EFFECTS ON THE ECONOMY to all the students and staff of the college through online mode. 2. Students must be enriched with needed information of the Pandemic and make them to explain how THE DISCIPLINE ECONOMICS helps them to know the social, economic, environmental and health related problems. 3. The COVID19 related statistics, trend analysis must be introduced to even to SCIENCE AND LITERATURE STUDENTS as an interdisciplinary base. 4. Virtual mode is the only mode to train the stakeholders with the available infrastructure of the College during the pandemic situation. OBJECTIVES. 1. Organizing academic programs 2. To train and enhance the students and staff in online mode of education and usage of technology with the help of IQAC of our College. 3. To provide with fundamental economic concepts to all the students of various disciplines to understand the economic effects happening in the economy due to Pandemic. 4. To give awareness about NEW ECONOMIC POLICY and its impact on Indian Economy. 5. Students must understand the knowledge in Economics is socially relevant whether it is online or offline mode. THE PRACTICE. The best practice is a technique that has been generally accepted as superior to any alternative. In Economics it is termed as "NEXT BEST ALTERNATIVE- OPPORTUNITY COST" The following methods are adopted to carry out the practices. 1. Orientation given to the students and staff about INFORMATION AND COMMUNICATION TECHNOLOGY in teaching and learning through Google platform. 2. Webinars and Seminars to all the staff and students on the following topics a. ONLINE MODE OF EDUCATION b. EMPLOYMENT OPPORTUNITIES AND HIGHER EDUCATION {OFFLINE PROGRAMME} c. One day WEBINAR ON " IMPACT OF COVID19 ON ECONOMY ,WOMEN AND EDUCATION IN INDIA" d. FLUCTUATIONS IN THE PRICE OF AGRO PRODUCTS IN THE PANDEMIC PERIOD. 3. Quizzes are conducted to both students and Staff through Google form links is sent to the students through Whatsapp groups on the following topics. a. NEW ECONOMIC POLICY b. BASIC CONCEPTS IN ECONOMICS c. SCOPE OF ECONOMICS d. METHODS OF ONLINE EDUCATION AND ITS RELEVANCE. e. How to use Google class room, zoom and other platforms for their education and attain knowledge. 4. Flipped Class room format: Students' listen to video lectures at home related to our objectives and spend their virtual mode class time in applying their opinions, discussions and QA Sessions. 5. MOOCS for PG Students. OBSTACLES AND STRATEGIES ADOPTED TO OVERCOME THEM Actually our college best practices depend on the following elements. a. Local contexts. b. Nature and Standard of the stakeholders like students, staff, parents and alumni. c. Competitiveness of the Staff d. College infrastructure and e.

Governance All these factors were kept in mind, when initiating the best practices accordingly the input factors, the process factors and the output factors were taken into account in implementing the best practices. IMPACT OF THE PRACTICE. 1. Active involvement of the students 2. Practiced to learn both in and out of class room settings. 3. Learned virtual mode of learning like usage of Google class rooms, attending E- quizzes. Webinar participation etc., 4. Gained knowledge about the trend of our economy and the scope of different sectors like agriculture, industry, service sectors and education. 5. Students from various disciplines are enriched with the knowledge of current economic situation of India and the world and it provokes them to appear for competitive examinations. 6. Quality in education is sustained even in the Pandemic situation. RESOURCE REQUIRWD. 1. Staff from Economics, Computer science and IQAC Team 2. Personal computers/Laptop with internet access 3. Reference materials 4. Statistical date related to Covid19 pandemic 5. Zoom, Google and other applications. 6. Stakeholders. BEST PRACTICE 2 TOPIC: INCULCATING THE ROLE OF EDUCATION IN WOMEN EMPOWERMENT-A HISTORICAL PERSPECTIVE The Context for the initiation of the practice. The Women education in India has a major preoccupation of both the government and civil society. An educated women can play a very important role in the development of the country. Education is milestone for women empowerment because it enables them to responds to the challenges, to confront their traditional role and change their life. So that we can't neglect the importance of education in reference to women empowerment and India poised to becoming superpower in recent years. Education of women is the most powerful tool to change the position in society. Women education in India has been a need of the hour, as education is a foundation stone for the empowerment of woman. Department Activities for the academic year 2019-20. 1. To elicit 100 awareness and knowledge about the Covid19 Pandemic - Effects on women education to all the students and staff of the college through online mode. 2. Students must be enriched with needed information of the Pandemic and make them to explain how Women Education helps them to know the social, economic and cultural related problems. 3. Virtual mode is the only mode to train the stakeholders with the available infrastructure of the College during the pandemic situation. OBJECTIVES. 1. Organizing academic programs 2. To train and enhance the students and staff in online mode of women education and usage of Field visit with the help of IQAC of our College. 3. To provide with fundamental social economic and cultural concepts to all the students of various disciplines to understand the effects happening in the History due to Pandemic. 4. To give awareness about New Women Education Policy and its impact on Indian History. 5. Students must understand the knowledge History is socially relevant whether it is online or offline mode. THE PRACTICE. The best practice is a History that has been generally accepted as superior to any alternative. In History it is termed as "Chronological Method of History " The following methods are adopted to carry out the best practices. 1. Orientation given to the students and staff about Historical information in teaching and learning through Google platform. 2. Webinars and Seminars conducted to all the staff members and students on the following topics a. ONLINE MODE OF WOMEN EDUCATION b. EMPLOYMENT OPPORTUNITIES AND HIGHER EDUCATION {OFFLINE PROGRAMME} c. HEALTH AND WELLBEING OF WOMEN IN COVID-19 d. Quizzes are conducted to both students and Staff members through Google form links are sent to the students through WhatsApp groups on the following topics. i) E – Quiz on NEW EDUCATION POLICY ii) BASIC CONCEPTS IN HISTORY iii) SCOPE OF HISTORY iv) IMPACT OF COVID 19 PANDEMIC ON THE INDIAN HISTORY v) METHODS OF ONLINE WOMEN EDUCATION AND ITS RELEVANCE OF HISTORY. vi) How to use Google class room, zoom and other platforms for their women education and attain knowledge. Flipped Class room format: Students' listen to video lectures at home related to our objectives and spend their virtual mode class time in applying their opinions, discussions and QA Sessions. OBSTACLES AND STRATEGIES ADOPTED TO OVERCOME THEM Actually our college best practices depend on the following elements. a. Local contexts. b.

Nature and Standard of the stakeholders like students, staff, parents and alumni. c. Competitiveness of the Staff d. College infrastructure and e. Governances. All these factors were kept in mind, when initiating the best practices accordingly the input factors, the process factors and the output factors were taken into account in implementing the best practices. IMPACT OF THE PRACTICE. 1. Active involvement of the students 2. Practiced to learn both in and out of class room settings. 3. Learned virtual mode of learning like usage of Google class rooms, attending E- quizzes. Webinar participation etc., 4. Gained knowledge about the trend of our economy and the scope of different sectors like agriculture, industry, service sectors and education. 5. Students are motivated to do projects especially minor research about the impact of COVID19 and ONLINE MODE OF EDUCATION. 6. Students from various disciplines are enriched with the knowledge of current Historical situation of India and the world and it provokes them to appear for civil service competitive examinations. RESOURCE REQUIRED. 1. Staff from History and IQAC Team 2. Personal computers/Laptop with internet access 3. Reference materials 4. Statistical data related to Covid-19 pandemic 5. Zoom, Google and other applications.

| Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link |
|---|
| http://www.cknccud.in/best-practices-19-20.pdf |

## 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Empowering women in every possible way to enhance their personality is the ultimate concept behind the vision and mission of our esteemed institution which stands as a pioneer one for women education in our vicinity. Apart from academic studies, our institution aims to render a spectrum of services to our students to escalate them towards perfect personality development. While imparting them knowledge in the realms of health, hygiene and moral values, it is undeniable that the knowledge about society and the laws that governed them is also an essential one. To fulfil this desire of qualifying our students with the fundamental knowledge of legal rights and claims, we design to include legal awareness lectures and workshops in our co-curricular activities. Empowering women with legal knowledge is free folded. i) Educating women students about their legal rights ii) Safe guarding their rights iii) Teaching them to learn to claim for their rights and also making them feel confident in order to help the others in need. Departments of English, Tamil, History and Economics conduct every successive year legal awareness camps with the free consultancy and other legal aids from the Districal Free Legal Aid Centres, Cuddalore. Eminent advocates visit our college and deliver lectures and have discussion with our students. Main objective of our institution is not only introducing the laws which protect them but to get remedies provided under women related laws in order to make them confident to confront the challenges in real life situations. Various lectures covering the following topics like, Women and constitution Women and family laws Women in custody and Women and criminal law are delivered to them. There is no doubt that this knowledge of legal rights will practically helps students much to claim their position in the society so as to make them lead a dignified human life on par with their counterparts. We have a record of students stopping early marriages and continuing higher education because of their legal knowledge about rights imparted to them through such programmes. Hence, we consider this legal awareness and aid programmes as distinctive programme of our institution.

| Provide the weblink of the institution |
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## 8.Future Plans of Actions for Next Academic Year

• Enhancement of infrastructural facilities. • Introduction of PG course in Economics. • Implementation of the Learning Management System. • To conduct Certificate courses by the respective departments on Micro credential skills. • To sign more number of MOUs with different agencies. • To introduce a new Diploma course on Data Entry Services. • To promote more number of eco friendly initiatives.